



CLYB ABRAHAM BONGCAYAO

Phone

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Address

Poblacion, Lugait, Misamis Oriental

Portfolio

<https://clyb.vercel.app/>

Email

clybabraham05@gmail.com

Experience

Web Developer/Graphics Designer

2023-2024

Dotted Studios (OJT) - collab@dottedstudios.com

- Developed various website landing page ensuring that it reflects client's vision and brand identity.
- Managed multiple projects simultaneously, honing my organizational skills and ability to work under tight deadlines.
- Managed the **Shopify** account for MJ Lechon House, overseeing product listings, promotions, and customer interactions to drive sales and enhance marketing efforts.

Data Entry

2022-2023

Sideline

- Performed accurate data entry and transcription tasks, maintaining a consistent typing speed of **65 words per minute**.
- Processed moderate volumes of data efficiently, ensuring reliable results with attention to detail.
- Assisted in **organizing** and **digitizing** data for small projects, meeting deadlines effectively.
- Gained experience managing large volumes of data and transcribing audio recordings with exceptional attention to detail.

Customer Service

2022-2024

FullHouse Lugait - 0951 930 6433

- Handled transactions **efficiently** and **accurately**, ensuring a positive customer experience at the point of sale.
- Identified and reported recurring issues to **management**, contributing to product improvements and enhanced service delivery.
- Enhanced communication and problem-solving skills through daily interactions with diverse customer needs and concerns.

Education

Bachelor of Science in Information Technology

2020-2024

Mindanao State University - Iligan Institute of Technology

I graduated with a Bachelor of Science in Information Technology from Mindanao State University - Iligan Institute of Technology, earning Cum Laude honors. Throughout my studies, I engaged in various projects that enhanced my teamwork and leadership skills, while gaining a solid foundation in programming, database management, and web development. Additionally, my participation in extracurricular activities and student organizations enriched my experience, allowing me to develop strong communication skills essential for my career.

About Me

I am a dedicated and hardworking person with a strong commitment to excellence in everything I do. With a proven track record of meeting deadlines and exceeding expectations, I thrive in fast-paced environments where attention to detail and a proactive attitude are essential. I am a quick learner who adapts easily to new challenges and consistently seeks opportunities for growth. Passionate about delivering quality results, I approach each project with enthusiasm and determination.

Skills

- Microsoft Office ■ ■ ■ ■ ■
- Programming ■ ■ ■ ■ ■
- Web Development/Design ■ ■ ■ ■ ■
- Tech Savvy ■ ■ ■ ■ ■
- Detail Oriented ■ ■ ■ ■ ■
- Data Scraping ■ ■ ■ ■ ■
- Data Entry ■ ■ ■ ■ ■
- Editing ■ ■ ■ ■ ■
- Team-Player ■ ■ ■ ■ ■
- Time Management ■ ■ ■ ■ ■
- Optimistic ■ ■ ■ ■ ■

Languages

English
Cebuano
Tagalog