

MANSA SAMLAFO
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Objective:

Determined and creative Web Developer looking to utilize eagerness to learn, passion for coding, and problem solving to transition from design to development in the tech industry.

Education:

- **Eleven Fifty Academy, Web Development Immersive Learning Program, Indianapolis, IN, August 2020**
 - 12-week immersive learning program for Web Development taught with industry-guided curriculum, real-world project-based learning, and 500+ hours of logged coding time and training.
- **University of East London, MSC Project Management, East London, August 2012**
- **Kwame Nkrumah University of Science and Technology, BSC Materials Engineering, August 2009**

Competencies & Functional Skills:

Problem solving, troubleshooting, creativity, visual communication, customer service, critical observation and thinking, organization, portfolio development, addressing and resolving business challenges

Technical Skills:

Languages: JavaScript, Node.JS, React, Heroku & Firebase deployment, TypeScript deployment

CI/CD: Agile, Scrum, Git

Databases: POSTGRES SQL

Web Technologies: HTML, CSS, APIs, stateless components, session validation, responsive web design

Technical Projects:

- **openMic website <https://mds-openmicclient.herokuapp.com>**
 - Utilized HTML 5, CSS 3, Bootstrap 4, Reactstrap typescript and React Class Component to design & build poetry website
- **datePerfect website <https://dateperfectclient.herokuapp.com>**
 - Utilized HTML 5, CSS 3, Bootstrap 4, Material UI and React Functional Component to design & build dating website
- **Holiday website <https://mds-api.firebaseio.com/>**
 - Utilized HTML 5, CSS 3, Bootstrap 4, and consumed an external API to design & build a holiday planning app

Professional Experience:

Private Household Manager, Indianapolis, IN, April 2020-Present

- Keeping the home organized and safe for the children.
- Planning daily meals, and conducted home tutoring.

Administrative Coordinator, Goodwill Industries of Central and Southern Indiana INC, Indianapolis, IN, October 2015 – Apr 2020

- Used Pivot tables to create and compare monthly IT actual spend reports with IT budget
- Kept the office organized which included overseeing the repair of office equipment, distribution of packages and mail, travel and conference planning and arrangement.
- Created and executed purchase orders using vendor information and communication
- Tracked, restocked and managed inventory of PCs and other IT equipment
- Created Google websites and provided basic Google training to different business groups
- Transitioned Goodwill from SharePoint to the use of Google platform
- Sent IT equipment for RMA (Return Merchandise Authorization)
- Kept an organized list of all vendor contracts and an updated vendor contact list at all times

Scorer, Stafford, Indianapolis, IN, April 2015 - June 2015

- Graded I-Step and Missouri Exams
- Used standardized testing rubric to determine proper grade for each exam
- Maintained high accuracy level when grading papers

Project Manager, Posam Nkosuo Microfinanace, Accra, Ghana, September 2014 - January 2015

- Designed proposals and application forms used for the expansion of the business
- Assisted in the development of the business and monitored it for growth trends
- Education, training and assessment of employees

Project Manager, Steve Davis Construction, Indianapolis, IN, October 2013 – August 2014

- Scheduled and conducted inspections on damaged and repaired buildings
- Created estimates and job orders
- Communicated with client and insurance company
- Followed up with client to make sure certain specifications were met and quality of services

Practice Manager, Medical Biller, Indycare Family Medicine, P.C., Indianapolis, IN, June 2012 – August 2014

- Reviewed overhead costs and determined best course of action to lower office expenses
- Ensured availability of office and clinical supplies
- Registered with insurance companies in order to grow the patient base of the clinic.
- Audited and communicated with health insurance companies on medical claims

Account Manager, Bold Marketing Strategies, Indianapolis, IN, July 2013 – September 2013

- Increased the client base for our client by direct marketing
- Trained and developed new employees

Assistant Mechanical Engineer (Internship), Ghana Ports and Harbors Authority, Tema, Ghana, June 2006-August 2006

- Serviced and maintained vehicles and heavy duty trucks
- Managed of inventory in the material store