

**RESEARCH DEGREE - NOTICE OF SUBMISSION FORM**

**PURPOSE:** This form must be completed by all research degree candidates when submitting their thesis to their School PGR Office/equivalent. If the School is satisfied that the thesis should be accepted for examination, this form will be forwarded to Education Governance (PGR Quality and Operations Team). The information provided will be checked against the University's records (SIMS), and the date entered on this form will be recorded on SIMS as the date of thesis submission. Candidates resubmitting their thesis should also complete this form.

**Note that there is a different Notice of Submission form for PhD by (Prior) Published Works**.

**NOTES FOR CANDIDATES**

* Ensure that your thesis meets the University's [requirements for presentation](https://intranet.cardiff.ac.uk/?a=1467235), including format and word limit.
* You must submit your thesis to your School, as instructed by your School’s PGR Office.
* Ensure that you complete and submit the separate [Research Degree Thesis Statements and Declarations Form](https://intranet.cardiff.ac.uk/?a=1546681) with your thesis.
* If a submission fee is payable, please provide evidence of payment with this form. This applies if you are a staff candidate, if this is a late submission, or if you are resubmitting your thesis.
* If you require a temporary [Bar on Access](https://intranet.cardiff.ac.uk/?a=1489029) to your thesis, and you have not yet made an application, please do so as soon as possible using the appropriate form.

**COMPLETING THE FORM**

* Complete **section 1** and send it to your School PGR Office when you submit your thesis.
* By typing your name in the form you will have provided an electronic signature.
* The word count excludes the summary, acknowledgements, declarations, contents pages, appendices, tables, diagrams and figures, references, bibliography, footnotes and endnotes.
* The date you enter on the form should be the date your thesis is ready for submission: this should be before or on your thesis submission deadline, or you will be required to pay a late submission fee. If the University is closed on that day, you may send your thesis on the first day after the closure in case there are any technical issues for which you require support from University staff.

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| **SECTION 1: CANDIDATE'S DETAILS** | | | | |
| Full name | Michael Norman | | | |
| Student number | 1325126 | | | |
| School | Physics and Astronomy | | | |
| Degree | PhD | | | |
| Full title of thesis  [*as presented for examination, using upper and lower cases as appropriate*] | Evolving Attention: Exploring the Use of Genetic Algorithms and Attention for Gravitational Wave Data Science | | | |
| Word count of thesis/critical commentary | 79740 | | | |
| Is this a first submission or a resubmission? | First submission |  | Resubmission |  |
| **SIGNATURE**  [*by typing your name here, you are providing your electronic signature*] | Michael Robert Kenneth Norman | | | |
| **DATE** | 01/01/2024 | | | |

**NOTES FOR PGR OFFICE**

* Send the form to the candidate’s supervisor for completion of section 2 and return to you, where it is your School’s policy that their advice is sought regarding the submission, and where they need to confirm that research data are appropriately stored.
* Complete section 3 or pass to the Convenor for completion, in accordance with your School policy.

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| **SECTION 2: SUPERVISOR'S STATEMENT (WHERE REQUIRED BY THE SCHOOL)** | | | | |
| I am aware that the School's decision to accept a thesis for examination rests with the Head of School/Convenor. I am also aware that a student may be permitted to submit their thesis against their supervisor's advice.  Nevertheless, I am familiar with the thesis and am prepared to make a recommendation to the School regarding its acceptance for examination. I have considered the following:   * the University's [policy for submission](https://intranet.cardiff.ac.uk/?a=1467235), **including word limit and format** (e.g. the inclusion of paper(s), published or otherwise, is not permitted, except for DClinPsy); * whether the thesis is of a **sufficient quality and research integrity to warrant examination**; * whether, to the best of my knowledge, the thesis is compliant with any **conditions of sponsorship**, the University's policy on third-party editing, and with copyright legislation.   **I can also confirm that the student is aware of their obligations in respect of their research data (the continued retention, storage and provision of access to their data, records and/or samples), and, where applicable, I confirm that appropriate provisions are in place**.  (Where the School has an additional form that must be completed by the supervisor, I enclose that form, or have already sent it to the School Office.) | | | | |
| On this basis, I make the following recommendation: | | | | |
| The thesis should be accepted for examination | |  | The thesis should not be accepted for examination. Please provide reason below. |  |
|  | | | | |
| **SIGNATURE**  [*by typing your name here, you are providing your electronic signature*] |  | | | |
| **NAME (if not typed above)** |  | | | |
| **DATE** | Click or tap to enter a date. | | | |

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| **SECTION 3: CONVENOR/SCHOOL PGR OFFICE STATEMENT** | | | |
| I confirm the following:   * the Convenor of the Examining Board is satisfied that there is a *prima facie* case for accepting the submission and referring the thesis for examination; * the title of the thesis reflects that on SIMS; * the candidate has submitted by their deadline on SIMS - OR - the thesis is accepted as a late submission, in which case fee payment is confirmed below; * where required, a submission and/or resubmission fee has been paid (please indicate below); for 2023/24, this is £411 for PhD and Professional Doctorates, and £343 for MPhil and MD; * the candidate has completed a [Research Degree Thesis Statements and Declarations Form](https://intranet.cardiff.ac.uk/?a=1546681). | | | |
| A submission fee is payable for the following reason(s).  (Note that more than one fee may be payable – e.g. for a late resubmission; for a late submission from a staff candidate) | | **a staff candidature** |  |
| **a resubmission** |  |
| **a late submission** |  |
| **SIGNATURE**  [*by typing your name here, you are providing your electronic signature*] |  | | |
| **NAME (if not typed above)** |  | | |
| **DATE** | Click or tap to enter a date. | | |

**Instruction to School PGR Office:**

**Please email this form to the PGR Quality and Operations Team in Education Governance: pgr@cardiff.ac.uk**(*Note that delay in forwarding the form can cause difficulties for students who wish to renew their ID cards, and can hold up internal and external reporting of submission rates*.)