

GSD. Global - Excel - Disable Protected View in Microsoft Excel

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Author: {'link':

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General Information:

Possible symptoms/errors:

User wants to know how to Disable Protected View in Microsoft Excel

Alternative names of the system:

Protected View

IMPORTANT NOTICE:

N/A

Solution:

By default, Excel activates certain "protected view" settings. This is meant to prevent user from opening potentially infected file downloaded from the internet or sent to them in an email. However, they also have the option to disable this setting. This article provides a guide on how to do that.

Details:

Advise user to click on the File tab then select Options.

In the Excel Options window, user must select Trust Center.

Under Microsoft Excel Trust Center, advise user to click on Trust Center Settings...

In the Trust Center settings window, advise them to select Protected View.

Inform user to clear the check box for Enable Protected View for files originating from the Internet. Once done, user must click OK.

If this article did not resolve the issue, send an e-mail from ServiceNow ticket to One365Support@freseniusmedicalcare.com.

Assignment Group:

3rd Party e-mail address: One365Support@freseniusmedicalcare.com

Ticket Creation:

Template: N/A Categorization:

Configuration Item: N/A Category: N/A Subcategory: N/A

Important Links:

N/A