

Group Final Report Attribution Table

This table should be filled out to accurately reflect who contributed to each section of the report and what they contributed. Provide a **column** for each student, a **row** for each major section of the report, and the appropriate codes (e.g. 'RD, MR') in each of the necessary **cells** in the table. You may expand the table, inserting rows as needed, but you should not require more than two pages. The original completed and signed form must be included in the hardcopies of the final report. Please make a copy of it for your own reference.

Section	Student Names			
All				

Abbreviation Codes:

Fill in abbreviations for roles for each of the required content elements. You do not have to fill in every cell. The "All" row refers to the complete report and should indicate who was responsible for the final compilation and final read through of the completed document.

RS – responsible for research of information

RD – wrote the first draft

MR – responsible for major revision

ET – edited for grammar, spelling, and expression

OR – other

"All" row abbreviations:

FP – final read through of complete document for flow and consistency

CM – responsible for compiling the elements into the complete document

OR - other

If you put OR (other) in a cell please put it in as OR1, OR2, etc. Explain briefly below the role referred to:

OR1: enter brief description here

OR2: enter brief description here

Signatures

By signing below, you verify that you have read the attribution table and agree that it accurately reflects your contribution to this document.

Name	Signature	Date:
_____	_____	_____
Name	Signature	Date:
_____	_____	_____
Name	Signature	Date:
_____	_____	_____
Name	Signature	Date:
_____	_____	_____

Voluntary Document Release Consent Form¹

To all ECE496 students:

To better help future students, we would like to provide examples that are drawn from excerpts of past student reports. The examples will be used to illustrate general communication principles as well as how the document guidelines can be applied to a variety of categories of design projects (e.g. electronics, computer, software, networking, research).

Any material chosen for the examples will be altered so that all names are removed. In addition, where possible, much of the technical details will also be removed so that the structure or presentation style are highlighted rather than the original technical content. These examples will be made available to students on the course website, and in general may be accessible by the public. The original reports will not be released but will be accessible only to the course instructors and administrative staff.

Participation is completely voluntary and students may refuse to participate or may withdraw their permission at any time. Reports will only be used with the signed consent of all team members. Participating will have no influence on the grading of your work and there is no penalty for not taking part.

If your group agrees to take part, please have all members sign the bottom of this form. The original completed and signed form should be included in the hardcopies of the final report.

Sincerely,
Phil Anderson
ECE496Y Course Coordinator

Consent Statement

We verify that we have read the above letter and are giving permission for the ECE496 course coordinator to use our reports as outlined above.

Project ID: _____ Project Title: _____

Supervisor: _____ Administrator: _____

Name	Signature	Date:
_____	_____	_____
Name	Signature	Date:
_____	_____	_____
Name	Signature	Date:
_____	_____	_____
Name	Signature	Date:
_____	_____	_____

¹ This form will be detached from the hardcopy of the final report. Please make sure you have nothing printed on the back page.
last update: Feb 17, 2009