

SURAJ PRAKASH MISHRA



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Dhadka Road Near Kinder Garten
School, Asansol - 713302 (WB)

msurajprakash

PROFILE

Honours graduate in commerce from University of Burdwan pursuing MERN Stack Web Development and have chosen my career path as a software developer. Always curious to learn new technologies which can improve my skills.

SKILLS

- Web Development
- Web Design
- Graphic Design
- Design Thinking
- Wireframe Creation
- Problem-Solving
- Computer Literacy
- Strong Communication

EXPERIENCE

ACCOUNTS CLERK

D.A.V Public School, Gaya
2019 - 2020

- Prepare monthly report and collecting fee on a fee collection software.
- Maintain data and record on MS Excel and MS Word and multipurpose data entry related to school and students.
- Handling accounts.

ACCOUNTANT CUM DATA ENTRY OPERATOR

Jai Mata Di Traders, Asansol
2018 - 2019

- Generate invoice on Busy Accounting Software.
- Make GST reports and maintain stocks.
- Work in Tally ERP.9, generate day-to-day invoice and make Bank Reconciliation.

EDUCATION

SECONDARY SCHOOL

St. Joseph's Higher Secondary
School, Asansol
2010 - 2012

BACHELOR OF COMMERCE

University of Burdwan
2012 - 2015

COURSE

MERN STACK DEVELOPMENT

CodingNinjas
2021- Present