



https://



UserId:

Password:

Login



https://



Menu Items

SA

Master

Software App

Module

Forms

Role

User In Role

Role In Software-Module Mapping

Transaction

Role In Form Permission

E-DMS

Master

Category & Subcategory

Transaction

Document Scanning

Document Scanning Search

Document Versioning Original

Document Distribution

Document Sharing

Document Distribution & Sharing Search

WFM

Master

Workflow Creation

Stage Setup

Stage MapDrawing

Stage Setup Details

Permission Setup

Report

Workflow Report

Workflow1

Workflow2



https://



Refresh

Save

Document Name:

Suncategory:

Document Subcategory ▼

Add

Image1

Image2

Image3

Image4

Image5

Image6

☐ Option Pdf

-----

Scan

Load Blank Pdf

Remove

Rotate

Load Pdf

Choose file...

Move Image

☐ Option Others

-----

Download file

Choose file...

## Category &amp; Subcategory Setup Form



https://



Add

Category Id:

Category Name:

Category Id ▲	Category Name ▼
01	UniArt
02	WFM

Add

Subcategory Id:

Name:

Category:



Subcategory Id ▲	Subcategory Name ▲	Category Id ▲	Category Name ▼
001	HR	01	UniArt
002	ISO Policy	01	UniArt



https://



Refresh

View

Date Between:

yyyy /mm / dd



yyyy /mm / dd



S/ ▼	Document Id ▼	Document Nam ▼	Extensio ▼	File Director ▼	Action	
5	20241205-091343-144-00155DF282	Pdf Doc	pdf	UniArt/HR	<input type="radio"/>	<input checked="" type="checkbox"/>
4	20241205-091343-149-00155DF282	Word Doc	doc	UniArt/HR	<input type="radio"/>	<input checked="" type="checkbox"/>
3	20241205-091343-156-00155DF282	Video file	mp4	UniArt/HR	<input type="radio"/>	<input checked="" type="checkbox"/>
2	20241205-091343-249-00155DF282	Word Doc	doc	UniArt/HR	<input type="radio"/>	<input checked="" type="checkbox"/>
1	20241205-091343-356-00155DF282	Video file	mp4	UniArt/HR	<input type="radio"/>	<input checked="" type="checkbox"/>





https://



Refresh

View

Date Between:



S/ ▼	Document Id ▼	Document Na ▼	Extensio ▼	File Directo ▼	Actions
5	20241205-091343-144-00155DF282	Pdf Doc	pdf	UniArt/HR	<a href="#">Make Version</a>
4	20241205-091343-149-00155DF282	Word Doc	doc	UniArt/HR	Download
3	20241205-091343-156-00155DF282	Video file	mp4	UniArt/HR	Download
2	20241205-091343-249-00155DF28	Word Doc	doc	UniArt/HR	Download
1	20241205-091343-356-00155DF28	Video file	mp4	UniArt/HR	Download





https://



Refresh

Save

DocumentId: 20241205-091343-144-00155DF282CE    Name: Pdf Doc    Extension: pdf    Directory: UniArt/HR

Cropping    Masking    Highlighting    Remove    Rotate    Resize    Add Text    Move Image    Add Image    Watermark    OCR

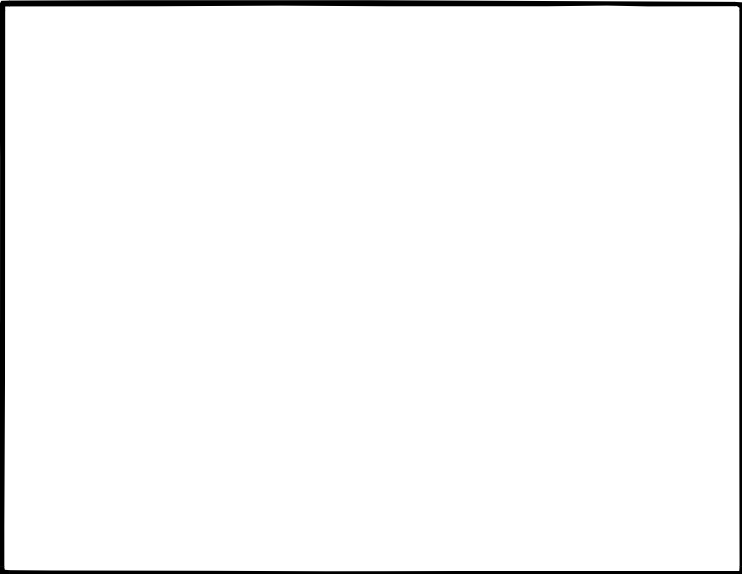


Image 1

Image 2

Image 3

Image 4

..





https://



Refresh

View

Distribute

Date Between:



S/ ▼	Document Id ▼	Document Na ▼	Extensi ▼	File Direct ▼	Actio	Actio	Action
5	20241205-091343-144-00155DF2	Pdf Doc	pdf	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>
4	20241205-091343-149-00155DF2	Word Doc	doc	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>
3	20241205-091343-156-00155DF2	Video file	mp4	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>
2	20241205-091343-249-00155DF	Word Doc	doc	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>
1	20241205-091343-356-00155DF	Video file	mp4	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>

Distribution To:

Remarks:



Document Sharing

https://

Refresh

View

Email

Date Between: 

yyyy /mm / dd

yyyy /mm / dd

S/	Document Id	Document Na	Extensi	File Direct	Actio	Actio	Action
5	20241205-091343-144-00155DF2	Pdf Doc	pdf	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>
4	20241205-091343-149-00155DF2	Word Doc	doc	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>
3	20241205-091343-156-00155DF2	Video file	mp4	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>
2	20241205-091343-249-00155DF	Word Doc	doc	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>
1	20241205-091343-356-00155DF	Video file	mp4	UniArt/HR	<input checked="" type="checkbox"/>	<a href="#">View</a>	<a href="#">Downloa</a>

Distribution To:

Mir Sadequr Rahman, Mr based, Mr Karim

Remarks:



https://



Refresh

Save

TO:

CC:

BCC:

Subject:

Body:

Body





https://



Refresh

View

Date Between:



Operation:

S	Document Id	Document	Exten	Operat	Operation Who/	Acti	Action
5	20241205-091343-144-00155	Pdf Doc	pdf	Distributi	Mr Based/Mr Ka	<a href="#">View</a>	<a href="#">Downlo</a>
4	20241205-091343-149-00155	Word Doc	doc	Distributi	Mr Based/Mr Ka	<a href="#">View</a>	<a href="#">Downlo</a>
3	20241205-091343-156-00155	Video file	mp4	Sharing	Mr Based/Mr Ka	<a href="#">View</a>	<a href="#">Downlo</a>
2	20241205-091343-249-00155	Word Doc	doc	Distributi	Mr Based/Mr Ka	<a href="#">View</a>	<a href="#">Downlo</a>
1	20241205-091343-356-00155	Video file	mp4	Distributi	Mr Based/Mr Ka	<a href="#">View</a>	<a href="#">Downlo</a>





https://



Add New

Refresh

Category:

WFM

Workflow Id	Workflow Name	Number of Stage	Remarks	IsActive		Action
5	Workflow 5	3	Cycle 3	Isactive	<a href="#">Edit</a>	<a href="#">Inactive</a>
4	Workflow 4	2	Cycle 4	Isactive	<a href="#">Edit</a>	<a href="#">Inactive</a>
3	Workflow 3	1	Cycle3	Isactive	<a href="#">Edit</a>	<a href="#">Inactive</a>
2	Workflow 2	4	Satge 2	Isactive	<a href="#">Edit</a>	<a href="#">Inactive</a>
1	Workflow 1	3	Stage 1	Isactive	<a href="#">Edit</a>	<a href="#">Inactive</a>



https://



Refresh

Save

Category: WFM

Workflow: Workflow 3

S/L	Stage Name	Status	Action
1	Maker	Active	<a href="#">Edit</a>
2	Checker	Active	<a href="#">Edit</a>
3	Approve	Active	<a href="#">Edit</a>



<https://>[Refresh](#)[Save](#)

Category:

WFM



Workflow:

Workflow 3



Maker

Checker

Approve





https://



Add Attributes Add Documents Refresh

Category: WFM

Workflow Workflow 3

Stage Map: Maker

DocumentTag Id	DocumentTag Name	S/L	Is Required	Action
31-1	Maker Doc	1	<a href="#">Required</a>	<a href="#">Edit</a>

AttributeTag Id	AttributeTag Name	Attribute type	S/L	Is Required	Action
31-1	Make By	String	1	<a href="#">Required</a>	<a href="#">Edit</a>





https://



Add

Refresh

Role:

WFM



User:

Mir Sadequr Rahman



Workflow:

Workflow 3



Workflow Id	Workflow Name	Stage Id	Stage Name	Is Operation
1	Workflow 3	1	Maker	<input type="checkbox"/>
1	Workflow 3	2	Checker	<input type="checkbox"/>
1	Workflow 3	3	Approve	<input type="checkbox"/>





# Stage Setup Details



https://



Save

Close

Category:

WFM



Workflow Name:

Number Of Stage:

Remarks:



Attribute Entry Popup



https://



Save

Refresh

Category:

WFM



Workflow 3



Stage Map:

Maker



AttributeTag Name:

AttributeTag

String



Ordering S/L:

☐ Is Required





https://



Save

Refresh

Category:

WFM

Workflow:

Workflow 3

Stage Map:

Maker

DcoumentTag Name:

Is Required:

Required

Ordering S/L:

Ordering Stage:

☐ Checker

☐ Approve

Select All

Unselect All

