Add or remove members of an Assignment Group

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ServiceNow Assignment Groups are Active Directory (AD) Groups. In order to add or remove members from an AD Group you need to submit an eAccess Request.

Head to FMC4me and click into Eaccess. Login.

Once logged in, click "get new access"

Add the people you want to add to your group

Now click add the access and select "Other Applications Request" now click Add.

Click OK

Select Active Directory and add the group name for the selected user into the application Information section.