Postal Application Requirements

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| Required Documentation |
| Complete application form |
| Attachments: |
| Certified copies of:  Directors’ IDs’  Certificate of incorporation  Tax certificate  Shareholding structure |
| Proof of the technical ability to operate and provide the services being registered for |
| Business Plan which includes the following:  Proof of funding  Market Analysis and Projections  Financial Resources and the expected sources of such funding (proof of funding)  Services provided  Target market  Pricing Strategy  Provide a tariff structure and the basis for the calculation of the tariffs  Cash flow/ Financial projections for three years  Narrative on the basis of the projection  Latest Annual financial report  For International applicants, provide commercial agreements with associated companies outside Zambia  Transport arrangements  Agent Application form (if applicable)  CVs of the individuals who hold the key positions |
| Quality of Service undertaking declaration signed |