

HR Updates

HRMS UL Meeting



HEALTH &
WELL-BEING

EFFECTIVENESS
& EFFICIENCY

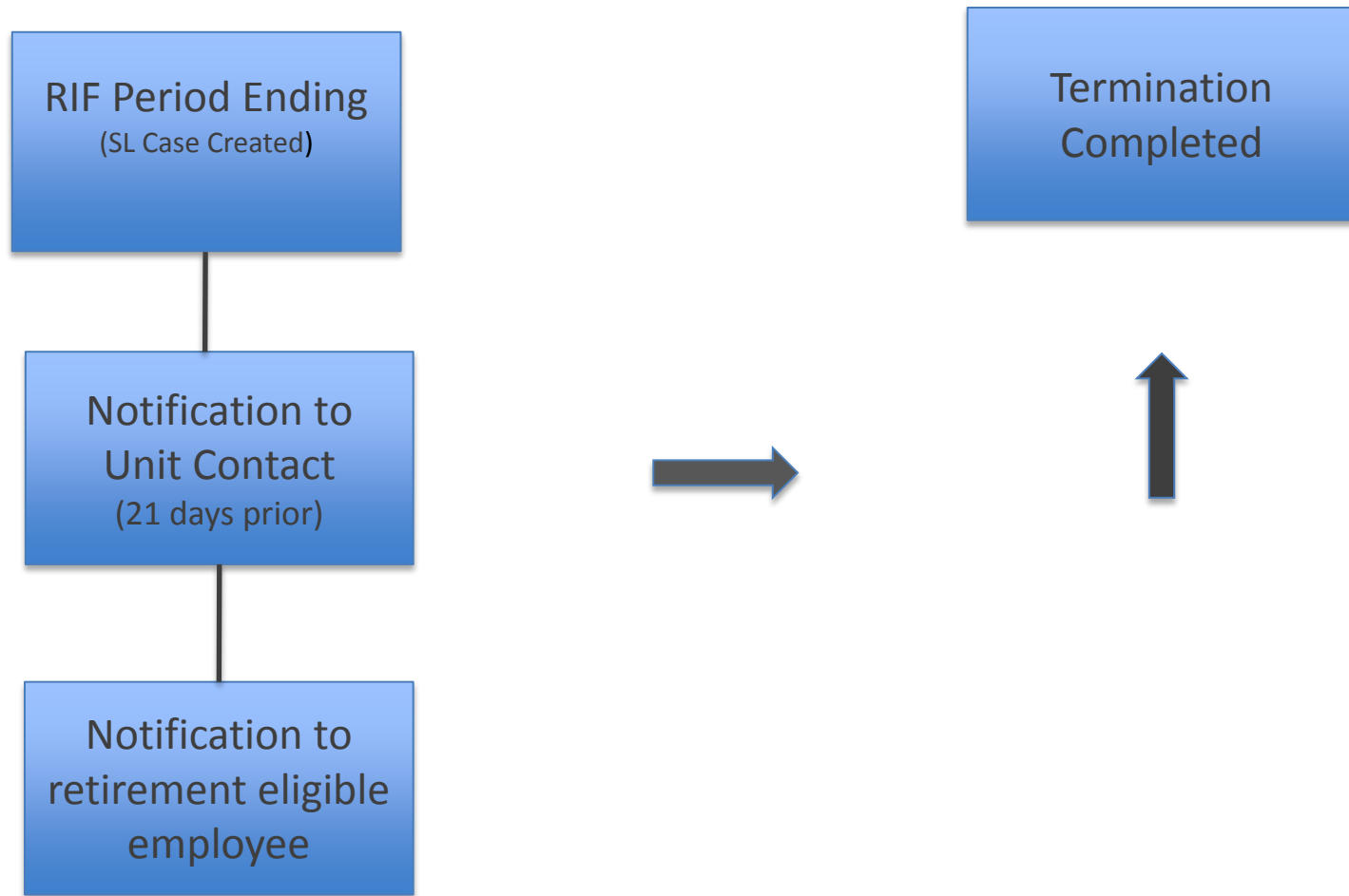
CULTURE
& CLIMATE

MARCH 2017

End of Recall Rights Process Change

- Effective April 1, 2017, HRRIS will process terminations for expiring RIF's.
 - Notification sent to the Admin Department Contact identified in M-Pathways, 21 days prior to the expiration date.
 - If employee is retirement eligible, they are sent an email notification and a retirement information packet is mailed to home address on file.
 - Termination is processed 14 days after email notification, if no action is taken by the unit or the employee.

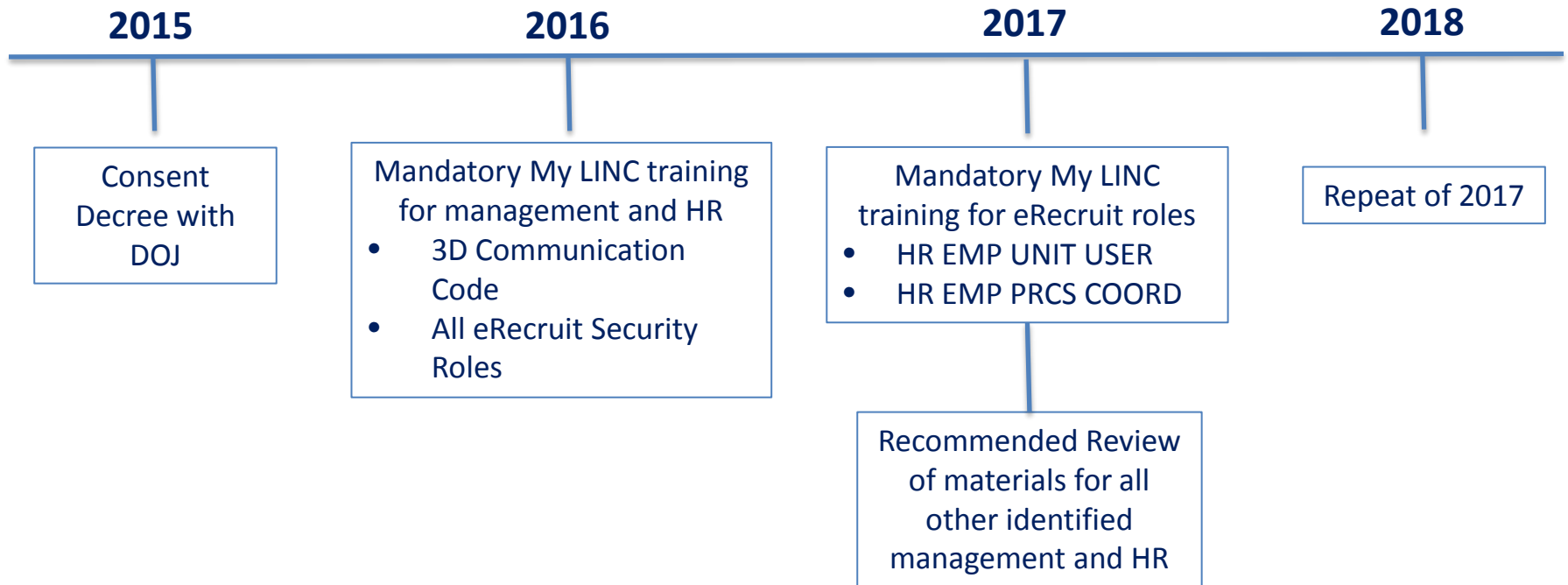
End of Recall Rights Process Change



ADA Annual Training Reminder

- As part of the 2015 consent agreement with the Department of Justice, certain faculty and staff identified with a 3D management communication code, or with eRecruit security roles, were required to take the online ADA Reasonable Accommodation course.
- For 2017, part of the same group of identified faculty and staff must review a refresher training. Additionally, any faculty or staff member with eRecruit security roles HR EMP UNIT USER or HR EMP PRCS COORD must take the mandatory online course again.
 - The "refresher training" email is a one-page outline of the substantive material and will include a recommendation to review the course. A targeted email was sent recently.
 - An automated message was sent to those staff required to retake the online course through My LINC.

ADA 2017 Training Reminder



QUESTIONS ?????
