

GSD. MS Teams - Post a message to multiple Channels in Microsoft Teams

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General Information:

Possible symptoms/errors:

User wants to know how to Post a message to multiple Channels in Microsoft Teams

Alternative names of the system:

N/A

IMPORTANT NOTICE:

N/A

Solution:

Microsoft Teams provides a channel cross-posting feature where user can share information with multiple channels simultaneously.

Details:

To cross-post an announcement or information to share it across multiple channels at once, advise user to:

In a channel, select New conversation > Format. They must choose the message type they want: New conversation or Announcement. Select Post in multiple channels > Select channels. Choose which channels to post their message in.

User can share wherever they're a member.

Select Update, and their selected channels appear in the post. Select Everyone can reply to let anyone respond to their post, or select You and moderators can reply to restrict responses to just they and the moderators. Type a message and select Send.

User's post appears in the selected channels.

Assignment Group:

3rd Party e-mail address: One365Support@freseniusmedicalcare.com

Ticket Creation:

Template: N/A Categorization:

Configuration Item: N/A Category: N/A Subcategory: N/A

Important Links:

O365 Support

https://fnc.service-now.com/sp?id=kb_article&sysparm_article=KB0012329

'Post a message to multiple channels' Video Tutorial

<https://fresenius.sharepoint.com/sites/MS365Learning/SitePages/CustomLearningViewer.aspx?cdn=Default&playlist;=7a057fc3-74eb-46ab-991d-50e2e665f95d&asset;=a8073654-eb8d-44ca-a7ae-1287b32d599d>