### PEMERINTAH KOTA PEKANBARU

#### PERANGKAT DAERAH

Jalan ………………….…. No. ….. Telp. (0761) …………….. Fax. (0761) ………..

**PEKANBARU – (KODE POS)**

Pekanbaru, ${tanggal}

Kepada

Nomor : ${nomorsurat} Yth. ….....................................

Sifat : …….……………….…...…….. ........................................

Lampiran : ..….…………………….…......

Hal : .......................................... di -

Pekanbaru

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Kepala Perangkat Daerah …….,

${ttdelektronik}

${namalengkap}

Tembusan : NIP. ${nip}

Yth. 1. Sdr. Mmmmmmmmmm

2. Sdr. Mmmmmmmmmm.