

# How to look up upcoming planned maintenances on the IT Service Portal?

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The following steps describe how to look up upcoming planned system maintenances:

How to access the Service Notification Tool?

1. Go to the IT Service Portal

2. Click on "Service Status"

3. Two "Planned Maintenance" views are available:

one under "My Subscriptions" that includes planned maintenances for your subscribed services another one under "All services" for all available services

Click in one of them and you will see the maintenances scheduled for the next 5 days

We are already working on a Planned Maintenance Calendar which will provide an overview of maintenances scheduled for the next 6 to 12 months. We will inform you as soon as it is available.

In case of questions or additional needs related to Service Notification Tool, please raise a ticket to Int\_WW\_ServiceNotification\_SLS\_FDT or contact: GlobalDTIServiceDesk@freseniusmedicalcare.com