

GSD. Outlook - New Sensitivity Button

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Author: {'link':

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General Information:

Possible symptoms/errors:

User wants to know what changes with the new sensitivity button

Alternative names of the system:

n/a

IMPORTANT NOTICE:

n/a

Solution:

With the introduction of the new Sensitivity-Button there is a faster way of applying the Microsoft 365 privacy templates to users' important documents and e-mails. These templates apply encryption and regulate document and e-mail sharing based on the applied template.

User will now find the three Microsoft 365 privacy templates a glance within Outlook, Excel, Word and PowerPoint.

Old "Encrypt-Button" for E-Mails

New Message > Options > Encrypt-Button

New "Sensitivity-Button" for E-Mails

New Message > Sensitivity-Button

Old process for files

New File > Info > Protect Document > Restrict Access

New "Sensitivity-Button" for files

New File > Sensitivity-Button

NOTE: The process of labeling your documents and e-mails will stay the same.

Assignment Group:

Ext_WW_Collaboration_SLS_Capgemini

Ticket Creation:

Template: N/A Categorization:

Configuration Item: N/A Category: N/A Subcategory: N/A

Important Links:

N/A