GSD. MS Teams - Receive notifications during Do Not Disturb status in Microsoft Teams

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Author: {'link':

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General Information:

Possible symptoms/errors:

User wants to know How to receive notifications during Do Not Disturb status in Microsoft Teams

Alternative names of the system:

N/A

IMPORTANT NOTICE:

N/A

Solution:

Do not Disturb or DND status in Teams keeps anyone from disturbing user. That means they will not get notifications for incoming calls or messages when they are using this status.

However, when they use the Do Not Disturb status, they can still allow some colleagues to be in the priority access. This means that these people can bypass with their notifications (chat messages, mentions, calls) even if they use the Do Not Disturb status. This article shows a guide on how to do this in Microsoft Teams.

Details:

User can enable Do Not Disturb status by clicking on their profile picture/icon then selecting Do Not Disturb as their status.

To change priority access in Teams, advise user to:

Click on profile picture/icon then select Settings.

Under Settings, select Privacy.

Under Do not Disturb, click on Manage priority access.

Under Add people, type in to search the name or number of person they want to add.

To remove a contact from priority access to stop notifications, they must select the contact they want to remove and click on the X button.

Assignment Group:

3rd Party e-mail address: One365Support@freseniusmedicalcare.com

Ticket Creation:

Template: N/ACategorization:

Configuration Item: N/ACategory: N/ASubcategory: N/A

Important Links:

O365 Support

KB0039429