

**PEMERINTAH KOTA PEKANBARU SEKRETARIAT DAERAH**

Jalan Jenderal Sudirman No. 464 Telp. (0761) 31543 - 38765 Fax. (0761) 43214

**PEKANBARU - 28126**

**NOTA DINAS**

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| Kepada | : …………………………………………………………………..………………. |
| Dari | : ………………………………………………………………………..…………. |
| Tanggal | : ${tanggal} |
| Nomor | : ${nomorsurat} |
| Sifat | : ……………………………………………………………………………..……. |
| Lampiran | : ………………………………………………………………………..…………. |
| Hal | : …………………………………………………………………………………... |

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SEKRETARIS DAERAH KOTA PEKANBARU,

${ttdelektronik}

${namalengkap}

Tembusan : NIP. ${nip}

Yth. 1. Sdr. Mmmmmmmmmm

2. Sdr. Mmmmmmmmmm.