



## CONTACT ME

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## REFERENCES

### DR RAMAZAN BAYAR

School Principal  
Galaxy International School  
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### PROF. DR MUNYAMASOKO C EMMANUEL

Director of Quality Assurance  
Adventist University of Central Africa  
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## EDUCATION

### ADVENTIST UNIVERSITY OF CENTRAL AFRICA

Bachelor of Education in Information  
Technology and Accounting  
2016 - 2021

### IPEK UNIVERSITY

Turkish Language  
2015 - 2016

### GKONKO SECONDARY SCHOOL

Computer Science, Mathematics, Economics  
2012 - 2014

## LANGUAGE SKILLS

- English
- Kinyarwanda
- Turkish
- Spanish

# MUSTAPHA UKIZURU

WEB DEVELOPER & IT SUPPORT SPECIALIST

## ABOUT ME

I am a dedicated web developer and IT support specialist, passionate about designing and optimizing websites while providing reliable technical assistance. With a strong background in both development and support, I am committed to delivering seamless user experiences and ensuring smooth operations in the digital realm.

## JOB EXPERIENCE

### IT MANAGER & COMPUTER SCIENCE TEACHER January - 2023 - Present Raindrop College of Excellence | Mexico

- Enhance and update software and systems.
- Maintaining network and web systems.
- Planning and delivering lesson to students.
- Providing technical support to staff and students.

### ASSISTANT PROJECT MANAGER August - 2021 - September 2022 Design Office Africa Ltd | Kigali

- Tracking and reporting project progress.
- Managing every aspect of the employment process.
- Maintaining network and web systems.
- Supporting project planning and implementation.

### ICT TEACHER & ICT INFRASTRUCTURE AND SUPPORT DIRECTOR January - 2021 - August - 2021 Intellectual school | Addis Ababa

- Develop and direct ICT strategy.
- Makes and maintains website and social media.
- Planning and delivering lesson to students.
- Providing technical support to staff and students.

### SALES AND MARKETING OFFICER May - 2020 - December - 2020 Blufame Ltd | Kigali

- Maintains excellent relationships with clients.
- Implements marketing and advertising campaigns.
- English - Turkish translation and interpretation.
- Makes and maintains website and social media

### ICT AND COMPUTER SCIENCE TEACHER January - 2020 - December - 2020 St Emmanuel School Complex | Kigali

- Planning and delivering lesson to students.
- Organize code challenge.
- Utilize various curriculum resources.
- ICT technical support to all staff.

### TRANSLATOR / INTERPRETER January - 2018 - May - 2020 Umut Ltd | Kigali

- English - Turkish translation and interpretation.
- Managing every aspect of the employment process.
- Follow company registration procedures.
- Maintain and enhance social media and website.

## PROFESSIONAL CERTIFICATE

- Google IT Support Professional Certificate
- System Administration and IT Infrastructure Services
- HTML, CSS, and Javascript for Web Developers

## SOFT SKILLS

- Communication
- Problem-solving
- Teamwork
- Time management
- Leadership
- Creativity and Adaptability

## PROGRAMMING LANGUAGE SKILLS

- HTML
- Python
- CSS
- Java
- JavaScript