**Title of the Paper**

**(Write a new, original title of less than nine words for each essay)**

Student’s Name

University

Course

Professor

Date

**Abstract**

An abstract should be included in the paper only if required in the instructions. Otherwise, please, skip this page. If an abstract is required, it should briefly summarize the key points of the research, e.g. the research questions, methods, participants, findings, conclusions, possible implications etc. The abstract should be a single paragraph between 150 and 250 words. By default, neither direct nor indirect citations should be included here. An abstract is not counted towards the required word count.

*Keywords:* abstract, requirements, key points, word count

**Title of the Paper**

Begin typing your introduction here. Please note that no separate heading (“Introduction”) is necessary. The introduction of a paper should end with a strong, debatable thesis statement and approximately take **10%** of the required word count (“This paper will discuss/review/research…” is **not** a strong thesis statement. Please note that the title page, headers, reference page, abstract, and appendices are not counted toward the required word count.

**Level 1 Heading**

Unless required in the instructions, the headers should be used only in five-or-more-page papers. The first sentence of a paragraph is always a topic sentence. It states the main idea or argument presented in the paragraph. Topic sentences should be followed by supporting information from reliable and up-to-date sources. Support your arguments with examples. Add linking devices to ensure a smooth flow of ideas. Distribute the word count for each paragraph

evenly(70- 150)words. Avoid plagiarism using direct and/or indirect citations followed by an in-text citation mentioning an author’s ***surname and a year of publication*** (Author, 2016). New in APA 7: use “et al.” for three or more authors in in-text citations (Author et al., 2016).

**If a quotation is 40 words or more, use a block quote format:**

new line, first word is lowercase, indent ½ inch, double space, no quotation marks. Cite the specific page number of direct quotes. Use page numbers for direct quotes **and** for paraphrases of *information on a specific page*. Otherwise, page numbers are optional for paraphrases. For block quotes, the period comes before the citation. (Author, 2020)

**Level 2 Heading**

Use a second-level heading to specify the subpoints contributing to the topic mentioned in the previous header. It’s a subsection of the Level 1 section. Regular paragraph indentation is required in this case. Please note that one paragraph should at least contain 3 sentences and should not exceed **200** words. Try to avoid generic and vague information, be specific and always refer to the thesis, i.e. the core argument of an essay.

**Conclusion**

Please note that there is no page break before the conclusion, i.e. it should not be presented on a separate page. It should restate the thesis statement, summarize the key ideas presented in the paper, contain no new or outside information, and take approximately 10% of the required word count.

**References**

References are formatted the same way as in APA 6th edition, except:

* Make sure you understand how to write and format a reference list.
* Understand the difference between an author's **First and Last Name.**
* Always remove hyperlinks from URLs.
* Support each fact **/** (Non-common knowledge) with an in-text citation.
* "Number of sources" means the number of books, online texts or articles you need to reference. A paper always needs many more in-text citations from the sources than just two or three.

**Book**

Surname, B. C. (year of publication). *Title of the book*. Publisher Name, Location of the publishing company.

**Journal**

Surname, A., & Surname, B. C. (year of publication). Title of the journal article. *Name of the Journal, volume number*(issue number), pages.

**Webpage**

Surname, A. B. & Surname, C. D. (year of publication). Title of webpage. https://www.someaddress.com/full/url/

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