



# Jennifer Reece

## Professional Summary

Motivated and dependable job seeker with a strong background in hands-on and independent work, currently seeking a part-time position while completing online studies in web development. Experienced in installation, warehouse operations, and support roles requiring focus and attention to detail. Skilled in time management, problem-solving, and working independently. Eager to contribute to a reliable and goal-driven team while continuing professional growth in the tech field.

## Work History

### California Closets - Installer

San Jose, CA

08/2020 - 06/2023

- Enhanced client satisfaction by efficiently installing custom closet systems tailored to their specific needs.
- Adhered to strict safety standards while utilizing power tools and equipment during installation processes.
- Maintained high level of professionalism when interacting with clients, addressing concerns, and answering questions about installations.

### Amazon - Warehouse Worker

Newark, CA

02/2019 - 11/2019

- Maintained clean workspaces by enforcing strict housekeeping guidelines for storage areas, dock bays, and equipment zones.
- Operated various types of warehouse machinery safely, adhering to all relevant guidelines and protocols.
- Managed incoming shipments effectively by inspecting goods for quality control purposes before storing them appropriately.

### Tree Top Studios - Photographer's Assistant

Hayward

03/2018 - 11/2019

- Used Adobe Photoshop to complete basic image editing such as retouching skin tones and improving lighting and color.

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## Skills

- Measurement Accuracy
- Attention to Detail
- Time Management
- Problem-solving
- Ability to work independently
- Teamwork and Coordination
- Hardworking and Reliable
- Quick Learner

## Education

03/2020

### Job Train

Menlo Park, CA

Carpentry Pre-Apprenticeship

## Certifications

Google Course | Foundation: Data, Data, Everywhere | October 2023

- Utilized natural and artificial lighting to capture desired images and maintain quality.
- Assisted clients in selecting poses, wardrobe and backgrounds to photograph different looks, concepts and locations.

**Bay 101 Casino - Third Party Proposition Player**

San Jose, CA

*03/2017 - 10/2017*

- Enhanced game integrity by closely monitoring gameplay and identifying irregularities.
- Ensured compliance with gaming regulations, adhering to strict guidelines for ethical conduct during play.
- Developed strong working relationships with dealers and floor supervisors, fostering a positive work environment.