## **CTH - Training**

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## CareTamHub Training

Purpose: Follow this procedure when a user reports issue with CareTamHub Training.

Required Information to be documented in each incident:

Contact NameContact NumberClinic / Facility NumberDetailed Description of the issue.Screen shot of the Error

## Troubleshooting Process:

- 1. Confirm with user that the issue matches the issue reported.
- 2. Please document required information and troubleshooting details in the Incident.
- 3. Please attach any referenced knowledge articles to the incident.
- 4. Refer to CTEM (Clinical Technical Education Manger).
- >FMC4ME
- > TRAINING & EDUCATION
- >DEPARTMENTS
- > CLINICAL TECHNOLOGY EDUCATION
- >TEAM CONTACTS
- 5. Follow resolution process.

Classification Requirements

Category

Software & Applications

Subcategory

Clinical Applications

Service

CareTeamHub

**Resolution Process** 

Please review/update Classification and provide customer with the Incident number for their reference prior to resolving.

Resolution Categorization

Resolution Code

Solved Remotely (Permanently)

**Resolution Category** 

Software & Applications

Service

**Clinical Applications** 

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