**Project Proposal Format:**

Each proposal should contain the following:

1. Project title, Group numbers
2. Team profile:
   1. Individual qualifications and strengths (such as: programming, design, presentation, documentation, management and organization)   
      Note: It is expected that every team member shall be involved in all project activities; this only indicates individual strengths, not their sole responsibilities
3. Name of the elected team leader, if any (having a team leader is **optional**).   
   The team leader should act as facilitator, to organize group meetings and generally keep track of project activities.
4. Proposed project description should include the following:
   * 1. Statement of the goal
     2. List of the services to be provided by the proposed system (describe each service very briefly)   
        For every feature, state whether you will write the programs to support it, or you will use existing programs.  
        For example, if you state: *The system will provide search facilities*, will you write the program to perform the search, or you plan to use existing software?
     3. Description of the **programming** part of your project  
        Explain what kind of data processing/analysis you will do. Tell us exactly why we should consider your project as programming. Just saying: *The system will provide search facilities*, may mean that you are using SQL database calls and doing no programming at all.
     4. Description of the typical system customers
     5. Mention also if you already have a customer (somebody interested in the end product that you will develop)

The document should be prepared on computer.

**Proposal Submission**

Because the project is a team work, each team submits a *single document* for the entire team. Submission deadline: **11:59 p.m. on Sep 15, 2014** or earlier.