

Curriculum Vitae

PERSONAL INFORMATION

Marijan Sršek



Dragutina Domjanića 96, 31400 Đakovo, Croatia

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https://msrsek22.github.io/CV/

Sex Male | Date of birth 22/09/1980 | Place of birth Zagreb | Nationality Croatian

Marital status Married

JOB APPLIED FOR POSITION

WORK EXPERIENCE

Date 2011

Name and address of employer

Sršek d.o.o, Dragutina Domjanića 96

Main jobs and responsibilities

Co-ownership of Hairdressing and Beauty Salon, CEO

Product supply, documentation management, marketing, social network

management

Type of business

Hair and Beauty Salon

Date

2004/2011.

Name and address of

WULFSPORT d.o.o., Zagreb

employer

Pod Bregom 6, Stupnik, 10250, Lučko

Type of business

Sports equipment retail and wholesale store

Main jobs and responsibilities

- 2007 Sales assistant representative for Reebok
- participating in organization and retail provision
- order admission via telephone, fax, e-mail or in person
- communication with the wholesale and retail sale buyers
- supplying Outlet shops with products and managing the prices
- keeping track of market events (competition, proprietary trading
- direct communication with the buyers (getting information about the state of local marketing, sales and market demand...) and giving offers
- staff education and conclusion of products
- recording samples of new product collections (counting check)
- active participation in selection of collection and the collection presentation
- preparation of assortment and participation in sales Tvornica
- participation in promotional activities Events

- as office manager I was in charge for: sales team, collection orders, product shipment and delivery, contacting the suppliers, supply control, inventory process -work and business promotion on various events (ATP Umag, Zadar, Zagreb etc.)

Date 2005/2006 (8 months)

Name and address of employer

AVA d.o.o., Zagreb

Type of business

TV production

Main jobs and responsibilities

- extras management on set

- movie production

- participation in the making of TV series « Ljubav u zaleđu » i « Urota »

Date 2001/2004.

Name and address of employer

MAGMA d.o.o.- TURBO SPORT

Type of business Sports equipment store

Main jobs and responsibilities - sports department manager and assistant manager

- collecting orders, product shipment and delivery

- direct contact with the buyers

- supply control - staff education

- inventory process

EDUCATION

Date 2018

Name of Organization Course: Junior Java developer (not finished yet)

Edunova centar Osijek

Ul. Lorenza Jagera 5, 31000, Osijek

Date 2006

Name of Organization Bachelor of Economics, bacc.oec.

Business Economy, course Market Economy

Zagreb Faculty of Economy, 6 John Kennedy square, 10000, Zagreb

Date 2005/2006

Name of Organization forth year

Course: Woodworking Technician

Carpentry school Zagreb

Date 1995-1998

Name of Organization Three-year education

Course: carpenter

Carpentry school Zagreb

Native language

Croatian

Languages

Self-assesment

English German

Understanding	Speaking	Writing
C1	B1	B1

Social skills

I love team-work, but I am also skilled in accomplishing independently given tasks. Throughout my work experience I was involved in various group tasks which I accomplished in given time.

I participated in numerous courses and seminars about negotiation, communication and sales skills in above listed companies. Excellent interpersonal, communications and relationship-building skills.

Listen attentively, communicate persuasively and follow through diligently.

Organization skills

I am a responsible and organized person who respect the deadline. I am also analytic and precise in my work. I am communicative and I can easily adapt in stressful situations

Computer skills

Technically skilled cross platform expertise (Win/Mac) and proficiency with Microsoft Office programmes (Word, Excel, PowerPoint), Outlook, Internet Explorer.

Excellent knowledge with social networks Facebook, Instagram, Facebook pages and groups, Facebook advertisement, Google keyword and Google trends, some knowledge in Photoshop and other programs for editing images and videos.

Other key competencies

Customer acquisition

Public speaking Complaint handling Consultative sales

Sales reports & correspondence

Inventory management

Pos Systems

Education Hobbies

Self-learning online on Udemy.com (web development, Android development, Java development, Photography course, Digital and Social marketing course and

some other courses

Hobbies

Fitness, football, other sports

Driving license

В