

How to install the FollowPrint queue (only for already migrated sites)

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Note: You can only use this knowledge article if your Fresenius Medical Care site has been already migrated. In case you have not received communication that your Fresenius Medical Care site was migrated, please follow How to install the FollowPrint queue.

FollowPrint is a secure and comfortable way to print documents on different printers within the company. To use this service, you have to connect a printer queue meant for FollowPrint to your computer. The following manual shows you how to do it.

Install the FollowPrint queues on your computer

The way to start the installation can be done via two methods:

Method 1 – using the shortcut on the desktop

Search on your Windows desktop for the FollowPrint shortcut. In case you cannot find the FollowPrint shortcut, please use method 2. Double click on the shortcut FollowPrint.

Method 2 – using the windows explorer (workaround for method 1)

Open the Windows Explorer. Type in the address bar the following line and tap the Enter key or click on the right-pointing arrow after the line: \\globalfme.fmeone.com\NETLOGON\DE\EK1\PrintService\MPS. In the shown window double click on FollowPrint.

In the shown dialog box, select the brand of the printer which you will use and click on the OK button. In case you want to have the queues for both brands, then run the installation for a second time and also select the other brand. Now the queues for FollowPrint will be added and you can find them with the names FollowBrand-GLOBALFME and FollowBrandBW-GLOBALFME in which the one with BW is the black and white queue, so no color used and the preferred one. The last dialog box will ask you to select a printer queue which will be the default printer queue and will be shown first whenever you want to print something. Select the queue you want to be the default printer and click on OK. In case you don't want to change the default printer queue, just click on Cancel. Now the installation is ready and you can use the service FollowPrint.