

Career Plan

PART I: Goals/Vision

What do you want to accomplish right and over the next 5 years? What are the career goals or objectives that you have identified? This could be a new role that you want to move towards or perhaps shifting priorities within your current role.

Short-term goals	Mid-term goals (next 2-5 years)	Long-term goals (5 years or more)

Summarize your goals into a vision statement. Write 1-3 sentences that encapsulates your short and long-term goals:

PART II – Values

What principles or beliefs are most important as you pursue your vision? Think about the values you identified in your self-assessment and list 3 or 4 values and what they mean to you here.

PART III – Action Plan

What actions do you need to take to achieve your vision? List 5-8 specific goals or steps you need to take. Think about:

- Specific skills you need to acquire and how you will go about learning them
- Credentials and certifications you need to earn and what it will take to prepare for that
- Networking and connecting to the community
- Additional experience you need to acquire or new projects you could take on

For each SMART goal, list a measurement for how you will know you've been successful and a date by which you will complete the step.

GOAL	Measurement & Date to Complete By
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

PART IV – Obstacles

What challenges will you have to overcome to achieve these objectives? List 3-5 challenges you may face and think about how you might address them to get back on track.