

SHEILA MWENDE NKONGE

INFORMATION TECHNOLOGY(IT)PROFESSIONAL

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PROFESSIONAL PROFILE

Energetic and highly effective entry-level Information Technology Specialist. I am a highly innovative, self-motivated, competent team player and enthusiastic towards self-growth and improvement, which makes me a value-add to any team I am part of.

EDUCATION BACKGROUND & PROFESSIONAL QUALIFICATIONS

2024: Bachelor of Science in Information Technology, Dedan Kimathi University of Science and Technology, Nyeri.

2015: Kenya Certificate of Secondary Education, Loreto High School, Limuru.

Additional Training

- Certificate in Web and Android development and programming, Zalego Academy (2020)
- Certificate in business education (Entrepreneurship for Everyone, collaboration between Dedan Kimathi University and a German University, 2020)
- Certificate in Intelligent Collaboration, Huawei Training Program (2021)
- Certificate in Cloud Computing, Huawei Training Program (2021)
- Certificate in Nation values and Principles of Governance (2022)
- Certificate in Peer Counseling Training (2022)
- Certificate in AWS Cloud Practitioner (2024)
- Currently training to be a certified Cyber Security Associate with CISCO

KEY SKILLS & COMPETENCIES

Time Management Skills | Team Player | Excellent Communication and Interpersonal Skills | Strong Emotional Intelligence | Planning & Organizational Skills | Proficiency in Computer Application | Proficiency in Programming | Leadership Skills | Analytical Skills | Result Oriented | Report Writing | Ability to multitask and Prioritize work | Innovation & Creativity

PROFESSIONAL WORK EXPERIENCE

Parpus Limited May-August 2023

Front-end and Back-end Programming Intern

- Design and maintain databases using technologies such as SQL
- Implement security measures, such as encryption and authentication, to protect sensitive data.
- Utilize HTML, CSS, and JavaScript to develop responsive and interactive web interfaces.

- Collaborate with designers to implement user interface designs and ensure consistency across all platforms.
- Optimize web pages for maximum speed and scalability.
- Ensure that web applications adhere to accessibility standards to make them usable for all users, including those with disabilities.
- Conduct thorough testing and debugging to identify and fix any issues or bugs.

Interim Electoral of Boundaries Commission (IEBC) August 2022

Polling Clerk

- Attend training sessions and briefings provided by electoral services.
- Setting up and organizing the allocated polling station.
- Keeping the polling station neat and tidy.
- Issue ballot papers to voters.
- Ensure voters cast their votes in secret and put them into the ballot box.

COMMUNITY SERVICE & PERSONAL BENEFITS

Personal Interests: Peer counselling and motivation talks, Programming, Travelling, Listening to music, Socializing, Learning new skills.

Leadership Roles:

- Member of Dedan Kimathi Student Council.
- Social Media manager, Data Science Club.
- Flora and Fauna Specialist, Presidential Awards Club (PA)
- Ingressive For Good Community Lead Co-Ambassador.

Community Service:

- Part of community clean up.
- Engaging in voluntary community work such as visiting the elderly and children's homes.
- Taking part in tree planting activities
- Participated in substance abuse and HIV prevalence awareness activity aimed to minimize the epidemic in the university and the nation at large.
- Participated in the organizing of road safety civic education held in my university in partnership with the NTSA.
- Participated in the memorial walk of road accident victims organized by the NTSA in Nyeri.
- Attended a peer counselling program held in my university.

REFEREES

Kanyi Benson

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