SharePoint - How long are deleted items kept in the Recycle Bin?

General Information:

Possible symptoms/errors:

User wants to know how long are deleted items kept in the Recycle Bin.

Alternative names of the system:

SharePoint OnlineOneDriveSharePoint On-premises

IMPORTANT NOTICE:

N/A

Solution:

SharePoint OnlineOneDriveSharePoint On-premises

A. SharePoint Online

In SharePoint Online, items are retained for 93 days from the time user deletes them from their original location. They stay in the site Recycle Bin the entire time, unless someone deletes them from there or empties that Recycle Bin. In that case, the items go to the site collection Recycle Bin, where they stay for the remainder of the 93 days unless:

the site collection Recycle Bin exceeds its quota and starts purging the oldest itemsthe items are manually deleted by the site collection administrator from the site collection Recycle Bin (for info about doing this, see Delete items from the site collection Recycle Bin)

The site Recycle Bin storage counts against user's site collection storage quota and the List View Threshold. The amount of space allocated to the site collection Recycle Bin is 200% of the site collection quota. These values are not configurable.

B. OneDrive

Files deleted from one-drive are being kept in recycle bin for 365 days and will be removed automatically afterwards. Same applies to the retention of one-drive of employees that have left the company. After 365 days, there is no way to restore data.

C. SharePoint On-premises

Data deleted from SharePoint On-premises will be kept for 30 days in site collection recycle bin. After exceeding this limit, data will be deleted automatically.

Assignment Group:

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