

We request you to please make sure that you are fully prepared before attending the visa interview at Mexican consulate and be extra cautious while responding to the queries from the consulate.

Please go through the service letter, the documents which we used for filing and also the below details (including spellings of the employer name and work location) and respond to the questions accordingly.

1. In the interview employees must clearly state that their visa application requested is under a **WORK PERMIT VISA** under the following characteristics
 - **Description of activities:** the activities described in the English Version Summary provided, specifically the information contained in section “Classification and description according to the national system of classification of occupations”, which are the same as the activities described in Spanish in the Service letter on section “Clasificación y descripción conforme al sistema nacional de clasificación de ocupaciones”
 - **Job position:** the one indicated in the English Version Summary provided which is the same as the job position described in Spanish in the Service letter on section “Puesto en México”
 - **Temporality:** 12 months
 - **Employer company where the services will be provided:**
Company: HCL TECHNOLOGIES MÉXICO, S. DE R.L. DE C.V.
Address: Avenida Empresarios Número 135, Piso 2, Fraccionamiento Puerta de Hierro, Zapopan, Jalisco, C.P. 45116, México
 - **Monthly salary in Mexico:** the amount in Mexican pesos indicated in the Service Letter provided specifically the indicated in section “Remuneración mensual”
 - **Company that will pay the monthly salary in Mexico:** HCL TECHNOLOGIES MÉXICO, S. DE R.L. DE C.V.
2. DO NOT indicate that the salary will be received in India, otherwise, the Embassy will consider that the applicant will not work in Mexico and as a consequence the Visa will be denied.

Note to item 2 above: This will not change the fact that the employee will not be engaged in the Mexican payroll, and for labor purposes, it will continue to be subject to the Indian payroll vis-a-vis existing employment contracts. The above statement is required to provide assurance to the Embassy that the employee will have sufficient means to take care of his/her self while in Mexico.

3. The Embassy officers will verify that the information you provide is the same information contained in the visa authorization issued by the INM and the Service Letter, please stay focused on these documents and statements, there is no need to fall into contradictions.