

Website Features

Logout: Single click logout button

Quick Access: Provides a fast and easy way to Modules

Notifications: provides notification alert when making changes

Navigation Lock: prevents side navigation from expanding

Administration

Department

- View a list of all the departments in the company
- Add, update, and remove company departments

Positions

- View a list of all the work positions available in the company
- Add, update, and remove work position
- Assign positions to departments

Accounts

- View a list of all users accounts in the company
- Add and update company users accounts
- Assign users to positions
- Assign supervisor

Doc System

- Create your custom document categories and subcategories
- Remove previously created document category

Access Control (Configure all Users Access Control)

- Provide access to various modules to chosen user
- Remove a user's access to a particular module

Pro Flow

New Projects

- *Project Create*: Create new projects
- *Build Project*: Fill new project with information in the create tool
 - Create Tool*
 - *Project Lock*: Records and keeps a log of any changes made in the create tool
 - *Technical*: Fill technical information about the project
 - *Schedule*: Create a detailed plan for the project
 - *Budget*: Fill a detailed budget plan for the project
 - *Financial*: View financial information for the project
- *Project Request*: Initiate and approve project requests
- *Project Share*: Share projects with other users

Active Projects

- *Project Launch*
- *Mapping*

Map Account/Suppliers:

- Assign a worker/supplier to a temporary account/supplier

Map Documents:

- Assign documents to Users

Schedule Board:

- Detailed view of all the project documents
- View due dates of stages for all project documents
- Add and update documents
- Assign documents as milestone
- Add, update, and remove tasks within a document
- Assign users and/or suppliers to a task
- Assign hours to each resource working on a task

- *Status Board*

Task Board:

- Organized view of all the tasks in the project
- View start and end date of all tasks in the project
- Easy communication with the team assigned to the task

Document Board:

- Detailed view of all the documents associated to the project
- Track progress of all documents (actual and planned)
- View current stage of all the project documents
- View start and end date for all stages of all the project documents

Resource Board:

- Track progress of tasks assigned to your inferiors
- View start and end date of the project
- View total allocated project hours, user hours, completed hours, and hour variance
- View total allocated and actual hours of all the users working on the project
- View total allocated and actual hours of all the users' tasks working on the project

- *Finance Boards*

Budgeting

- Track progress of various users and suppliers working on the project
- View allocated hours, actual hours, and hour variance of the project
- View allocated and actual hours of all users and suppliers working on the project
- View and update rate of all users and suppliers working on the project

Tracking

- Track project's budget
- View allocated, remaining, and actual budget for overall project
- View allocated, remaining, and actual budget for all users working on the project

Spending:

Spending Dashboard

- *Detailed view of all budget item of the project*
- *View CAPEX budget and actual cost*
- *View OPEX budget and actual cost*

OPEX Spend

- Detailed financial view of all company users working on the project
- View allocated hours, actual hours, pay rate, user's role, budget and actual amount

CAPEX Spend

- Add financial information of suppliers working on the project
- Add invoice date, details, and number
- Upload a copy of invoice of the supplier

Project Timesheet:

- Assign hours to their tasks
- View start and end date of the task
- View precisely when and total hours worked on a task each week
- View their tasks progress in terms of assigned, actual and remaining hours

My Task board:

- Detailed view of user's tasks and their deadlines
- User's can indicate task has been started
- Send quick message to project manager regarding a particular task
- View incoming messages from project manager regarding a particular task