

ePOC – Add New Problem is Grey, cannot add new problems

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Purpose: Follow this procedure when a user reports issue with Plan of Care (POC) – Add New Problem is Grey, cannot add new problems.

Required Information to be documented in each incident:

Contact NameContact NumberClinic / Facility NumberPatient NamePatient MRNDetailed Description of the issue.Screen shot of the Error

Troubleshooting Process:

1. Confirm with user that the issue matches the issue reported.
2. Please document required information and troubleshooting details in the Incident.
3. Please attach any referenced knowledge articles to the incident.
4. This is an access issue. Refer the ticket to DTI-EUX-HCL IAM – L1 for initial review.
5. If the account was reviewed by the access team follow the escalation process.

Classification Requirements

Category

Software & Applications

Subcategory

Clinical Applications

Service

ePOC

Escalation Process

Please review/update Classification and provide customer with the Incident number for their reference prior to escalating.

Assign the Incident to the Following Group

DTI--EUX-Help Desk-Clinical Java Review - L1

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