

28th Mar 2023

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**MINUTES OF 05/2023 VISUAL ANALYTICS AND APPLICATIONS
(VAA) GROUP PROJECT MEETING HELD ON 28 MAR 2023**

Present:

Shi Chee Liang	Team Member
Srivatsan Madapuzi Srinivasan	Team Member
Siddharth Singh	Team Member

In Attendance:

Nil

Absent with Apologies:

Nil

	<u>ACTION BY</u>
OPENING	
1. The meeting commenced at 1300 hrs.	
ITEM 1 – CONFIRMATION OF MINUTES	
2. <u>Follow Up item.</u> Nil	
ITEM 2 – UPDATE ON PROGRESS	
3. This item sought to updated each other on the work completed thus far.	
4. All members updated minimal progress on their respective parts due to multiple assignment deadlines as well as exams.	
5. The team agreed that the progress needs to speed up after exams.	
ITEM 3 – AGREEMENT ON CHANGES TO SCOPE	
6. This item sought to agree changes to the original scope.	
a. For the EDA	

	<u>ACTION</u> <u>BY</u>
<ul style="list-style-type: none"> i. to focus on exploring the Revenue, Budget, profit ii. to drop OTT trendlines b. For Analysis <ul style="list-style-type: none"> i. Too much issues trying to draw correlation with a mix of categorical and numerical data. At one the memory required reached 27TB ii. To drop correlational analysis for features, actor and production houses. They may still be examined independly. c. For prediction <ul style="list-style-type: none"> i. Too much issues trying to draw correlation with a mix of categorical and numerical data. To drop the categorical features, actors and production house and focus only on genres, budget to revenue <p>7. <u>Confirmation.</u> The team agreed on the changes</p>	
ITEM 4 – ALLOCATION OF IMMEDIATE WORKS	
<p>8. This item sought to confirm the allocation of immediate works</p> <p>9. It was agreed that:</p> <ul style="list-style-type: none"> a. Team Member, Siddharth would continue to work on the integration of visualisation into the shiny framework. b. Team Member, Shi and Team Member, Srivatsan would work on developing the codes and visualisation for analysis and prediction. c. The development of User Guide, Poster, webpage and Outstanding minutes would depend on who finishes first. <p>10. The team agreed that it would be more effective to meet F2F and work together and committed to this agreement.</p>	
CONCLUSION	
11. With no other matters, the meeting concluded at on 28 th Mar, 1400hrs.	

Recorded by : Shi Chee Liang, Team Member

Distribution:

Shi Chee Liang, Team Member

Srivatsan Madapuzi Srinivasan, Team Member

Siddharth Singh, Team Member