

# How to install the FollowPrint queue

**Article ID:** KB0039510

**Created:** 2024-12-19 14:01:55

**Updated:** 2024-12-19 14:01:55

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**Category:** {'link': 'https://fmcnadev.service-now.com/api/now/table/kb\_category/aeb60088c3821a100acd330015013189', 'value': 'aeb60088c3821a100acd330015013189'}

Note: Note: You can only use this knowledge article if your Fresenius Medical Care site has been not migrated yet. In case you have already received communication that your Fresenius Medical Care site was migrated, please follow How to install the FollowPrint queue (only for already migrated sites).

To use the functionality of FollowPrint you have to connect a printer queue to your computer. The following manual will show you how to do that.

Click the Windows start button on your taskbar and type followprint.

Note: You have to type the whole word, otherwise the command will not be visible.

Open the command by clicking on it.

If Above window will not appear while entering followprint than please execute below link on your system in file Explorer. After that black window will appear.

\\ads.fresenius.com\NETLOGON\DE\EK1\PrintService\MPS\FollowPrint.exe

After that, a black window will appear, initiating the process and checking your network connection before you can select the manufacturer of the printer you want to use here (e.g. in EK3 "RICOH"). Then confirm by clicking OK.

In the next step you have to choose your preferred queue as default. You have to decide between the queue:

with the addon BW (In this case: FollowRICOHBW-) for black and white printing or without the addon (In this case: FollowRICOH-) for colour printing.

After clicking OK you can use the queue as normal in your programmes and pickup the prints on any multi functional device from the brand you have chosen (Ricoh or HP) and which is setup for FollowPrint. Note: Please wait 15 minutes after completing the steps in this manual before submitting your first print job!