GSD. MS Teams – How to Make a Public Team Private in Microsoft Teams

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General Information:

Possible symptoms/errors:

How to Make a Public Team Private in Microsoft Teams.

Alternative names of the system:

N/A

IMPORTANT NOTICE:

N/A

Solution:

This article shows a guide on how to change the privacy settings for user's team from public to private (or vice versa).

Details:

1. Advise the user to go to the team name and to click More options then to select Edit team.

2. Under Privacy, user needs to select either Public or Private.

3. Once done, ask the user to click Done.

Assignment Group:

3rd Party e-mail address: One365Support@freseniusmedicalcare.com

Ticket Creation:

Template: N/ACategorization:

Configuration Item: N/ACategory: N/ASubcategory: N/A

Important Links:

N/A