



Fwd: Memorial Day Weekend

Thu, May 22, 2014 at 3:04 PM

From: **April Fielek** <afielek@umich.edu>
Date: Wed, May 21, 2014 at 7:49 AM
Subject: Memorial Day Weekend
To: FlemingBuildingStaff <FlemingBuildingStaff@umich.edu>

Good Morning,

For Memorial day weekend, the 1st floor exterior glass doors to the building will be locked from Friday, May 23rd at 5:30 pm to Tuesday at 7:30 am. If you come in during the break please make sure to have your Mcard and tightly close the doors behind you on the way in and out.

Custodial Services staff will work Sunday, May 25 during the day. Trash and recycling schedule following Memorial Day:

- Tuesday night - 2nd, 4th, 5th & 6th
- Wednesday night - 3rd
- Thursday night - 1st & lower level

Also, the building ventilation system will be lowered over the break. If you plan to work in the office this weekend it may be warm.

Have a Great Memorial Weekend!

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