

What are Common Issues due to SharePoint Migration

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Introduction:

This is an article about common issues due to sharepoint migrations.

- OneNote does not synchronize Notebooks
- Open "recent files" in Office 2016
- Access SharePoint folders saved in Windows Explorer
- Outlook: SharePoint calendar not up-to-date
- Excel Data Connections not working anymore
- SharePoint Location missing on saving in Office 2013/2016

OneNote does not synchronize Notebooks

Notebooks, that are located on SharePoint and integrated into the local OneNote app might not synchronize anymore.

Open "recent files" in Office 2016

If you try to access files through the "Recently opened" menu in your Office application it might lead to the following issue:

The file is being opened, but in mode [Read only] . You can still edit it, but on saving you will receive an error message.

Solution: Apply your changes. To save, please Go to Data → Save as... and click on the top link "Current Folder" and save:

Access SharePoint folders saved in Windows Explorer

In case you have mapped a SharePoint SiteCollection, Library, ... in your Windows Explorer, this connection will not be working in most cases.

Solution: The URL it points to has to be adjusted.

1. Right click on the folder and open its properties
2. Copy the URL under "target"
3. Open "Computer" and right click to add a new "network location"
4. As URL, add the entry we copied before but modify it to https://sharepoint2016.intra.....

Outlook: SharePoint calendar not up-to-date

With O365 it is possible to integrate SharePoint calendars into your office application. Unfortunately, the link is not updated automatically to point to the new SharePoint platform.

There will be no error message on start-up, but the entries might not be up-to-date anymore and you cannot add new entries to SharePoint via Outlook.

Solution: The URL has to be adjusted.

1. Right-click on the calendar and select "Open in Browser"
2. It should open in Internet Explorer. If it does not work, please close Outlook and open it again
3. Connect your calendar again
4. You can delete the old entry by right-click on it and "Delete calendar"

Excel Data Connections not working anymore

Due to the changed URL, some data connections for Excel files on SharePoint might not be working anymore. The error message displayed is usually this one:

Solution: Edit the data connection as described here → [How to repair Data Connections in Excel after Migration](#)

SharePoint Location missing on saving in Office 2013/2016

When trying to create a new file directly from a SharePoint library (under 'Files' → 'New Document') or editing an existing one you can choose "Save as..." and search for the location it belongs to. Usually, on opening current location in Office, you should be able to save it in the current SharePoint library. However, it may happen that in this Windows explorer view it does not display the SharePoint library but only the local "Documents" folder.

How it should look like when selecting Save as... → Current Folder:

By clicking on current folder the SharePoint location should be displayed.

If this is not the case, and this approach of uploading files is used on a regular basis, please use the following workaround.

Solution: Save the SharePoint site under your "Favorites" in Windows Explorer.

1. Open the library in Internet Explorer. Under "Library" choose "Open with Explorer"
2. In the now opening Windows Explorer, right-click on "Favorites" and choose "Add current location to favorites". You'll see it displayed as a folder
3. When saving a file, and the SharePoint library is not displayed, click on the newly created folder under favorites to save the document in the SharePoint library.