

About Me

I am a dedicated and hardworking person with a strong commitment to excellence in everything I do. With a proven track record of meeting deadlines and exceeding expectations, I thrive in fast-paced environments where attention to detail and a proactive attitude are essential. I am a quick learner who adapts easily to new challenges and consistently seeks opportunities for growth. Passionate about delivering quality results, I approach each project with enthusiasm and determination.

Skills

- Web Design
- Data entry
- Editing
- Problem-solving
- Team-Player
- Time Management
- Optimistic

Languages

English

Tagalog

Bisaya

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Prk.Pula, Villaverde, Iligan City Philippines

Experience

Photographer

2022-2023

Maleen Fotographia

- Captured high-quality images for various clients, ensuring that each session reflects their vision and brand identity.
- Managed multiple projects simultaneously, honing my organizational skills and ability to work under tight deadlines.

Photo Editor

2022-2023

Maleen Fotographia

- Enhanced my technical skills in photography, including lighting, composition, and editing, leading to improved image quality and client satisfaction.
- Stayed updated on industry trends and techniques, which has helped me to continuously innovate and offer fresh ideas to clients.

Data Entry Specialist

2023-2024

Sideline

- Accurately entered and managed large volumes of data in various databases, ensuring data integrity and confidentiality.
- Improved typing speed and attention to detail through consistent practice, leading to faster turnaround times on projects.

Web Developer

2024

Sport Development Office (OJT)

- Designed and developed responsive websites and web applications, enhancing user experience.
- Develop an attendance web-based application for Sport Development Office
- Develop SDO website using Google Website

Customer Service

2024

2020-2024

Sideline

- Identified and reported recurring issues to management, contributing to product improvements and enhanced service delivery
- Enhanced communication and problem-solving skills through daily interactions with diverse customer needs and concerns.

Education

Bachelor of Science in Information Technology

Mindanao State University - Iligan Institute of Technology

I graduated with a Bachelor of Science in Information Technology from Mindanao State University - Iligan Institute of Technology, earning Cum Laude honors. This achievement reflects my dedication to academic excellence and a deep understanding of IT principles. Throughout my studies, I engaged in various projects that enhanced my teamwork and leadership skills, while gaining a solid foundation in programming, database management, and web development. Additionally, my participation in extracurricular activities and student organizations enriched my experience, allowing me to develop strong communication skills essential for my career.