## GSD. Global - Excel - Share and Collaborate in Microsoft Excel Online

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Author: {'link':

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General Information:

Possible symptoms/errors:

User wants to know how to Share and Collaborate in Microsoft Excel Online.

Alternative names of the system:

Share and Collaborate

**IMPORTANT NOTICE:** 

N/A

Solution:

To get started working with others, users need to share your workbook. Work together in a file in real-time by adding comments and using @mentions to send others notifications.

User can go to this Microsoft 365 Learning page to see the step-by-step instructions and video tutorial on how to share their workbook and start collaborating with others in Microsoft Excel Online.

If this article did not resolve the issue, pass the ticket to the O365 SLS team in ServiceNow: Ext\_WW\_Collaboration\_SLS\_Capgemini

Assignment Group:

3rd Party e-mail address: One365Support@freseniusmedicalcare.com

**Ticket Creation:** 

Template: N/ACategorization:

Configuration Item: N/ACategory: N/ASubcategory: N/A

Important Links:

N/A