

INSTITUTE OF BANKING PERSONNEL SELECTION

INVITES APPLICATIONS FOR

Post Name: –

Post code I Post name : BANKER FACULTY No. of vacancies : 01

Post code II Post name : TECHNICAL FACULTY No. of vacancies : 01

A. ELIGIBILITY CRITERIA (as on 01.08.2014)

Candidates, intending to apply for the above post should ensure that they fulfil the minimum eligibility criteria specified by IBPS in this advertisement.

Please note that the eligibility criteria specified herein are the basic criteria for applying for the post. Candidates must necessarily produce the relevant documents pertaining to age, educational qualifications, post qualification work experience etc. in original alongwith a photocopy thereof in support of their identity and eligibility as indicated in the application form.

A.1 . Age, Educational Qualifications & Post Qualification Work Experience (As on 01.08.2014):

| POST CODE | Post | Age | Educational Qualifications | Post Qualification Minimum Work Experience |
|------------------|--------------------------|--|--|---|
| I | BANKER FACULTY | Not exceeding 62 years A candidate must have been born not earlier than 02.08.1952 (date inclusive) | a) Candidates should be Graduate or Post graduate from any recognized Institution or University. b) Preferable – CAIIB | The Incumbent should be a officer retired on attaining superannuation/ voluntarily retired, retired under SBP VRS, released under Exit Option Scheme or who have left the Bank / organization otherwise before superannuation from the service of any public sector Bank having worked as chief Manager and above preferably with experience as Faculty in the Training Institute and/or experience of writing tests (Question Papers) for recruitment / Promotion examinations of Banks or Public sector organizations |
| II | TECHNICAL FACULTY | Not exceeding 62 years A candidate must have been born not earlier than 02.08.1952 (date inclusive) | a) Should have done B. Tech. or B.E. or AMIE as a full time course, from a recognized university / institute in Electrical or Mechanical or Civil or Electronics & Telecom or Instrumentation etc./ M.C.A. / Post Graduate In Computer Science or M.B.A. with specialisation in Marketing / Personnel / HR/Systems. b)Preferable – CAIIB | The Incumbent should be an officer retired on attaining superannuation/ voluntarily retired, retired under SBP VRS, released under Exit Option Scheme or who have left the Bank/organization otherwise before superannuation from the service of any public sector Bank / financial organization with Minimum 15 years post qualification experience as Technical Officer/SSI Officer in a bank/financial organization in Senior Management cadre or Minimum 15 years experience of teaching one (or more) of these subjects in a reputed Institute/College. |

Age Criteria will however not be applicable for internal candidate/ candidates already with IBPS under contractual agreement.

B. Other criteria

- B.1 Knowledge in computer operations / Language will be an added advantage.
- B.2 His/ her integrity should not have been doubtful during his/her service.
- B.3 No punishment/penalty should have been inflicted on him/her during his/her service.
- B.4 Cases of CBI or other law enforcement agencies should not be pending against him/her.
- B.5 Candidates can apply for only one post. Multiple applications will be summarily rejected.
- B.6 **Preference will be given to candidates with experience in developing objective, psychological and educational tests and other selection tools.**

C. **TERMS OF APPOINTMENT**

Appointment will be on contract basis. The initial period will be of 1 to 2 years subject to quarterly review and may be renewed subsequently subject to his/her continued good performance and physical fitness.

D. **SALARY : – NEGOTIABLE**

Candidates may mention in their application the **salary drawn (wherever applicable) and salary expected.**

E. **JOB PROFILE, ROLE & RESPONSIBILITIES**

The job requires writing questions (multiple choice or short answer type questions) designed to assess cognitive ability and personality domains and research in the areas of specialization and/or other related areas given above, and Human Resource Management, Education, Psychology, Banking, financial Awareness, Computer, SSI, Agriculture and other tests and related analysis and coordination work.

Any other work assigned by the competent authority.

F. **HOW TO APPLY: –**

Interested candidates who are meeting with above Mentioned eligibility criteria as on **01.08.2014** only may forward their applications giving details of job experience, **salary drawn & expected** on plain paper in attached format along with self-attested Xerox copies of all necessary documents to

**The General Manager- Administration
Institute of Banking Personnel Selection,
IBPS House, Plot No.166,
90 ft DP Road, Off Western Express High way,
Kandivali (East), Mumbai 400 101**

Last date of receipt of application is 7.08.2014 (before 5.00 pm).

- Application received after this date and time will be summarily rejected.
- Application not in the prescribed format and /or without necessary documents will be rejected.
- IBPS reserves the right to reject applications of any or all the candidates without assigning any reason.
- Candidates can apply for only one post. Multiple applications will be summarily rejected
- Internal candidate, if any, may also apply.

Please Note:

- *The posting of the selected candidate will be in MUMBAI Only. He/She will have to make his/her own arrangement of accommodation in MUMBAI.*
- *Hand Delivery will not be Accepted.*
- *Send your application only through the post or courier. IBPS shall not under any circumstances be liable for misplace, damage and/ or delay in delivery of application by the post or by the courier agencies.*
- *The Person who is in service need not apply.*
- Selection will be made by a committee and such selection will be Final.

Applicants must super-scribe "Application for the post of _____(post code_____)" **on the top of the upper part of the sealed envelope containing the application.**

24.07.2014

General Manager (Administration)
IBPS, Mumbai

APPLICATION FORMAT

To

The General Manager
Institute Of Banking Personnel Selection
IBPS House,
90th ft DP road, off W E Highway
Kandivali (East)
Mumbai 400 101

PASTE (not staple)
your
recent passport size
photograph here and
sign across it in
full name with
date

Sir,

SUB : Application for the post of _____ in IBPS

With reference to your advertisement dated 24th July 2014, I submit herewith my application for the post of _____ in Institute Of Banking Personnel Selection. I have read about the role, remuneration and brief terms & conditions relating to the post and advise that they are acceptable to me.

1. Full Name: Shri/Smt/Kum (in block letters)

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2. Father's/Husband's name

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3. Date of Birth
(DD/MM/YYYY)

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AGE [_____ yrs.]
(as on 01.08.2014)

4. **In case of retired persons,**

4.1 Date of retirement
(DD/MM/YYYY) :

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4.2 Post held at the time of retirement : _____

4.3 Name of the BANK/ORGANISATION/DEPARTMENT from Where Retired

4.4 No. Of years of service : _____

6. Candidate's address ::

Permanent Address :

(IN BLOCK LETTERS)

Dist. _____

State _____

PIN CODE

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Email ID _____

Correspondence Address :

(IN BLOCK LETTERS)

Dist. _____

State _____

PIN CODE

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Email ID _____

7 Educational Qualification : ---- (self attested copies of certificates attached)

8. Work experience : (Supporting Documents attached)

9. Languages Known

| Language | Read | Write | Speak |
|----------|------|-------|-------|
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| | | | |
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10. Salary Drawn : Rs. _____

Compensation Expected : Rs. _____

10. References :

1. Name : _____

Address: _____

_____ PINCODE : _____

Telephone Number (with STD code) _____

Mobile Number : _____,

EMAIL ID : _____

2. Name : _____

Address :

PINCODE : _____

Telephone Number (with STD code) _____

Mobile Number _____,

EMAIL ID : _____

9. Declaration:

I hereby declare that

- (i) No punishment / penalty were inflicted on me during my service in any organisation.
- (ii) No case of CBI or any other Law Enforcement Agency is pending against me and
- (iii) I am physically fit to carry out duties of the _____(post name)

I further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief and I have not suppressed any material fact(s)/information. I understand that in the event of any information being found untrue or incomplete at any stage or my not satisfying any of the eligibility criteria according to the requirements of the related advertisement of Institute Of Banking Personnel Selection, my candidature / appointment for the said post is liable to be cancelled at any stage and even after appointment, my services are liable to be terminated without any notice.

Place: _____

Signature: _____

Date: _____

Name of the candidate: _____
(in block letters)

Documents attached

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....
- 6.....
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