## GSD. Mobile phone - How to process calendar invitations in Email+

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Author: {'link':

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General Information:

Possible symptoms/errors:

User wants to know How to process calendar invitations in Email+

Alternative names of the system:

MobileIron

**IMPORTANT NOTICE:** 

N/A

Solution:

Meeting invitations via email usually appear in your inbox and the invitation folder

Advise user to tap the View in Calendar button to check if the meeting collides with any other eventInform user to answer the invitation by choosing one of the following three options that are given in the 'Going?' field: - Yes - No - MaybeNOTE: If you accept or decline, the email app will automatically synchronize your decision with the calendar app. After answering the invitation it will usually be deleted from your inbox and transferred to the invitation folder.

Assignment Group:

N/A

**Ticket Creation:** 

Template: N/ACategorization: N/A

Configuration Item: N/ACategory: N/ASubcategory: N/A

Important Links:

N/A