

GSD. FollowPrint - How to Copy Using FollowPrint

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Author: {'link':

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General Information:

Possible symptoms/errors:

How to copy using FollowPrint

Alternative names of the system:

n/a

IMPORTANT NOTICE:

Only one-sided and not tacked documents can be copied by default. If the user needs to scan tacked documents, place them on the document glass of the printer.

Solution:

1. At first, ask the user to hold their employee card over the card reader to log into the device.
2. To copy a document, place it into the document feeder, face up.
3. To start copying, choose Easy Copy in the main menu.

Note: Once finished, advise the user to hold the employee card over the card reader again to log out.

Assignment Group:

N/A

Ticket Creation:

Template: N/A Categorization: N/A

Configuration Item: N/A Category: N/A Subcategory: N/A

Important Links:

N/A