

CURRICULUM VITAE

PERSONAL DETAILS



Full name: Ngo Hung Huy

Gender: Male

Date of birth: 16 Jan. 1983 (Age: 35)

Marital status: Married

Nationality: Vietnamese

Present address: Do Xuan Hop street, Phuoc Long B ward, District 9, HCM city.

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JOB OBJECTIVE

CAD/Design Engineer, working in Japan

WORK EXPERIENCES

- Sep. 2014 to present

Work for: **Tachi-S Engineering Vietnam Co.,Ltd.**, HCM city

Position: Design group Leader

Responsibilities:

- Creating or modifying 3D data following orders from mother company in Japan (using CATIA V5-R25).
- Creating or modifying 2D drawings based on available 3D data following orders from mother company in Japan (using CATIA V5-R25).
- Checking and inputting BOM into v-BOM system following orders from mother company in Japan.
- Checking data (2D, 3D and BOM data) and give feedback to members.
- Supporting project and group's members.
- Managing projects and reporting to Section Managers and General Director.
- Doing and supporting K2 circle.
- Training newcomers.

- Jan. 2013 to Aug. 2014

Doing freelance work and cultivating foreign language.

- Jul. 2008 to Dec. 2012

Work for: **Fujitsu Computer Products of Vietnam, Inc.** Bien Hoa city

Position: Production design & Customer engineering Engineer

Responsibilities:

- Received customers' order, data, and document from mother company in Japan.
- Negotiated with customer about the manufacturing specifications.
- Created drawing/data with AutoCAD and CAM350.
- Optimized designs based on customer's requests.
- Participated in improving productivity.
- Supported technical for the related sections.
- Supported customers.
- Compiled and updated specifications.

- Jan to Jun 2008

Work for: **VinhNam (VAM), Inc.** HCM city

Position: CAD Engineer

Responsibilities:

- Surveyed construction site.
- Created or modified the technical drawings.

EDUCATION BACKGROUND

- 2003 to 2008:
Institution: Technical Education University, HCM city
Degree attained:
 - Bachelor of Engineering Mechanics.
 - Certificate of teaching

TRAINING COURSES ATTENDED

Time	Skill	Place	Remark
01 Oct. ~ 31 Dec. 2014	Design Development of Automobile Seat (Basic)	Tachi-S Co, Ltd., Japan	For training only
01 Apr. 2015 ~ 28 Jan. 2016	Design Development of Automobile Seat (Advanced)	Tachi-S Co, Ltd., Japan	For both training and working on actual projects
13 Feb. ~ 08 Aug. 2017	Design Development of Automobile Seat 2 visual BOM input operation	Tachi-S Co, Ltd., Japan	For working on actual projects
03 Apr. ~ 02 Jun. 2007	Applied CAD/CAM/CNC with Pro-Engineer	Technical Education University, HCM city	For designing parts, exporting CNC program and running on actual CNC machine

OTHER SKILLS

- Be able to use CAD softwares
 - ✓ CATIA V5 R25 (nearly 4 years using in job at Tachi-S Engineering Vietnam)
 - ✓ AutoCAD (over 4 years using in job at Fujitsu Computer Products of Vietnam)
 - ✓ NX10 (learning at Tachi-S Engineering Vietnam)
 - ✓ Solidwork (self-learning at Technical Education University)
 - ✓ Pro-Engineer (took part in applicable course at Technical Education University)
- Having knowledge about BOM.
- Having knowledge about K2 Circle.
- Computer proficient (MS Office, Outlook-email, Internet).
- Good at 4 skills of English (listening, speaking, reading and writing).
- Skills in teamwork, communication, project management and time management.
- Capability to sit down under a pressure of work.
- Have a high sense of responsibility and desire to learn.

LANGUAGES

- Vietnamese: mother tongue
- English: be able to use 4 skills of listening, speaking, reading and writing in daily job.
- Japanese: basic level

INTERESTS

Computers, music, football, snooker, meeting friends, travelling.

REFERENCE

Available upon request.