Matthew Shouse

mshouse8624@gmail.com   708-686-1505   Homer Glen

Professional Summary

Determined and adaptable aspiring Computer Programmer with a growing passion to learn new technology and business acumen. Experienced and knowledgeable in providing superior customer service, problem solving each unique request, inventory management, and providing technical solutions as needed.

Education/Certification

Joliet Junior College
Associates in Arts GPA 3.5
Lewis University
Expected Graduation Date Spring 2025
Bachelor's in Computer Science GPA 4.0

RELEVANT COURSES:

- Principles of Management
- Introduction to Programming
- Internet Technologies
- Linux
- Comp Information Systems
- Computer Systems & IT careers
- Programming Fundamentals
- Object-Oriented Programming
- Accounting
- Introduction to Networks
- .NET Programming
- Mobile Application Development

SKILLS AND QUALIFICATIONS:

- Microsoft Applications
- Customer Service
- Inventory
- Problem Solver/Critical thinker
- Linux
- Routers and Switches
- .NET Programming Language
- Python Programming Language
- Java Programming Language
- HTML Programming Language
- IP Addresses

WORK EXPERIENCE:

Jewel Osco, Homer Glen, Illinios   2021-2023
Liquor Clerk

- Engaging with customers to answer inventory and item locations and providing customer service to assist with needs.
- Managing inventory by utilizing hand-scanner to count quantity of products to determine new order fills for shelf.
- Maintain upkeep of shelves and displays.

Scan Coordinator

- Utilized Linux application to run batches to apply tags, signs, and sales to ensure processes are up to date.
- Quickly adapted full responsibilities with limiting training in a short amount of time to quickly assist staff.

Lawn Maintenance Business (Self-Employed)   2017 - Present

- Solicited and obtained a customer base by creating flyers and distributing door-to-door to start and expand client base.
- Managed payment and completed orders by utilizing Excel spreadsheet.
- Performed lawn labor maintenance per customer request.