



Experian (Malaysia) Sdn Bhd  
(319975-D)  
Ground Floor, Block B, Quill 18,  
Lingkaran Teknokrat 3 Barat,  
Cyber 4, 63000 Cyberjaya,  
Selangor Darul Ehsan, Malaysia  
+6 (03) 8316 0000 T  
+6 (03) 8318 1421 F  
[www.experian.com](http://www.experian.com)

**PRIVATE & CONFIDENTIAL**

1 February 2024

Name : 72672167  
Employee No. : Mohamad Redzmi Bin Mohamad Radzuan  
Position : Senior QA Engineer I  
Department : ESS-Technology:Ascend One

Dear Mohamad Redzmi,

**ACCEPTANCE OF RESIGNATION**

We refer to your resignation dated 1 February 2024, and would like to inform you that your resignation has been accepted by the Company.

Based upon the terms of your employment, your last working day is calculated as per below:-

Notice of termination required under Contract of Employment	3 months
Last day of employment based on notice	30 April 2024
Last working day	30 April 2024
<b>Last Pay Day</b>	<b>30 April 2024</b>
<b>Leave balance as at 30 April 2024</b>	<b>0 day(s)</b>
<b>Leave balance (to be utilized)</b>	<b>0 day(s)</b>
<b>Leave balance to be encashed</b>	<b>0 day(s)</b>

Upon your completion of services, you are required to complete and return the employee exit clearance form, in which you will need to acquire approval from the relevant business units. Please be informed that all sums due shall only be paid out to you, subject to your exit clearance completion. Feel free to contact Human Resources should there be any queries.

Please be reminded of confidentiality obligations and post-termination restrictions set out in your employment agreement dated 17 February 2017.

As the 2024 EA form will be ready latest by the last day of February 2025, it is your responsibility to e-mail to [payrollmalaysia@experian.com](mailto:payrollmalaysia@experian.com) from your personal e-mail address to enable us to provide you with the EA form. Kindly be reminded that eFiling need to be completed by 30 April.

Thank you for the services you have rendered to the Company. We wish you all the best in your future undertakings.

Yours sincerely,  
**EXPERIAN (MALAYSIA) SDN BHD**

**Chua Chai Ping**  
Human Resources Director

