Michael S. Irby

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PROFESSIONAL SUMMARY

A software engineer who is comfortable & confident in both front-end & back-end development with a specific knowledge of the MERN stack. After being a financial professional for 10 years, I desired a career change & since have completed hundreds of hours of software engineering study through personal projects & the Per Scholas software engineering bootcamp. Actively seeking employment with an innovative company where I can make an immediate impact & further my development as an engineer.

TECHNICAL SKILLS

Technologies: HTML • CSS • Javascript • Typescript •Python • MongoDB • Express • React • Node

EDUCATION

Per Scholas - Washington, D. C
Software Engineering Bootcamp
November 2022

University of South Carolina - Columbia, SC
Bachelor of Science in Sport & Entertainment Management
May 2012 - Overall GPA: 3.2/4.0

PROFESSIONAL EXPERIENCE

Grandbridge Real Estate Capital - Charlotte, NC   *August 2018–May 2022*
Treasury Operations Analyst

- Coordinated the disbursement of commercial loan proceeds from acquiring capital from our bank partner to preparing & initiating the wire for the funds to be sent to the title agent

- Prepared a daily reconciliation of the company's 3rd party escrow account against bank transaction history

- Prepared a monthly fee reconciliation of the company's pipeline against the company's General Ledger

- Managed the day to day operations of the 3rd party escrow account which ranged from tracking & recording expense deposits to facilitating the payment of 3rd party expenses via ACH, check, & wire

- Calculated commissions earned for fee producers on a monthly basis

- Accurately processed over $500 million worth of wires, ACHs, and checks during tenure with the company

LPL Financial Services - Charlotte, NC   *August 2017–April 2018*
New Client Onboarding Consultant

- Successfully transitioned registered financial advisors from their previous broker dealer to LPL Financial by completing a variety of onboarding duties

- Confidently & clearly communicated with advisors of all experience levels what was needed for onboarding via phone & email

- Processed and analyzed credit reports, background checks, and other reports as needed to pre-screen potential advisors

- Created custom production reports for management via Excel and Salesforce on a daily basis

AvidXchange, Inc - Charlotte, NC   *January 2016–Sept. 2016*
Treasury Analyst

- Managed the daily operations and cash flow of the Invoice Accelerator factoring program as it related to Treasury

- Managed and consistently resolved an inventory of Treasury related cases via Salesforce CRM software

- Responsible for initiating and reconciling thousands of dollars worth of ACH credits, debits, and wires on a daily basis

- Created custom (.csv) files to import customer account data into the AvidPay system

Paycom Software, Inc - Oklahoma City, OK   *December 2014 - November 2015*

New Client Setup Specialist

- Managed projects involving the setup of payroll for several new clients concurrently
- Processed payroll for multiple clients on a weekly basis while observing applicable tax regulations
- Contributed > $150,000 of revenue for the company through payroll setups
- Consistently met crucial deadlines in a fast-paced and time sensitive environment