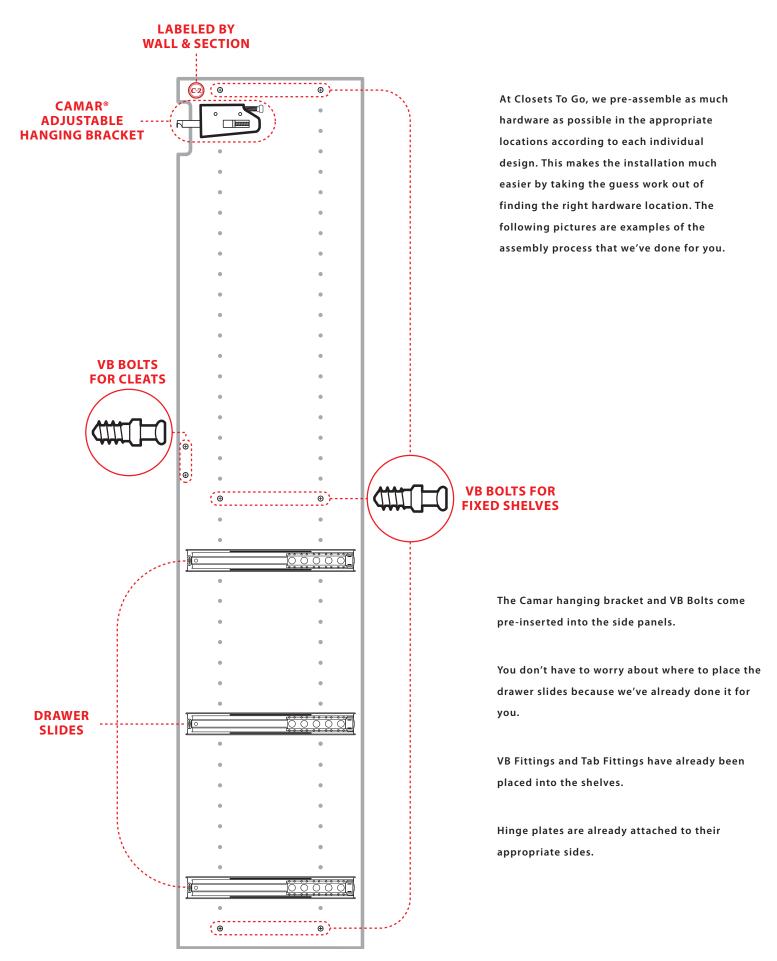
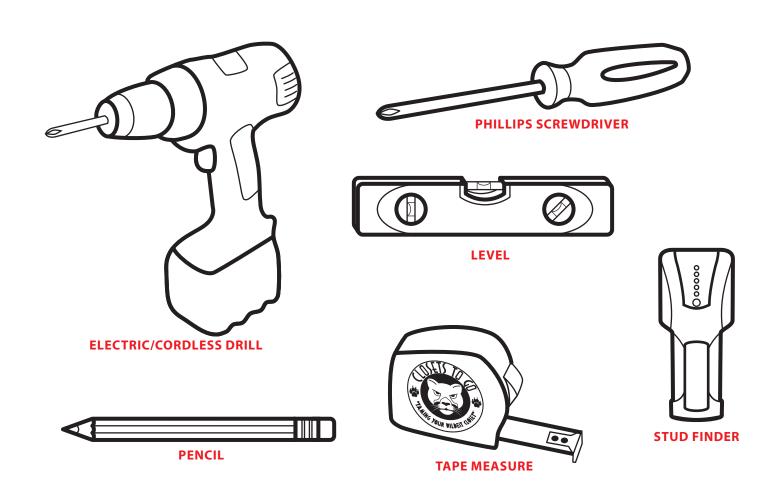


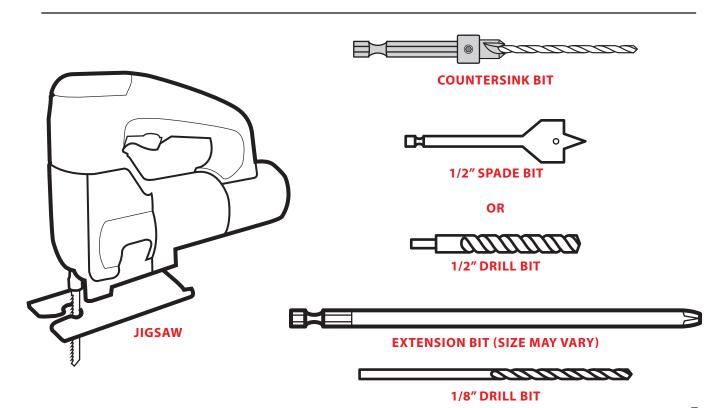
Welcome to your new closet system from Closets To Go! We would like to thank you for your purchase and look forward to serving you further in the future. To help better serve you, this guide covers everything you need to know for installing and configuring your closet system.

WHAT WE'VE DONE FOR YOU

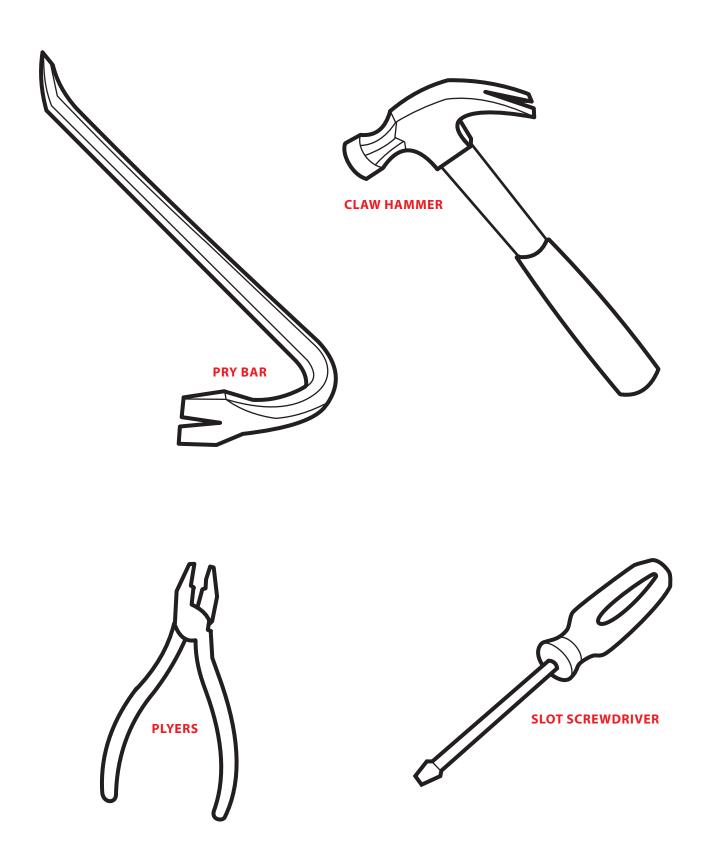


TOOLS NEEDED FOR INSTALLATION





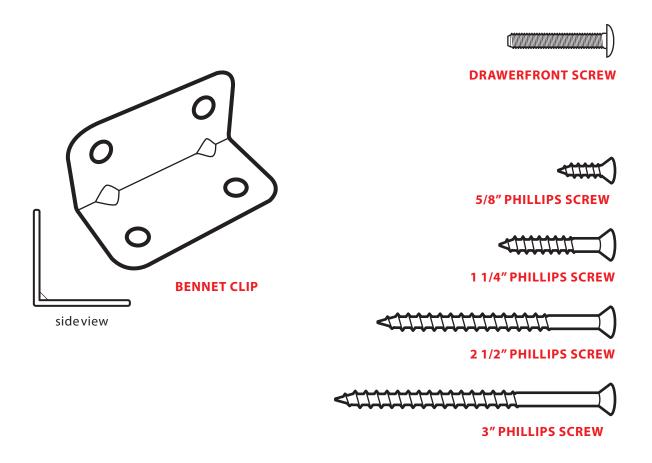
OLD CLOSET REMOVAL TOOLS

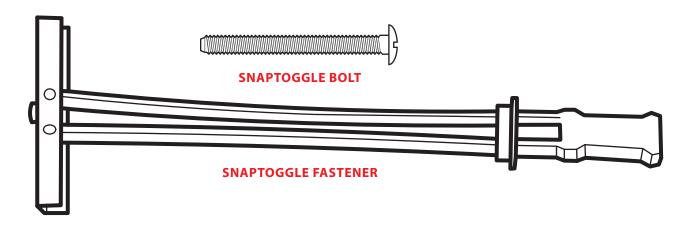


INSTALLATION HARDWARE

Your system will be shipped with the necessary installation hardware to install your system. The following is the Installation Hardware identification listing. Please note that you will only receive those parts that are applicable to your specific system.

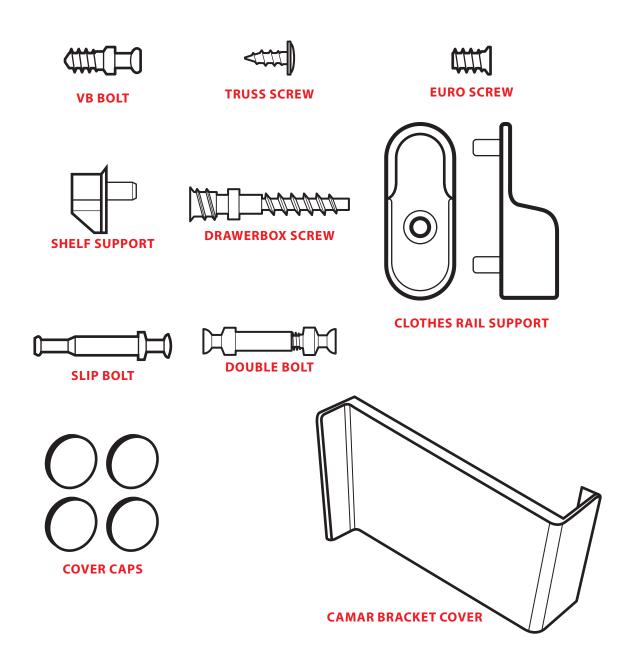
Note: All pictures are the actual size of the hardware





Your closet may arrive with extra loose hardware. The following is the Loose Hardware identification listing. Please note that you will only receive those parts that are applicable to your specific system.

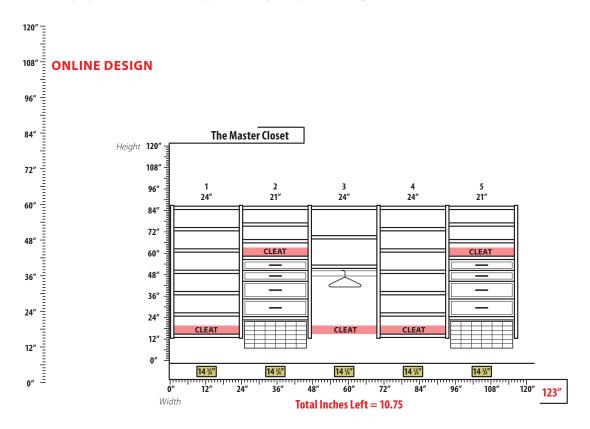
Note: All pictures are the actual size of the hardware



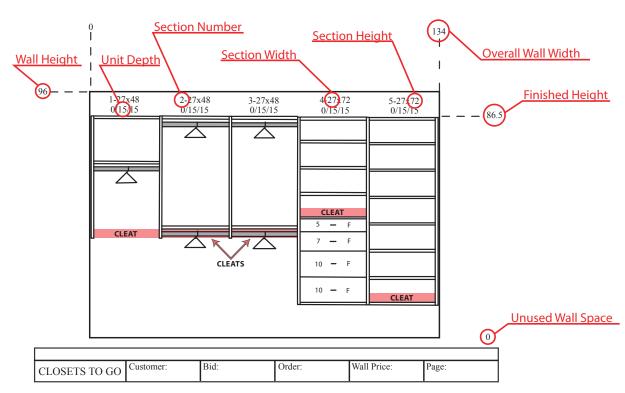
HOW-TO SECTION

HOW TO READ YOUR DESIGN

Included with your order is your closet design. Below is a quick overview of how to read your design plans. Also included are any specific instructions applicable to your specific design.



OFFLINE DESIGN



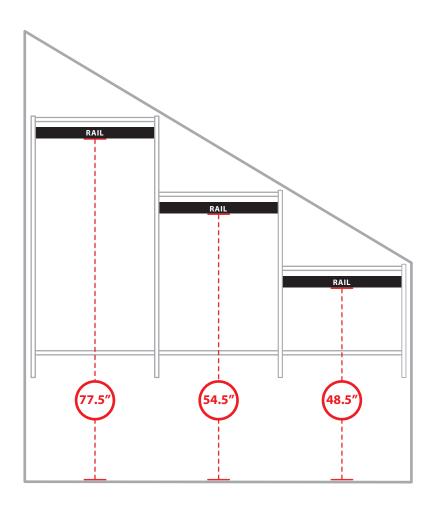
SLANTED CEILINGS

Installation of the hanging rail in a sloped ceiling involves staggering the rail at different heights to allow the units to line up in the correct manner to level with one another. The exact measurement from the floor to the bottom of the hanging rail is indicated on the design as well as the special instruction page.

The first step is to start with the unit that has the highest measurement from the floor to the bottom of

Install the hanging rail and then install the side partitions and VB shelves. Level, tighten to the wall and secure the cleat.

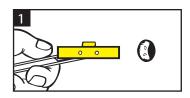
Then proceed to the neighboring unit and install the hanging rail at the specified height from the floor to the bottom of the rail. This measurement will ensure you that the units will level out with each other. Install the hanging rail and unit and proceed to the next unit.



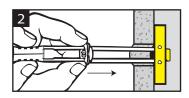
HOW TO USE SNAPTOGGLE BOLTS

SNAPTOGGLE toggle bolts can also be used in plaster or hollow block walls from 3/8" through 3 5/8" thick. For solid walls such as cement or brick, use TOGGLER brand ALLIGATOR® solid-wall anchors or other suitable wall anchors available from your local hardware store. Insert the enclosed bolt through the hole in the rail and tighten until flush with the rail. Minimum clearance behind wall is 1 7/8".

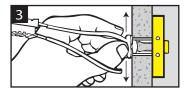
MINIMUM CLEARANCE NEEDED BEHIND WALL IS 1 7/8". IF YOU DO NOT HAVE ENOUGH CLEARANCE, PLEASE CALL 1-888-312-7424.



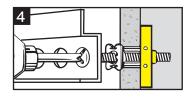
1: Drill a $\frac{1}{2}$ " hole through the drywall. Hold the metal channel flat along the side plastic straps and slide the channel through the hole.



2: Hold the ends of the straps between thumb and forefinger and pull toward you until the metal channel rests flush behind the wall. Slide the plastic cap along the straps with the other hand until the flange of the cap is flush with the wall.



3: Place thumb between plastic straps. Push side to side, snapping off straps at the wall.



4: Insert the enclosed bolt through the hole in the rail and tighten until flush with the rail.

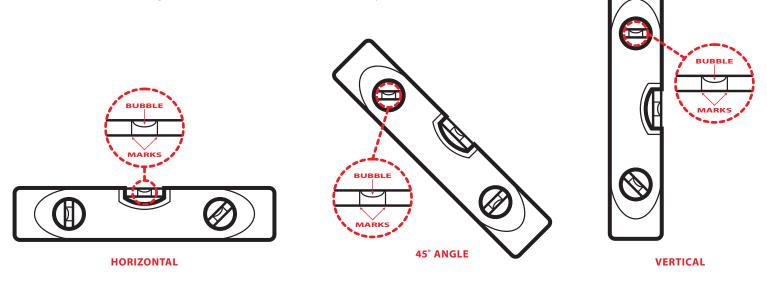
IF ADDITIONAL SNAPTOGGLE TOGGLE BOLTS ARE NEEDED CALL 1-888-312-7424.



 $U.S.\ Patent\ number\ 6,161,999\ and\ foreign\ counterparts\ thereof\ and\ of\ U.S.\ Patent\ number\ 4,650,386.\ Other\ patents\ pending\ . TOGGLER,\ ALLIGATOR,\ and\ SNAPTOGGLE\ are\ worldwide\ registered\ trademarks\ of\ Mechanical\ Plastics\ Corp.\ Fixing\ Rails\ with\ SNAPTOGGLE\ Toggle\ Bolts$

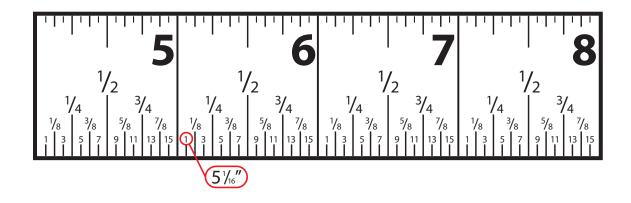
HOW TO READ A LEVEL

If you don't know how to read a level then don't worry, it's easy. All you have to do is place the level flat on the surface that you're working with. Then align the bubble exactly between the marks on the tube. There are usually three different gauges on a level and the angle of the surface determines which one you use.



HOW TO READ A TAPE MEASURE

A tape measure blade is marked both in inches and in feet. The end hook always appears to be loose and this is intentional. It's designed to slide a distance equal to its own thickness so both inside and outside measurements will be accurate. The scale is typically in 1/16 inch increments, so it reads 1/16, 1/8, 3/16, 1/4, 5/16, 3/8, 7/16, 1/2, 9/16, 5/8, 11/16, 3/4, 13/16, 7/8, 15/16, and 1-inch.



PREPARING YOUR CLOSET

- (1) Remove the existing closet shelf and pole.
- (2) Begin pulling at the cleat from the corner of the closet; first pull off the side wall cleating before pulling off the back wall cleating.
- (3) If your shelf is attached by caulk or construction adhesive use a utility knife (razor knife) to cut along the outside of all the caulked shelves and cleats to prevent sheet rock from ripping away from the wall, or to minimize paint chipping.
- (4) Wire Removal: Use plyers to remove the hanging clips, screws, and wires from the wall.
- (5) Spackle holes and repaint. This is not required, but we highly recommend it.

(1) Upon delivery of your new closet system, check all boxes on the outside for any visual damage that mig
have occurred during the shipping process.

- (2) After inspection of the boxes proceed to find the box labeled with instructions & hardware. Inside you will find installation instructions, and the design. Remove and read through the instructions thoroughly.
- (3) Next step would be to find a box labeled with the rail. Remove the hanging rail from the box(s) and set it in the closet(s) corresponding with the design (rail is labeled). Hanging the rail will be the first step in the installation of the closet (Page 10).
- (4) Unpack the side panels (taller boxes labeled "Sides") and inspect for damage, then set aside in a safe, easily accessible location. Installing the side panels will be the 2nd step in the installation process.
- (5) Unpack the shelves (shorter boxes labeled "Shelves") and inspect for damage and set aside. Installing the shelves will be the 3rd step.
- (6) Unpack the drawers (shorter boxes labeled "Drawers") and inspect for damage and set aside. Installing the drawers will be one of the last steps.
- (7) Unpack any other accessories (boxes labeled "Accessories") and inspect for damage and set aside. Installing the accessories will be the last step in your installation.

If there is any damage, please call Closets To Go (1-888-312-7424) for replacement parts. You can also visit our website at www.closetstogo.com and fill out a damage claim there.



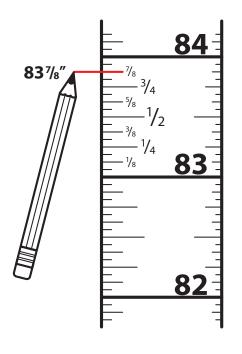
Installing the hanging rail is the most important part of the closet installation. Start by separating the rail by room(s) and placing it in the closet according to the design specifications.

Each piece will be labeled according to the wall placement and cut to the correct length of the system. Two pieces will be required for a system that is longer than 72".

In a system that has a section that goes to the floor, this section should be used as the starting point for hanging the rail. The bottom of the rail in this section needs to be at 83 7/8" from the floor. Other sections within this system may be at different heights, as not all floors are level. However, this will not affect the overall hanging of the system.

If your system involves corner shelves or staggered fixing rail heights, more time needs to be spent on the rail installation. Corner shelves wrap two walls in a closet system, and connect to three different sides when locked into place. The rail for these areas will butt into each other in the corner of the walls. It is very important that the rail be mounted level and at the same height. If your system involves staggered rail, the height of the rail from the floor to the bottom of the rail will be indicated on the design and also on the design note page.

MARK HEIGHT FOR HANGING RAIL

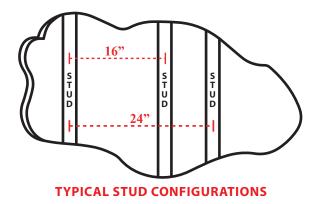


Using a tape measure, measure 83 7/8" (see Fig # 1) from the floor, make a mark at each corner, and in the middle of the wall. Mounting the system at this height will allow for 41 ¾" between the bottom rod of any double hanging section and the floor. 83 7/8" is the recommended fixing rail height (or otherwise noted on your design) and can be adjusted for your clothing needs. Lowering or raising the fixing rail may increase or decrease the height obtainable for double hanging. Note that the rail must be mounted at 83 7/8" for hutch system.

LOCATE STUDS

We recommend using a stud finder. There are many ways to find studs such as tapping the wall, nail & hammer, or a stud finder. Electronic stud finders locate studs by measuring the density of a wall.

Using your preferred method, locate all the stud(s) in the wall. Most stud finders find the stud edge. To ensure you find the center of a stud, scan across the wall in both directions and mark each edge with a light pencil mark. The center of the stud will be halfway between your two marks. Studs will usually be located either 16" or 24" apart on center. If 24" spacing is used, it may be necessary to place togglers between studs for extra support.



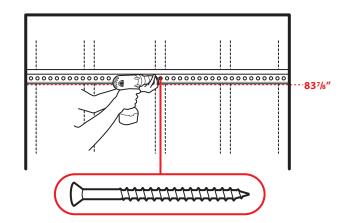


If no studs are found then STOP where you are and call Closets To Go.

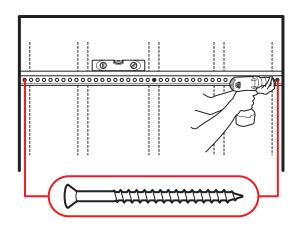
ATTACH HANGING RAIL

REMOVE THE COVER FROM THE RAIL. WHEN INSTALLING THE FIXING RAIL, NOTE THE LIP OF THE RAIL IS MOUNTED UPWARD AND HAS A GAP BETWEEN THE WALL. THIS IS WHERE THE CAMAR HANGING BRACKET HOOKS ONTO THE FIXING RAIL. SEE PG. 17 FOR INFORMATION ON THE CAMAR HANGING BRACKET.

RAILS THAT RUN WALL TO WALL

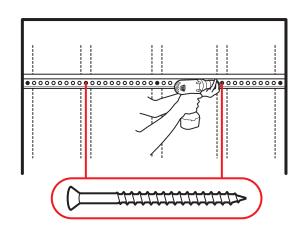


Hold the hanging rail so that the bottom edge is on the 83 7/8" mark. Attach the rail to a stud in the center with one 2 1/2" Phillips screw. (Putting a screw in the center will allow you to balance the rail and make it easier to secure the ends.)



Using a level (see above for instructions), proceed to the left or right end of the rail, making sure the rail is level (Fig # 4). Then screw the rail into the studs. In the corners, angling a screw into the stud may be necessary (Fig # 4). If a 2 1/2" Phillips screw does not work then you may have to use a 3" Phillips screw.

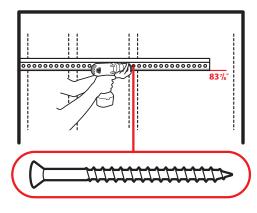
CHECK THE RAIL WITH A LEVEL BEFORE PROCEEDING TO THE NEXT STEP!



Attach rail to remaining studs with 2 1/2"
Phillips screws. Angling screws into studs may
be necessary if studs do not line up with rail
holes.

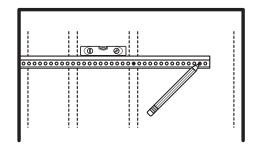
RAILS THAT DO NOT RUN WALL TO WALL

If TOGGLE BOLTS ARE REQUIRED THEY MUST BE INSTALLED PRIOR TO ATTACHING THE RAIL TO THE WALL. CLOSET SYSTEMS WITH WALL LENGTHS THAT ARE LONGER THAN 72" WILL NEED TO HAVE MORE THEN ONE FIXING RAIL. THE FIXING RAIL WILL BE SPLICED IN THE MIDDLE, TOGGLE BOLTS MAY BE REQUIRED.

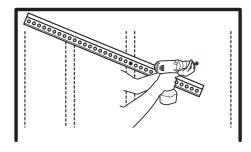


Hold the hanging rail so that the bottom edge is on the 83 7/8" mark.

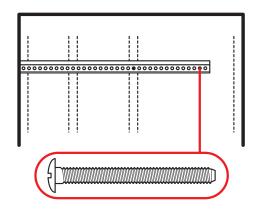
Attach the rail to a stud in the center with one 2 1/2" Phillips screw. (Putting a screw in the center will allow you to balance the rail and make it easier to secure the ends.)



Level the rail then, with a pencil, lightly mark through the hole in the rail on the wall where to place the toggler, and refer to page 15 for toggler instructions (Fig # 7).

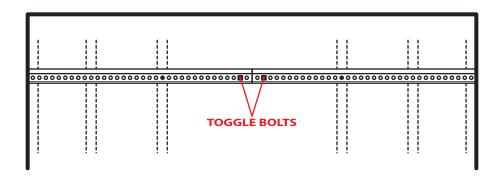


Tilt the rail out of the way and drill a hole for the toggler using the 1/2" drill bit. Then install the toggler into the hole (see "how-to" section for toggler information).

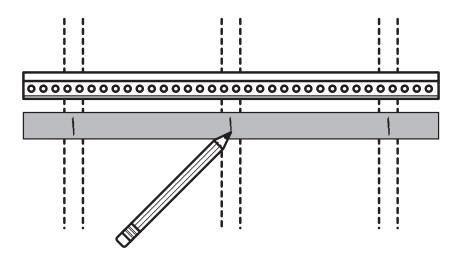


Move rail back into place and attach the rail to the toggler using the toggle bolt. Then attach the rail to the rest of the studs using 2 1/2" Phillips screws.

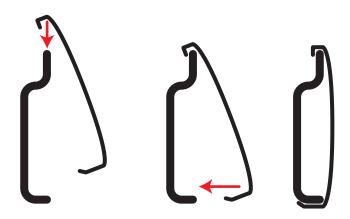
If MORE THAN ONE SECTION OF RAIL IS SPLICED TOGETHER; THE ENDS OF THE FIXING RAIL MUST BE ATTACHED TO A WALL. DO NOT LEAVE THE ENDS OF THE FIXING RAIL UNANCHORED. IF THERE IS NO STUD AT THE JUNCTION OF THE RAILS THEN YOU WILL HAVE TO USE TOGGLE BOLTS TO SECURE THE RAILS TO THE WALL.



INSTALL HANGING RAIL COVER



Before installing the rail cover, mark the locations of the studs on the rail cover with a pencil. This will simplify the installation of the cleats later.



To fit the rail cover, place the small top lip over the hanging rail and press the bottom of the rail cover with your thumb to snap it into place (Fig # 9).

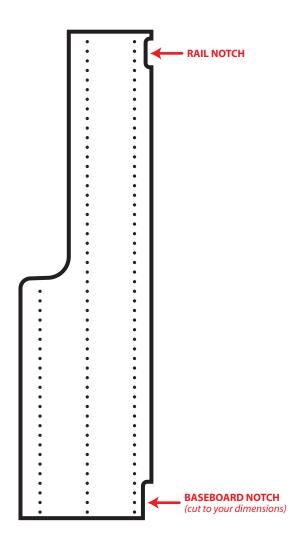


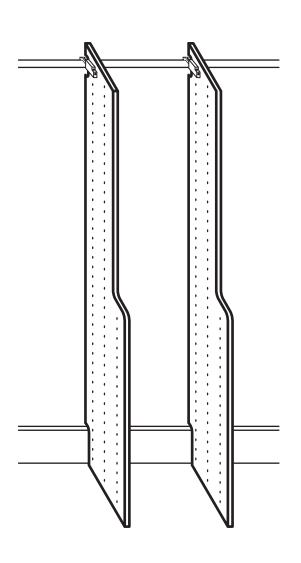
HUTCHES

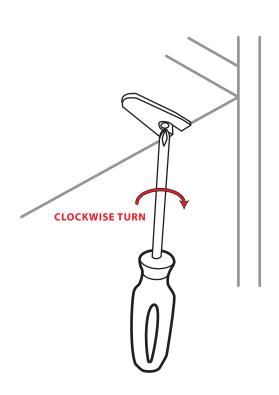
We suggest that the rail be installed on the walls with hutch sides first. This will allow you to determine the height of the rail for the rest of the walls. The hutch sides will be notched for your base molding using your measurements given from your design.

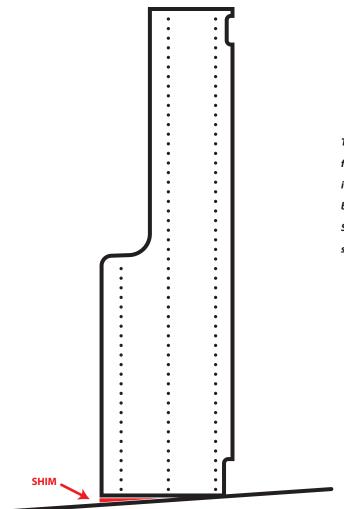
The bottom fixed shelf will be trimmed to the necessary depth to clear the baseboard. This shelf may be shorter then the other fixed shelves and have holes predrilled for toe plates.

In hutch sides and any other sides that go to the floor that contain drawers, the bottom shelf can be installed upside-down (VB fittings facing up) to make it easier to get into the VB fittings. See diagram on page 20.





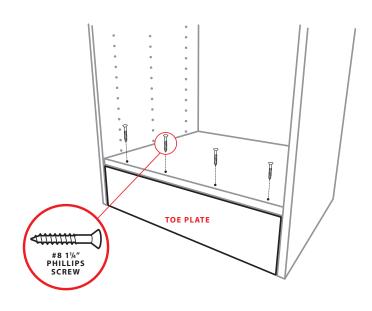




The hutch sides and any other sides that go to the floor should sit directly on the floor. If the floor is out of level, a shim can be used to fill the void between the floor and the side for added support. Shims can be purchased at any local hardware store.

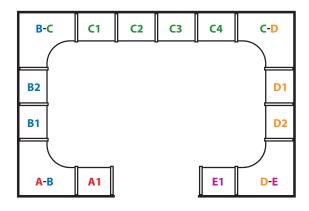
UNLEVEL FLOOR

INSTALLING TOE PLATES



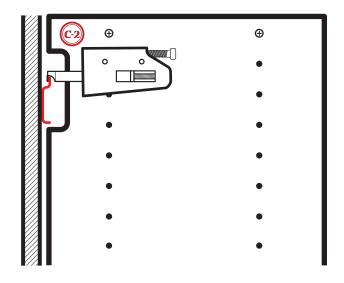
Toe plates are installed on most sections that extend to the floor. The toe plate is 2.5" tall and the same width of the shelf. The toe plate will slide on edge under the bottom fixed shelf and is attached by screwing #8 x 1 1/4" screws into the pre-drilled holes on the top of the fixed shelf into the top of the toe plate. Set back the toe plate .125" to .25", this will make it more visually appealing.

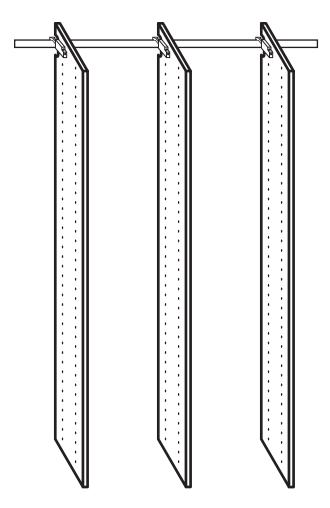




Each side is labeled just above the hanging bracket for the closet wall and the sequential location according to the design. Separate the sides and lean them against the appropriate wall, working your way around the closet from left to right, in a clockwise order.

Next, locate the bundle of fixed shelves labeled for each wall and section on the shrink wrap, then set them in the appropriate location.

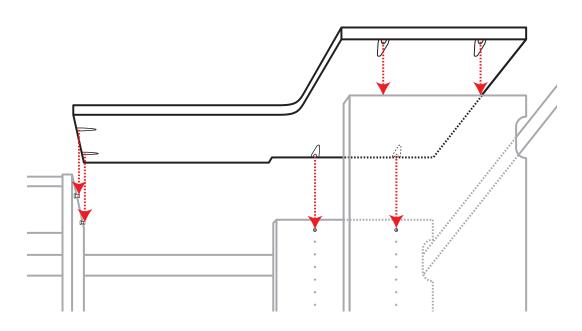


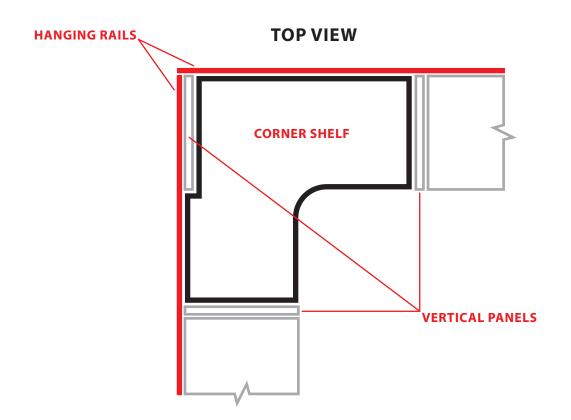


Hang the first side on the rail; make sure that the lip on the Camar hanging bracket is placed behind the lip on the rail. Hang the next side on the rail using the approximate length of the fixed shelf for the section, which allows the top fixed shelf to be locked in place.

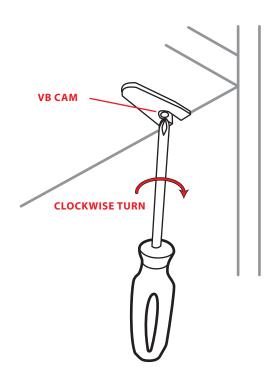


The fixing rail in the corners will butt into each other. The corner shelves are notched and fitted to allow the hanging rail behind the side. Attach the fixed shelves first, starting with the top shelf and working your way down. It is easier to angle the shelves to get them installed. Once the fixed shelves are installed, install the adjustable shelves where desired. It is easier to put all the adjustable shelves in the corner section and then place your shelf pins.

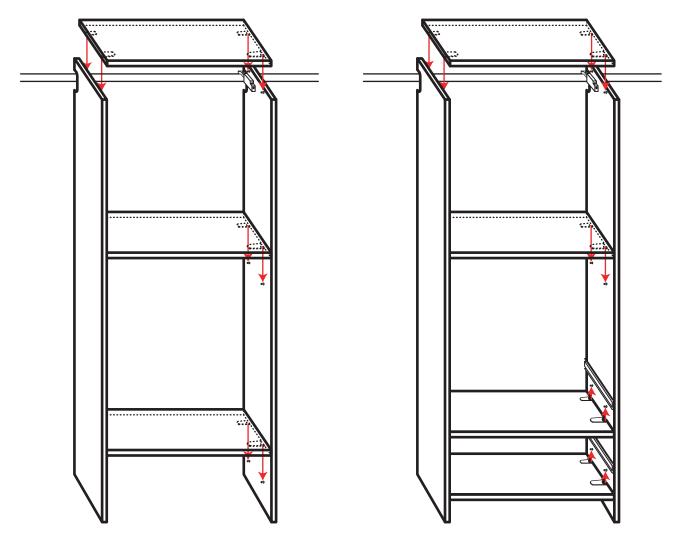








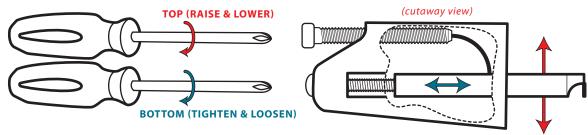
The fixed shelves will have the VB cam facing down for ease of access and strength. Using a Philips screwdriver, insert the screwdriver into the VB cam and turn clockwise ¾ of a full rotation (Fig # 11). The cam in the VB should grab the head of the bolt that is protruding out of the side. Make sure the VB cam is fully locked to the bolt. If you have a reach in closet we use a 12″ deep top fixed shelf for clearance. For a system with drawers, the shelves on the bottom and in between drawers can be turned over to access the VB cams from the top.



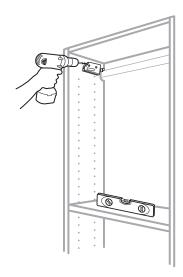


TIGHTEN & LEVEL SYSTEM

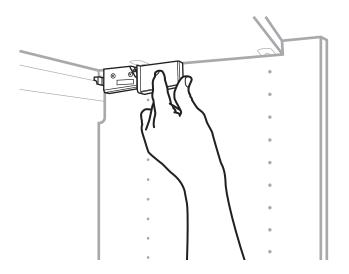
Before leveling the system, the hanging brackets will need to be snug/tightened to the wall. All walls are not perfectly flat. The hanging bracket has the ability to be adjusted to accommodate the imperfections of the wall. By turning the bottom screw clockwise (Fig # 13), you will reduce the gaps between the wall and the sides (Fig # 13). This step is to adjust for the gap, not the final tightening of the system. Be sure not to over-tighten the bracket; doing so will impede the leveling adjustment of the system. Repeat this step for all sections.



Looking at the front of the Camar hanging bracket there are two adjustment screws. Turn the top screw clockwise to raise the system, turning the bottom screw clockwise will draw the bracket in and take up any space between the walls.

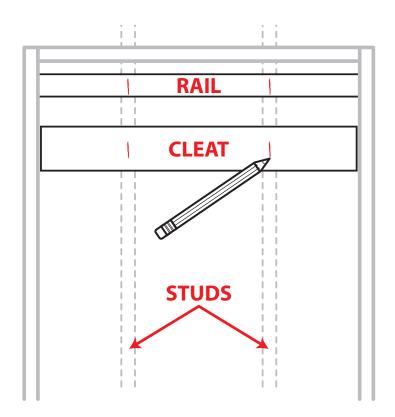


Level the system by placing your level on a lower fixed shelf, spanning one section at a time. If one side is higher than the other turn the top screw in the bracket clockwise (Fig # 13) and raise the lower side until the section is level. Move to the next section and repeat the process. Work your way around the closet ensuring everything is on the same level. It is important to make sure the units with drawers are level; this will affect the way the fronts of the drawers line up. In cases where the rail is not properly level, it may be necessary to remove and reinstall the rail. If one end of the rail is too high, it is possible to remove the sections that are not level and raise one end of the rail without taking the whole system down.

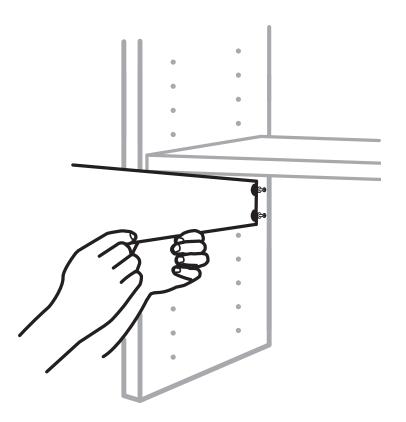


After the system is level, finish tightening to the wall by turning the bottom screw in the hanging bracket clockwise (See Fig # 14). The hanging bracket needs to be firmly tightened without over tightening.

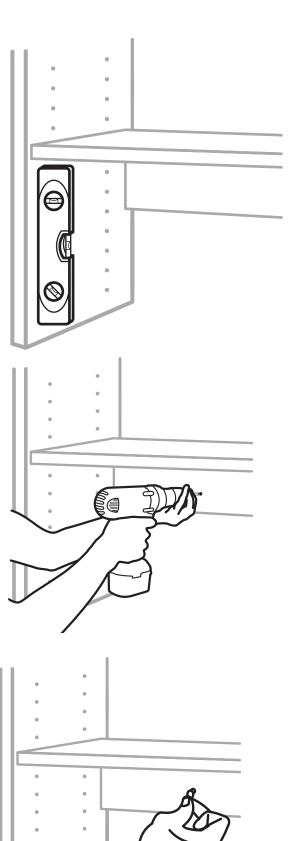




Before pushing the cleat in to place over the VB bolts you will need mark the location of the studs. This is done by placing the cleat in each section on the wall slightly below the fixing rail. Transfer the marks on the rail cover for stud location onto the cleat.



The cleat will need to have the Tab Fittings inserts facing the wall. Push the cleat onto these fittings with the finished edge facing upward. On a long hanging section, install the cleat with the finished edge facing down.

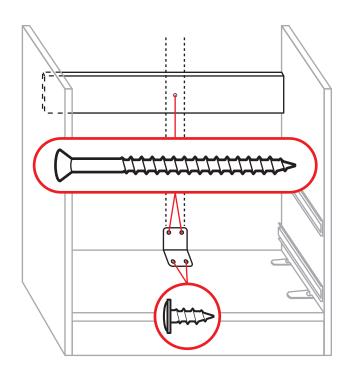


Before securing the cleats to the wall the system needs to be plumbed. Plumbing the system is done by placing a level on the side of the system and moving the bottom of the unit either left or right until the level reads plumb (Fig # 15). This is especially important for drawer sections to ensure proper alignment.

Now that the system is plumb, secure the cleats into the studs by first using a 3/16" bit to pre-drill a hole. Then, screw a 2 1/2" screw through the cleat. These screws need to be recessed into the cleat slightly.

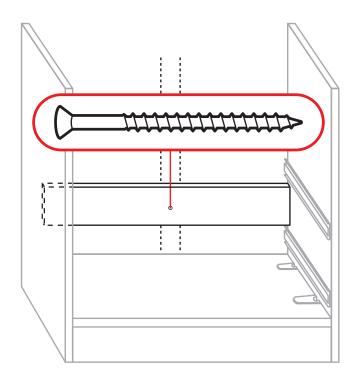
Place the self-adhesive cover caps on the screws to cover them.

INSTALLING CLEATS IN DRAWER SECTIONS



If 14" deep drawers are used in a system, the cleat will be located above the drawers. It will also be necessary to install a small Bennet clip into the wall, flat against the bottom shelf of the drawer section.

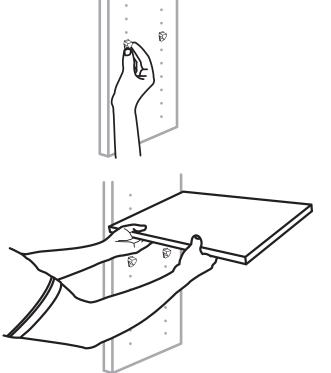
Attach the clip to the wall stud using 2 ½" Phillips screws and then attach the clip to the shelf using Truss screws.



If installing a 20" deep hutch system, the cleat will be located between the drawer slides towards the bottom section. There is room behind the drawers without interfering with the drawer.



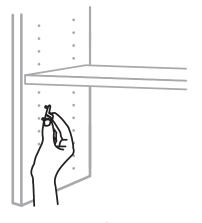
ADJUSTABLE SHELVES



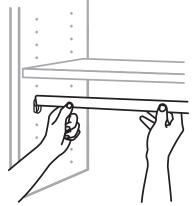
In your bag of hardware there should be several shelf supports (see Pg. 7). Push these pins in to the hole patterns of the sides where you would like to place the adjustable shelves. There should always be four pins per shelf and six pins for corner shelves.

Now take the correct size shelf and place it on the pins with the finished edge facing outward.

CLOTHES RODS

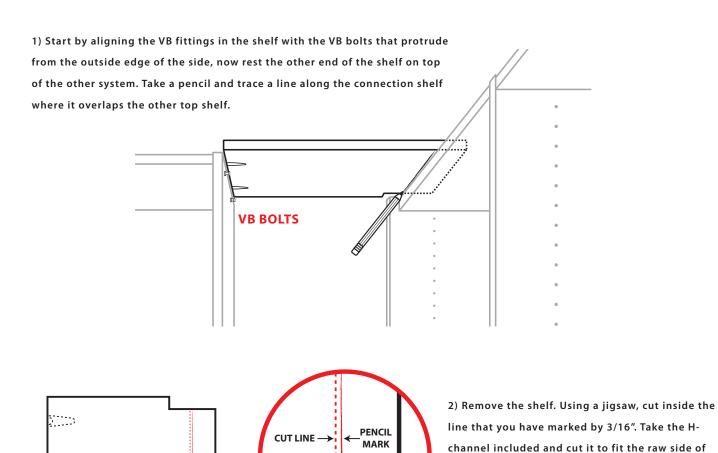


To place the hanging tubes, locate the tube support brackets first; they are chrome and oval with two pins protruding out (See Tube Support, Pg. 7). The pins will fit into the hole patterns of the side partitions, with the open end facing upward.

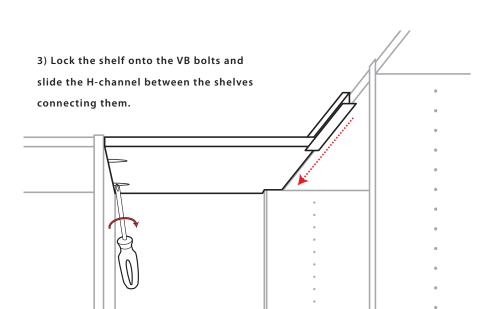


The supports should be spaced one hole down from the fixed shelf and in the front hole pattern of the side partition. Being spaced one hole down from the fixed shelf allows easier access for the clothes hanger to be placed on the hanging tube. The tube support can be placed one hole higher for more clearance. This will make the hanger access tighter depending on the style of hanger used.



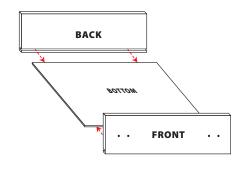


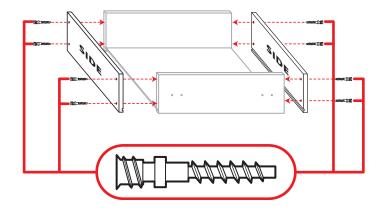
) 3/16"



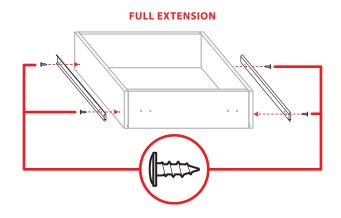
the connection shelf.

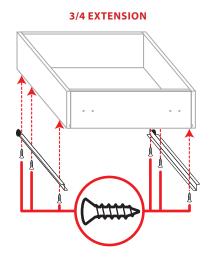






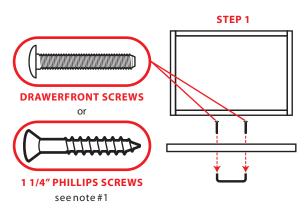
ATTACH DRAWER RAILS

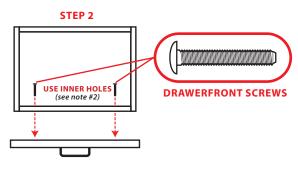




DRAWER FACE ASSEMBLY

(top view)



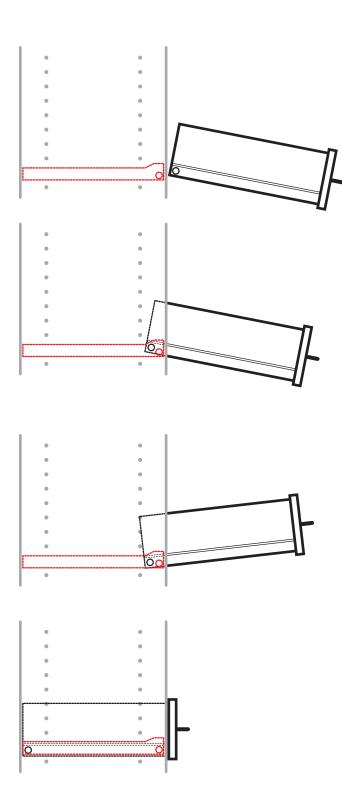


NOTE #1: For drawer fronts that have white handles, use 2 #8 1 1/4" phillips screws. For all other knob or handle, use a 1 x 8/32" drawerfront screws. These screws are provided with the handles.

NOTE #2: The drawer front will be attached to the drawer box using two 1 x 8/32" drawerfront screws. Use the inner holes of the drawer box and thread the screw into the drawer adjustor on the drawer front. Do not over tighten the screws. Final adjustment of drawers will be after they are installed.

DRAWER INSTALLATION

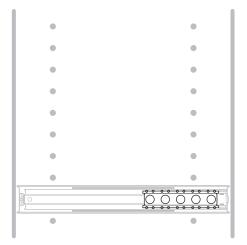
34 DRAWER SLIDES:



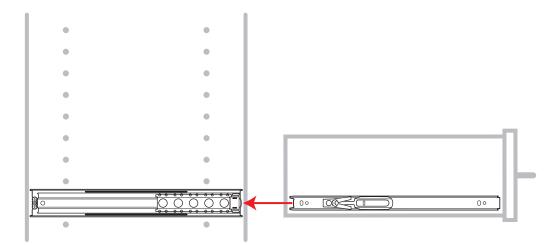
1) Position drawer into place by lowering the face end down, setting the back drawer roller over the side roller.

2) Then lift the drawer face upwards and push closed.

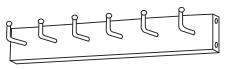
FULL EXTENSION DRAWER GLIDES:



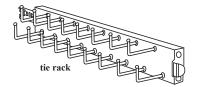
Full extension glides: It helps if you have the ball bearing part of the slide moved to the front on the side that is mounted on; align the drawer slide with the slide on the side and slide the drawer into the slides all the way.







belt rack

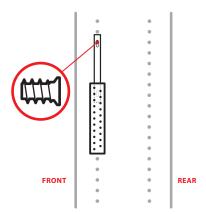


BELT AND TIE RACKS

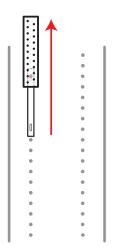
Belt and tie racks can be mounted on a side partition, under hanging tubes, next to drawer units, next to long hanging, or any desired location.

Do note that belt racks must have enough distance to clear belts from hitting the floor.

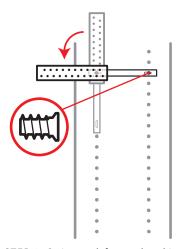
Tie and belt racks can be mounted to any wall or door in this manner, some cases may require a longer screw.



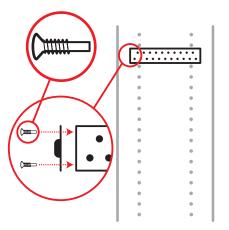
STEP 1: Extend rack and hold vertically over the front set of holes on the side panel. Attach with one euro screw (packaged with rack) in the upper slot of the rack at desired location.



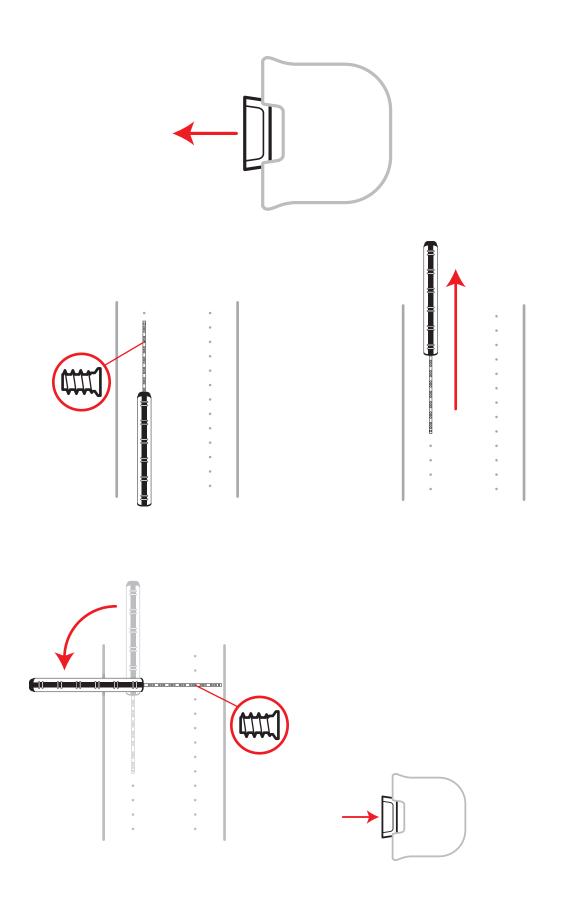
STEP 2: Slide the rack upwards as far as possible.



STEP 3: Swing rack forward and insert a euro screw into the rear hole that's level with the front euro screw

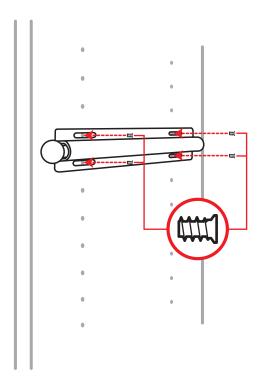


STEP 4: Slide rack back into position and install the front face plate with the curved handle. Use the small Phillips screws that are packaged with the handle. (It isn't necessary to install the rear plate because it will be hidden)

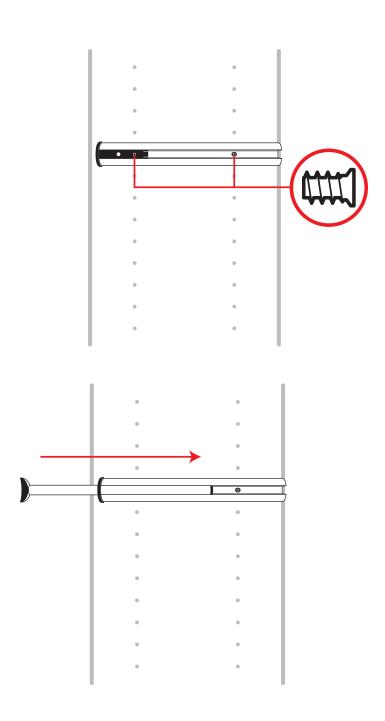


CLOTHES VALET

Clothes hanger and hanging garment bags will need to be screwed into the sidewall of the side partition. Secure to side partition using four euro screws. Height placement can be adjusted to any desired height. This will be done by securing the clothes hanger or garment bag using four euro screws.

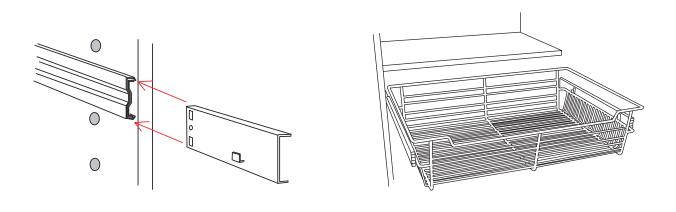








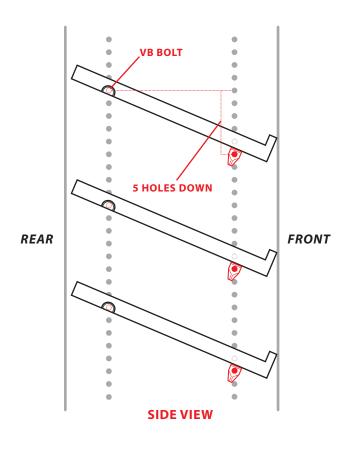
BASKETS



Join outer slide together with the inner slide (already installed). Hang the basket using the "second rim" to the slide. Then install the rubber stoppers to stop the basket from being dislodged.

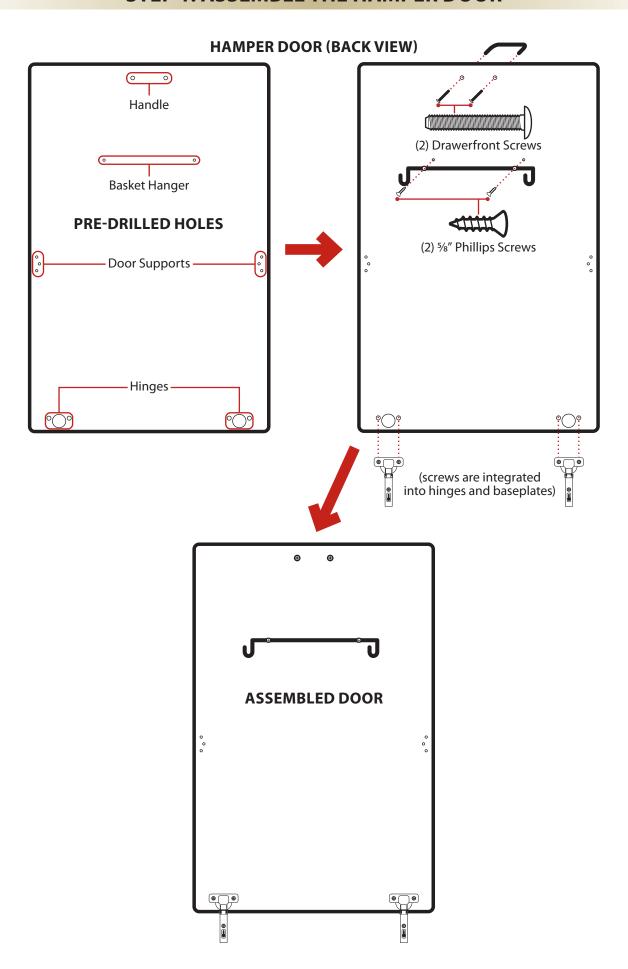


SLANTED SHOE SHELVES

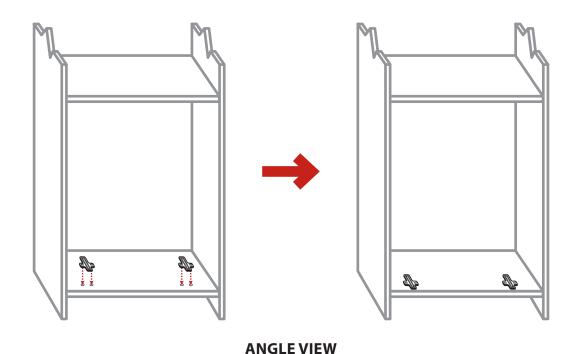


All shoe shelves have a pre-mounted melamine lip installed. The shoe shelves also have a VB tab cam inserted in the back of the shelf. This VB cam tab will push down on the VB bolt already installed in the back hole pattern of the side. Before applying the shelf to the VB bolt, insert a shelf pin in the front hole pattern 5 holes down. From the VB Bolt located in the back hole, push shelf down onto the VB bolt in back and allow the front to rest on the shelf pin.

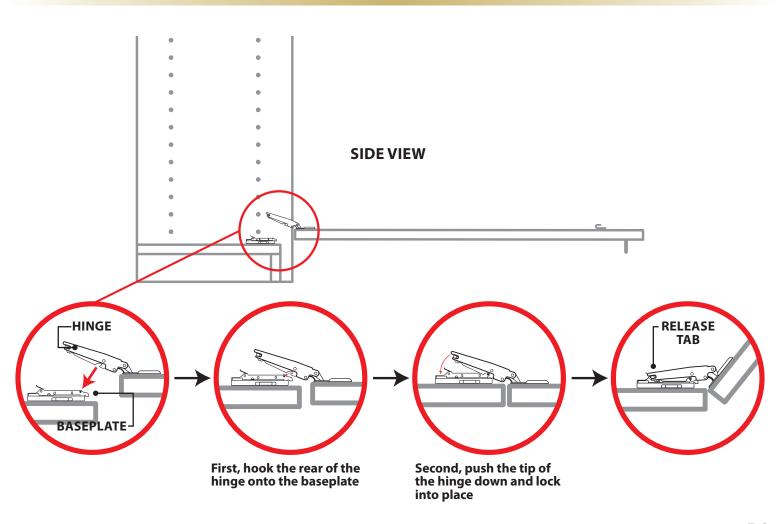
STEP 1: ASSEMBLE THE HAMPER DOOR



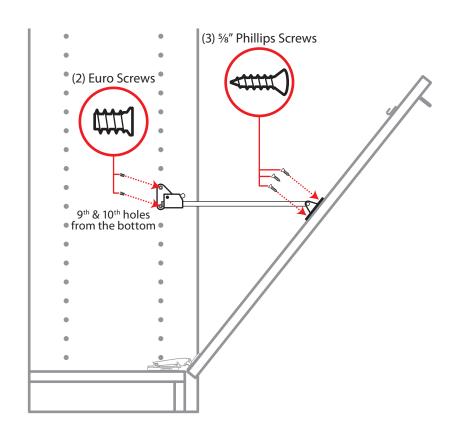
STEP 2: ATTACH HINGE BASEPLATES TO BOTTOM FIXED SHELF

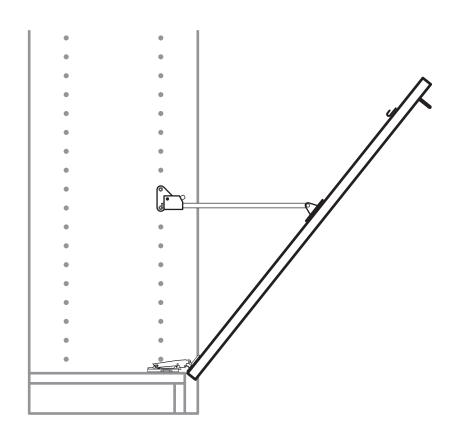


STEP 3: ATTACH DOOR HINGES TO BASEPLATES

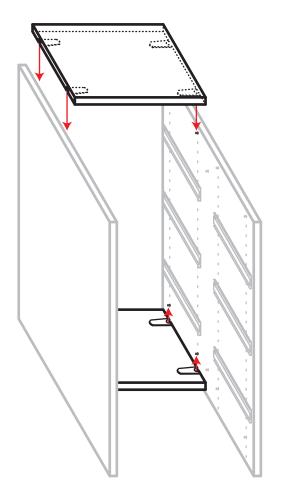


STEP 4: ATTACH HAMPER DOOR SUPPORTS



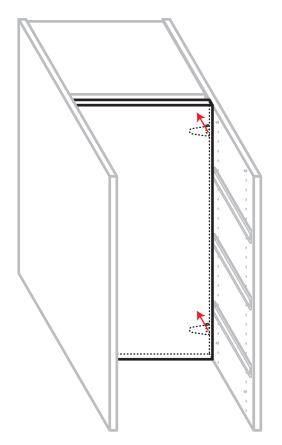




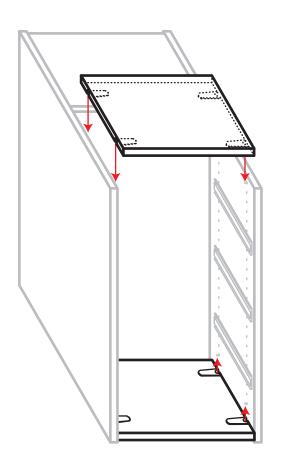


Take the first outside panel of the island and stand it up on its edge in the approximate location where the island will be placed. Now take the second side panel/middle panel and stand it up parallel to the first side.

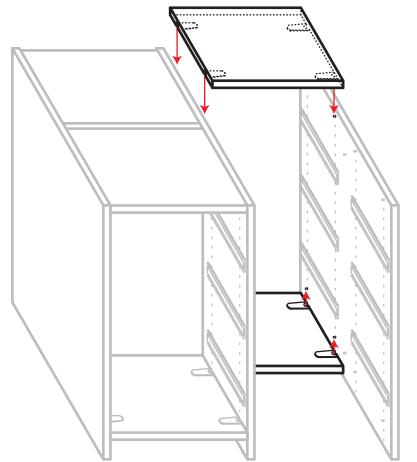
Now take the first set of locking shelves and secure the top and bottom shelves according to the diagram



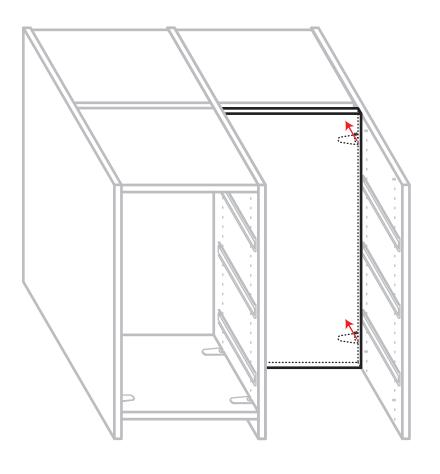
Next lock in the $34^{\prime\prime}$ back panel that separates the two halves of the first section from one another.

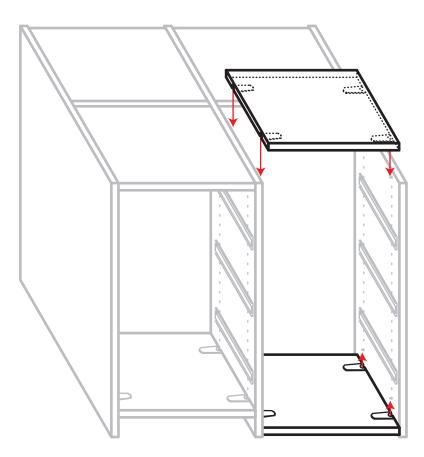


Repeat the same process on the opposite side of the panel.

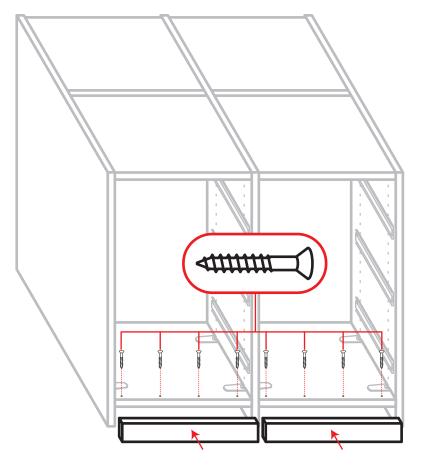


If a third side panel is needed to complete the design repeat the previous steps to complete the main assembly of the island section.

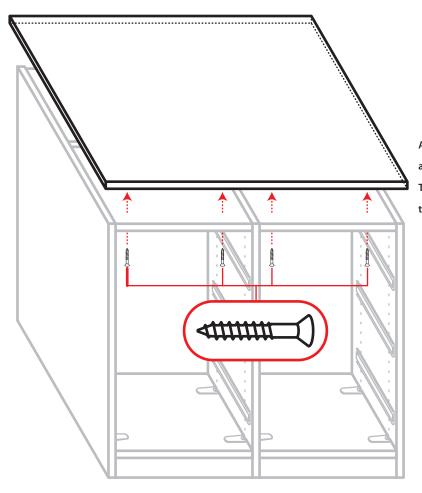




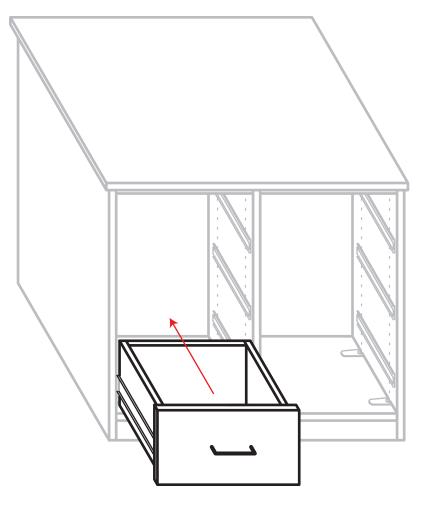
Once the sides have been locked together there might be additional locking shelves to secure between the drawer slides if there are more than three drawers per section.



The bottom locking shelves of the island will have the holes predrilled for the toe plate installation. Refer to installing a toe place listed previously.

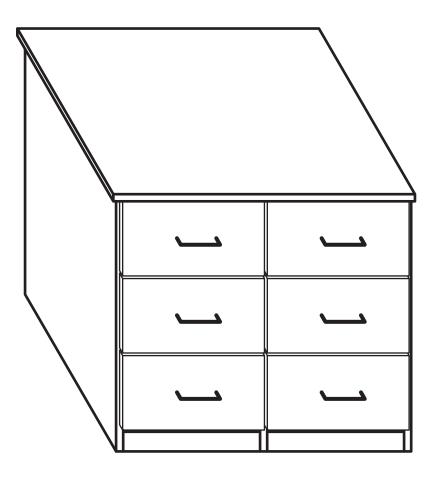


A finished top will be included with the install unless a customer top is desired. EX: Granite, P-lam top, etc... The top is secured with a 1 ¼" screw directly through the top locking shelf of the system.



The island sits directly on the floor and might need to be shimmed from one side to the other to allow it to sit even.

The drawers can now be installed and the fronts adjusted for alignment.



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