**CYON EMPOWERMENT AND SPECIAL COMMITEE BUSINESS PLAN.**

**INTRODUCTION**

This business plan summarizes in detail, the Current requirements of CYON as a body and the need to Empower her Members who are not gainfully Employed currently, and those in Need of various Skills to better their lives.

It's has become imperative to see to the future growth of CYON in Maitama bad it's members.

Education as we all know is very important and key to human development especially in our global world, but skills acquisition has become vital in our country Nigeria where gainful Employment has become a Mirage.

The empowerment Committee, were tasked with conducting a general survey, using CYON Data base collated by the Communications Committee with the aim of knowing the Current level of CYON empowerment and to support or assist Most CYON member's needs.

The Committee is also tasked to see to the successful execution and to point out key Lapses and shortfalls, Identify and recommend Members who need Economic assistance.

With the help of the Communications Committee, the Data collated from CYON member's has helped us narrow our Business plan to three (3) key. Areas.

1. Skills Acquisition for Cyon members who have indicated interest through the form filled and the interview conducted.

2. The Renovation of CYON Secretariat and Furnishing to full Capacity to Commence Operation.

3. Purchasing of CYON Bus for CYOn activities as well as renting out or other pious Societies in the church as means of generating Income for CYON.

**SKILL ACQUISATION.**

A total of 13 Cyon members indicated interest and were interview in the following Field.

**1. ICT/DATA/GRAPHIC DEPARTMENT.**

LUCIOUS EMMANUEL

Graphic design, ready to commit up to 12hrs a week for training, no prior experience, he owns a PC and passionate about graphic designs.

MODESTUS MADU

Passionate about App development, prior experience in Computer science packages like web designs, can commit up to 10hrs a week, own a PC, willing to Train others as a way of giving back and passionate about Learning.

ORYIMA Emmanuel

Data Science: passionate about DS, has very little experience in Computer science, willing to train some members for free as a way of giving back.

AKWASHI MOSES

ICT cyber security, passionate about Cyber security, can commit up to 15hrs a week for training and ready to train others as a way of giving back.

FASHION DESIGN

ANASTASIA OKORO:

Ready to commit 20hrs a week, has passion for fashion design, also ready to quit current Job for training, no prior experience.

GRACE OKLEWU

Passionate about Fashion design, prior experience in Fashion and willing to train Cyon members for free.

**CATERING**

CORNELIOUS SAAWUAN

has a lot experience in Catering already, needs financial grant of 400k to get more tools to start operation fully, willing to train other 10cyon members as a way of paying back to Cyon and passionate about catering. Can pay back loan within a year if given the opportunities.

JANET AKAH

Has prior experience about catering, passionate about the Kitchen, willing to train 5 to 10 members and also willing to give discount to CYON's catering Services.

**DECORATION.**

ANASTASIA OKOLO.

has little prior experience in decoration, passionate about the Job and wing to train Cyon members for free. Training could cost up to 100 to 150k.

**FARMING**

PAUL AGBOLOKO

prior experience in farming and fishery, has access to land.

**MAKEUP/SKIN CARE**

CHINENYE UZODIMMA

Very much interested in skin care and hair care(cosmetics) also passionate about Natural health drinks, needs about 200k to start up the business.

JANET YANET

Passionate about tailoring and make up, prior experience in tailoring, can commit 3hrs per week in training because of current Job, also very much interested in makeup and can train some members.

**COST OF TRAINING.**

The cost of training individual on the above stated Fields Varies. For clarity purpose, we shall make a table below and input the cost of training, the period and duration of training.

COST OF TRAINING

|  |  |  |  |
| --- | --- | --- | --- |
| **DEPT.** | **DURATION OF TRAINING** | **AMOUNT** | **GRAND TOTAL** |
| Graphic Design | 2 Months | 120,000.00 | 120,000.00 |
| App. Development | 3 Months | 190,000.00 | 190,000.00 |
| Data Science | 11 Months | 270,000.00 | 270,000.00 |
| Fashion Design |  |  |  |
| Catering |  |  |  |
| Decoration |  |  |  |
| Make-Up |  |  |  |

**BENEFIT OF HUMAN DEVELOPMENT THROUGH SKILLS ACQUISATION.**

Human development is about giving people more freedom and opportunities to live lives through values. In effect, this means developing people's abilities and giving them a chance to use them.

Acquisition of skills for Cyon members, would make us less dependent on others and give us the following benefits such as

Self-Employment.

Crime reduction

Wealth Creation

Effective Functioning

Diverse Job Opportunities

Employment generation.

Enhancement of activities. Etc.

**2. RENOVATION OF CYON SECRETARIAT.**

Cyon Secretariat at the parish has be dormant and unused for a long period of time, this is due to the fact that it's needs renovation and Furnishing to full capacity to commence use. There is a lot of items needed for the renovations/ furnishing.

There is need for renovation and Furnishing of our Secretariat to function at 100%

We intend using our Secretariat as a means of generating Income for the organization via typing and photocopying, Selling of Catholic literatures and spiritual books as well as using it as an official Cyon office for consultations’.

Below is a table containing the cost of renovations/ cost of acquiring necessary equipments needed in the Secretariat.

CYON SECRETARIAT.

The important of CYON secretariat cannot be overemphasize, due to the following

* It's manages organizations database
* Handling of m membership issues
* It's responsible for the organization's finances.
* It's point of contact for the organization
* Ease the running of the organization.

Currently, the secretariat is not functional due to outdated structure, furniture and equipment for the running of the secretariat.

To revive the secretariat, several inquiries have been made, a survey has been carried out by a CYON executive; the following are the amounts necessary for the renovation.

**Quotation for secretariat renovation**

**Electricity quotation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/n** | **Item** | **Unit/quantity** | **Unit price** | **Amount** |
| **1** | **Double socket** | **2 prices** | **1200** | **2,400.00** |
| **2** | **Single socket** | **1** | **700** | **700.00** |
| **3** | **2.50mm cable** | **40 yards** | **250per yard** | **6,000.00** |
| **4** | **Trunking pipes/paltress pipes** |  |  | **2,900.00** |
| **5.** | **Workmanship** |  |  | **7,000.00** |

**Subtotal 19,000**.00

**Painting quotation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/n** | **Item** | **Units/quantity** | **Unit price** | **Amount** |
| **1** | **Satin paint (off white)** |  | **7,000.00** | **7,000.00** |
| **2** | **Cement** | **1/2bag** | **2,000.00** | **2,000.00** |
| **3** | **Screeding paint** |  |  | **3,000.00** |
| **4** | **Top Bond** | **3kg** | **3,000.00** | **3,000.00** |
| **5** | **Water proof** |  |  | **1,500.00** |
| **6** | **Sand paper** |  |  | **300.00** |
| **7** | **White emulsion paint** | **5 litres** |  | **1,500.00** |
| **8** | **Transport** |  |  | **2,000.00** |
|  | **Subtotal** |  |  | **26,300.00** |

**Furniture quotation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/n** | **Item** | **Units/quantity** | **Unit price** | **Amount** |
| **1** | **Spraying of cabinet** |  |  | **15,000.00** |
| **2** | **Spraying of table and chair** |  |  | **25,000.00** |
| **3** | **Door(new)** | **1** | **25,000.00** | **25,000.00** |
| **4** | **Transport** |  |  | **3,000.00** |
|  | **Subtotal** |  |  | **68,000.00** |

**Office gadgets**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S/n** | **Item** | **Units quantity** | **Unit price** | **Amount** |
| **1** | **Laptop ( 4gb ram. ITB Intel Celeron 2.8 GHz processor.**  **14 screen, window 10** | **1** | **165,000.00** | **165,000.00** |
| **2** | **Wall fan** | **1** | **7,000.00** | **7,000.00** |
| **3** | **Three in one printer** | **1 small one**  **1 big one** | **25,000.00**  **55,000.00** | **25,000.00**  **55,000.00** |
| **4** | **Letter headed paper** |  |  | **25,000.00** |
| **5** | **Table clothes** |  |  | **3,500.00** |

**Subtotal. 280,500.00**

**Grand total 383,800.00**

**Three hundred and eighty-three thousand eight hundred naira only.**

**PURCHASING OF CYON BUS.**

One of the most powerful tools a human can acquire is to attain some level of Independence. Such is applicable to an organization also.

For several years now, we have been operating only one source of income. (Monthly and welfare due of 200naira)

Most times, we go on a different kind of Activities, ranging from the Arch Diocese activities to Cyon activities Maitama.

The issue of transportation has been a major challenge to Cyon Maitama as her Members who are currently unemployed or not gainfully employed, could not partake in these activities due to unavailability of Funds for transportations.

The Committee came up with the idea of having our own Bus which we can use for Cyon activities and rent out to other pious Societies in the church as a means of Generating income for the organization. This will enable us less dependent on the Church as well as our Mothers and Fathers in the Church.

The Acquisition of the Bus will boast our profile in the Church and give us a great sense of belonging as well as generate income for Cyon..