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Matt Stubenhofer

Experience

Mallett Plumbing & Utility, Co.

Dec 2014 – present

Oklahoma City, Oklahoma

Project Manager / Estimator

- Estimation of commercial, industrial and municipal plumbing and utility projects
- Managing 40+ active projects worth over \$9 million dollars
- Prepare as-built and closeout documents for plumbing and utility work
- Proposal and submittal preparation performed for upcoming projects
- Contract analysis and negotiation

Gateway Directional Drilling

Feb 2013 – Dec 2014

Edmond, Oklahoma

Operations Supervisor

- Performed project estimation and take-off for oil, gas and civil pipeline projects
- Designed drill profiles based on client specifications and within product limitation
- Scheduled drilling fleet and material delivery to keep projects on time and under budget
- Constructed as-built profiles for customers upon completion of drilling operations
- Successfully pulled over 70,000 feet of product pipe during the completion of 32 projects
- Upheld high levels of company and client health, safety and environmental standards

EP Supply

Apr 2011 – Feb 2013

Broken Arrow, Oklahoma

Commercial Specification and Industrial Sales

- Prepared commercial and municipal fixture quotes using schedules and specifications
- Worked with Project Managers and Engineers to ensure correct product application
- Processed take-offs and prepared material quotations for commercial projects
- Account Executive for industrial, commercial and multi-family contractors
- Averaged \$200,000 in sales a month

Education

Oklahoma State University

December 2010

Stillwater, Oklahoma

- Bachelor's of Science in Business Management
- Minor in Business Marketing

Referrals

References available upon request