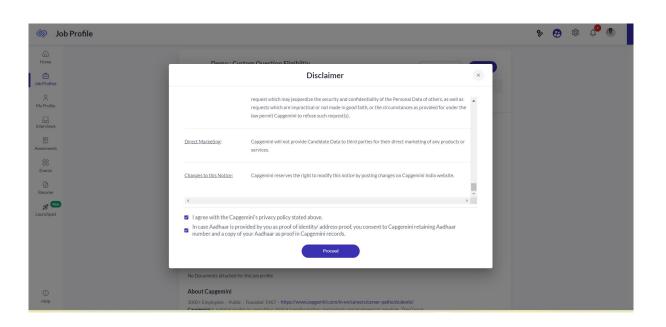


# Comprehensive Step-by-Step Guide for Aadhar Card Verification

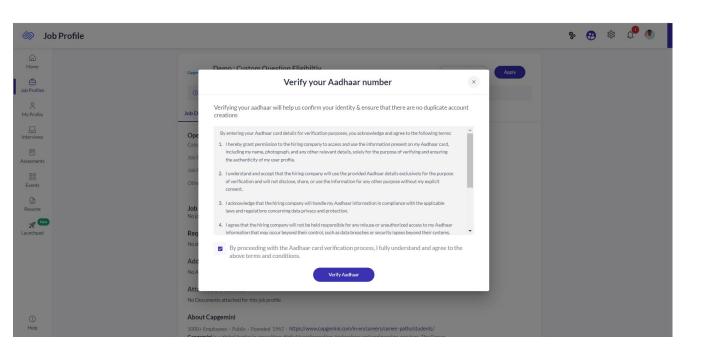




Go through the disclaimer before proceeding, click on "Proceed" to continue

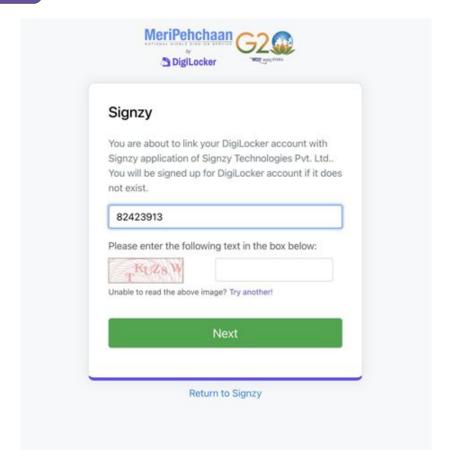
# Step 1.1





Click on the check box to agree with terms and conditions, click on "Verify Aadhar" to proceed

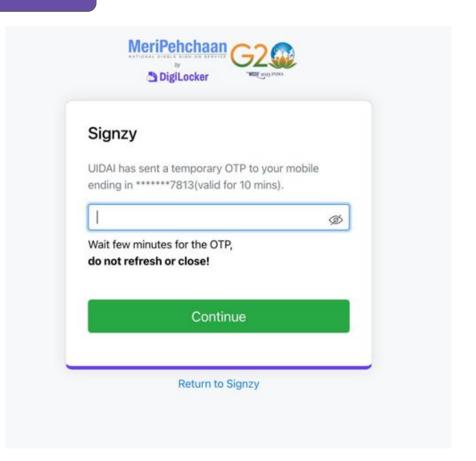




Enter Aadhaar card no and enter captcha, click on "Next" to proceed to next steps

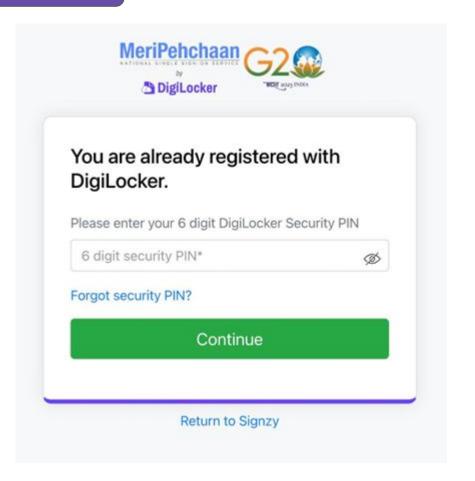
Important Note: The verification of your Aadhar card is seamlessly conducted through Signzy via Digilocker. It is imperative to possess an active Digilocker account linked with a valid Aadhar card number to facilitate the verification process.





Enter the OTP received on the registered mobile number, click on "Continue" to proceed to next steps





Please input your 6-digit PIN, or click on "Forgot Security PIN" to initiate the process of resetting your PIN in the event that you cannot recall it, click on "Continue" to proceed to next steps



#### Signzy



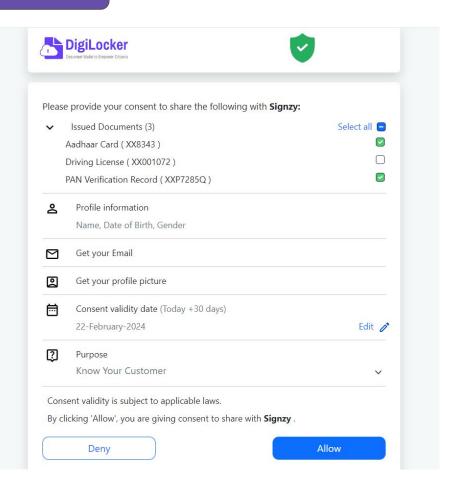
You are providing your consent to share your Digilocker document with Signzy.



Click on "Allow" for providing access to Digilocker

## Step 6





Consent for sharing the Aadhar card information for verification, click on "Allow" to proceed

# Step 6.1





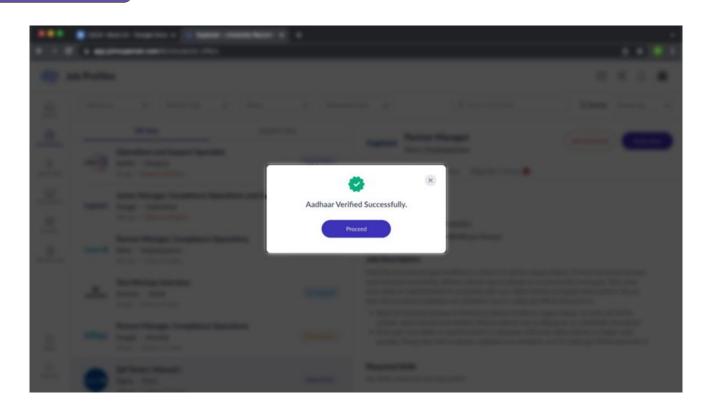


Transaction ID for reference: 65af745416f7f16e85462890

You may close this window.

Success message post Digilocker Authorisation

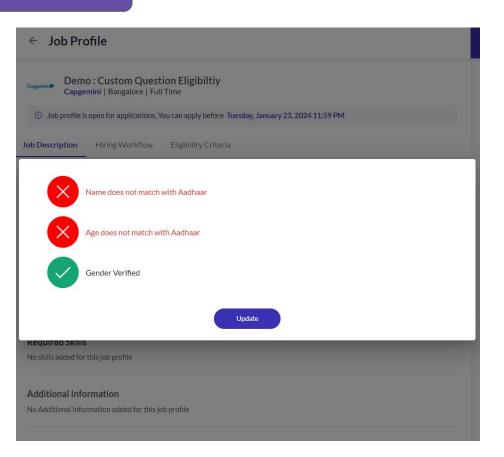




Aadhar card verification has been successfully completed, click on "Proceed"

# Step 7





Upon fetching Aadhar details, Superset cross-verifies with the user profile. If discrepancies arise, the system highlights them, as shown in the screenshot for prompt attention and resolution, click on "Update" to proceed.

Important Note: Name, Date of Birth (DOB), and Gender must precisely match the Aadhar database for successful processing of the Job application

### Step 8



	Details entered	Aadhaar
First name	Praveen	SOURABH BAPAT
Middle name	Kumar	
Last name	PV	
DOB	21 February 1991	28 November 1992
Gender	MALE	MALE
	t my Superset profile will be updated  Cancel	with details as per my Aadhaar Card.

If a data mismatch occurs, the system will request users to update the information according to their Aadhar card. It's important to note that the sequence of your first name, middle name, and last name must align with your Aadhar card. However, you have the flexibility to determine which details are designated as the middle name and last name

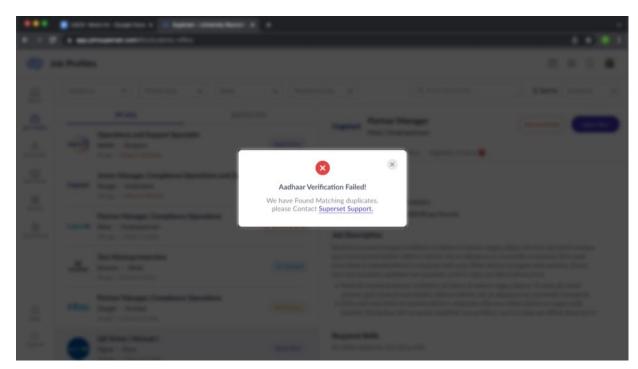
### Step 8.1



	Details entered	Aadhaar
First name	Sourabh	
Middle name	Middle Name	SOURABH BAPAT
Last name	Bapat	
DOB	21 February 1991	28 November 1992
Gender	MALE	MALE
	t my Superset profile will be updated w	ith details as per my Aadhaar Card. Save

Ensure precise alignment of your Superset student profile information with the Aadhaar database. Grant consent for Superset profile updates by clicking the checkbox, then proceed by clicking "Save"





If Aadhar verification fails, a pop-up, akin to the one in the screenshot, will appear. Your application will proceed only upon successful Aadhar verification





# **Frequently Asked Questions**



# **FAQs**

- My registered name on Superset is not as per Aadhaar Card
  - All the job applications at Capgemini will be verified via Aadhaar card. In case your name is not update in Aadhaar Card we request you to update your Aadhaar information with the UIDAI
- Do I need to update or link my existing mobile number with my Aadhar Card for verification?
  - Yes, Aadhar card should be linked to the individual's active mobile number. Please visit Aadhar website on how to link the Aadhar card with a preferred mobile number
- What information is required for Aadhaar Verification?
  - o To complete Aadhaar Verification, you need your 12-digit Aadhaar number, and active digilocker. In case you don't have digilocker account same can be created while verification
- Can I verify someone else's Aadhaar on their behalf?
  - No, Aadhaar Verification is a personal process, and it should be done by the individual to whom the Aadhaar belongs. Sharing Aadhaar details with others is not advisable
- What if my Aadhaar details are incorrect?
  - Ouble-check the Aadhaar details you provided. If there's an error, update your Aadhaar information with the UIDAI. Ensure the information matches the details on your Aadhaar card



# **FAQs**

- Is Aadhaar Verification mandatory for application at Capgemini?
  - Aadhaar Verification may be mandatory for all the application at Capgemini
- What if I don't have an Aadhaar card?
  - Aadhaar Verification is designed to utilize the unique identification provided by Aadhaar. If you don't have an Aadhaar card, you may need to obtain one through the UIDAI
- I'm not receiving the OTP for Aadhaar Verification. What should I do?
  - o If you're not receiving the OTP, check your mobile network connectivity. Ensure that the mobile number linked to your Aadhaar is active. If the issue persists, try requesting a resend or contact our support.
- Can I use an old OTP for verification?
  - No, OTPs are time-sensitive and expire after a short period. Use the latest OTP generated during the Aadhaar Verification process.
- My OTP expired before I could use it. What's the next step?
  - If your OTP expires, restart the Aadhaar Verification process to generate a new OTP. Complete the verification promptly after receiving the new OTP.

## **FAQs**

- How do I update my Name, DOB and Gender on Superset as per Aadhar card?
  - After you click "save" in the verification process, your Superset profile will be updated with the details from your Aadhar card
- Can I change the order in my name?
  - Your first name, middle name, and last name order must match the sequence on your Aadhar card. However, you have the flexibility to decide which information goes into the middle name and which goes into the last name.
- What should I do if the verification fails?
  - o If the verification fails, ensure that you've entered the correct Aadhaar details. Check for typos or errors. If the issue persists, reach out to Superset Help