

How to log in to the printer to use FollowPrint

Article ID: KB0039504

Created: 2025-01-28 06:56:57

Updated: 2025-01-28 12:35:01

Author: {'link':

'https://fmcnadev.service-now.com/api/now/table/sys_user/acaf843397d74958f7e3bb8fe153afe3',

'value': 'acaf843397d74958f7e3bb8fe153afe3'}

Category: {'link':

'https://fmcnadev.service-now.com/api/now/table/kb_category/c5170880c3c21a100acd330015013147',

'value': 'c5170880c3c21a100acd330015013147'}

Note: You can only use this knowledge article if your Fresenius Medical Care site has been not migrated yet. In case you have already received communication that your Fresenius Medical Care site was migrated, please follow How to log in to the printer to use FollowPrint (only for already migrated sites).

FollowPrint is a comfortable way to print documents on different printers within the company. To use this service, you have to register your employee card for the login to the multifunctional devices once. The following manual shows you how to conveniently set up this service.

Log in to the printer using FollowPrint

1. Enter your Fresenius email address and your Windows password on the login screen directly on the printer's touchscreen. To apply, press OK and confirm with the green tick ✓ below the number pad. Note: If your Windows password contains special characters, problems may occur when you log on to the printer for the first time. Passwords with the characters "!", ".", "\$", "%" and "," were successfully tested. Other special characters may work, but we cannot guarantee this.

Note: If you should not have your employee card with you, you may use the login screen for login to the device at any time. 2. Press the button Registration ID-Card and place your employee card on the card reader next to the touchscreen. Note: To log off just place your employee card on the card reader again. If you forget to log off, this will be automatically done after some time of inactivity. Note: Once you have registered your employee card you just have to place it on the card reader for login.