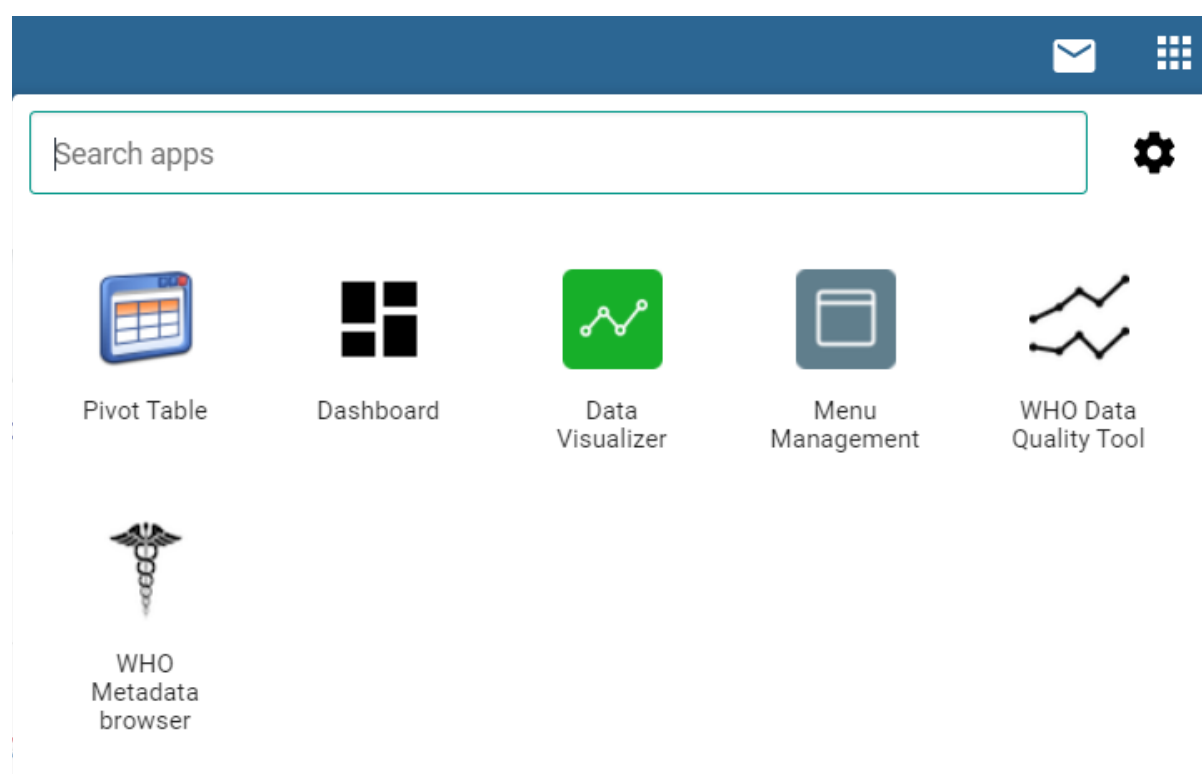


## Instructions - Account Creation – Data Quality App Configuration

In order to perform the exercises and assignments within Module 6, you will be accessing the **Data Quality App Config** training instance. The **DQ App Config** training instance has been set up to allow each person who logs in to configure the WHO data quality tool/app. The account you create will have limited access to the apps within DHIS2, only including the apps referenced in the screenshot below.



Upon first accessing the WHO Data Quality Tool in this system, you will receive the following warning message

### Info

The data quality tool has not been configured. Contact your system administrator. If you are an administrator select [More > Administration](#) from the top menu to get started.

OK

Do not be alarmed by this message, as this system has been set up for each participant to have access to a clean configuration of the WHO Data Quality Tool. Dismiss it by selecting "OK" and proceed with your exercises.

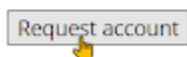
Please create an account for the **Data Quality App Config** training instance by following the instructions below.

## Account Creation Walkthrough

In order to create your account on the DQ app config training instance, start the process by clicking on the “Request account” button in the Account Creation section below. **You only need to click the button once**, otherwise you will receive multiple account request emails.

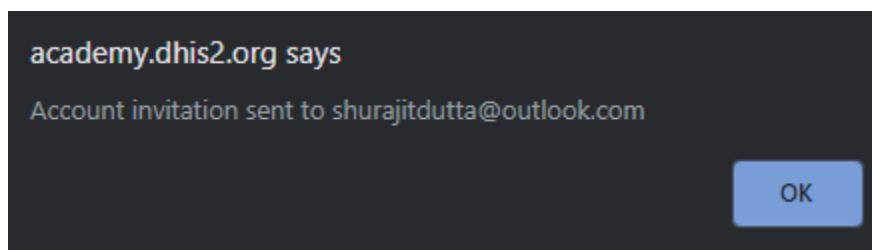
Click the “Request account” button below to request an account on the DHIS2 Metadata App Configuration system.

You will receive an invitation by email with instructions on how to complete the registration in DHIS2.



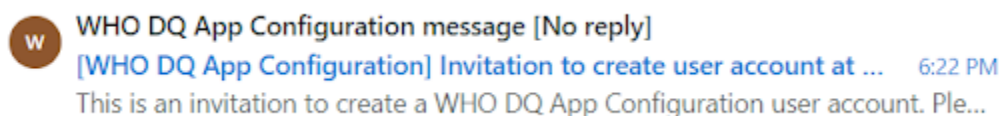
*Note: the email address you use with OpenEDX will be sent to the DHIS2 database to create an account.*

After a few moments, you should receive the following notification in your browser window:



Click on OK to close the notification.

Login to your email. You should receive an email subject that looks like the following:

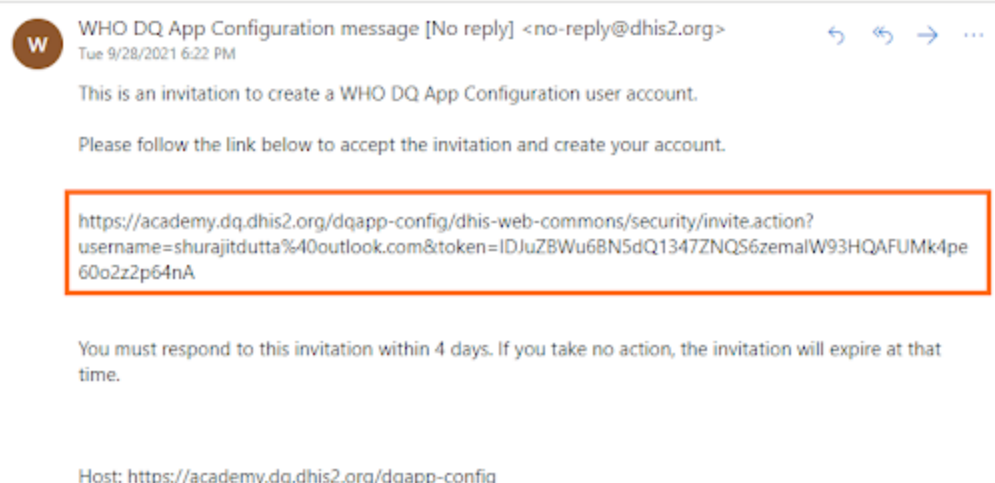


You should see in the email subject that the DHIS2 system that has been identified is the Data Quality App Config training instance.

**For note:** this email may be in your junk folder. If you do not see it in one of your primary inboxes, please check your junk folder in case it was filtered out.

The email itself should look like the email below:

[WHO DQ App Configuration] Invitation to create user account at academy.dq.dhis2.org/dqapp-config



In order to continue, click on the highlighted link or copy and paste it into a new tab in your browser. This link will take you to the following page:

A screenshot of the 'Create a new account' page on the dhis2 Academy platform. The page has a dark blue header with the dhis2 logo. Below the header, the title 'Create a new account' is displayed. The form contains several fields: 'Name' (split into 'First' and 'Last'), 'Username' (filled with 'shurajitdutta@outlook.com'), 'Password' (with a hint 'Minimum 8 characters, 1 upper-case, 1 digit and 1 speci' and a red error message 'This field is required.'), 'Confirm password', 'E-mail' (filled with 'shurajitdutta@outlook.com'), 'Mobile phone', and 'Employer'. A 'Create' button is at the bottom.

Your email details will have already been filled in from your student account on the Online Academy platform. You will need to fill in the remaining fields.

Take note of the restrictions on the password, and follow **good password practice**. Your password must:

- Be at least 8 characters long

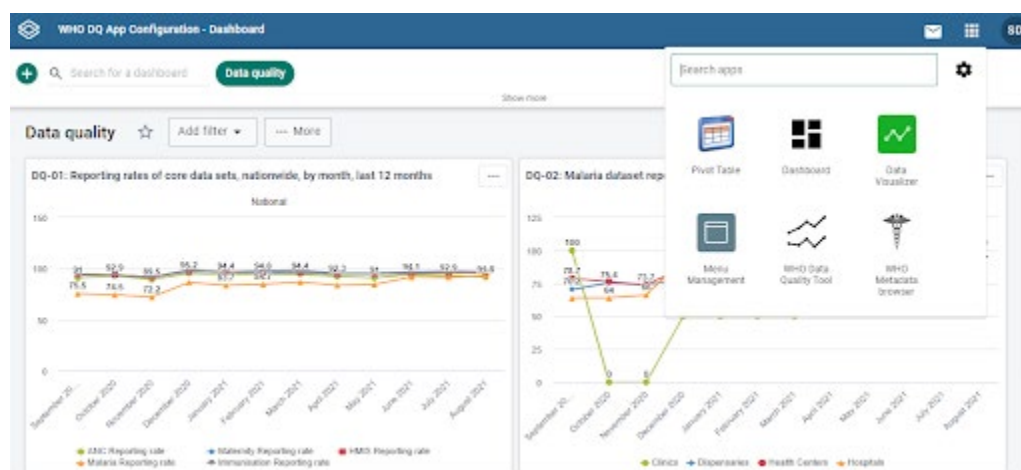
- Include an uppercase letter
- Include 1 number/digit
- Include a special character

After filling in all the fields, select “Create” to proceed.

## Create a new account

Name	Shurajit	Dutta
Username	shurajitdutta@outlook.com	
Password	*****	
Confirm password	*****	
E-mail	shurajitdutta@gmail.com	
Mobile phone	2365984531	
Employer	UiO	
	<input type="button" value="Create"/>	

This should log you in to the DHIS2 DQ App Config training instance where you can view the dashboard along with the relevant apps you have access to.



From here, please follow activity instructions for any activities or assignments that are referring you to the DHIS2 DQ App Config system.

## Account Creation

Click the "Request account" button below to request an account on the DHIS2 DQ App Configuration system.

You will receive an invitation by email with instructions on how to complete the registration in DHIS2.

*Note: the email address you use with the DHIS2 Online Academy will be sent to the DHIS2 database to create an account.*