



Cairn Alumni Portal

*Cairn University's School of Business
Software Engineering*

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**User Training Plan
(Administrator)**

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C.U Connect

Introduction:

- *Training Type:* Interactive
- *Site to Visit:* <https://cu-connect.herokuapp.com/>

Public Overview:

- Home Screen
 - TOP: Menu items at the top
 - MIDDLE: Scrolling carousel with featured news
 - BOTTOM: Information columns with general data
- Events
 - Returns a list of events.
 - Future: Pagination and featured images.
 - Each event has a title, date, time, and payload.
- Donate
 - Redirects to Cairn's donate page
- Login
 - Allows for user credentials
 - Error handling works on this page too
 - Reset password
 - Sends email for user to reset password
 - Not working currently (sendgrid)
- Signup
 - Let's go through the creation of a user.
 - Each page is validated for errors on next
 - Next provides UI/UX progressive disclosure

Alumni Overview:

- Signup
 - Walk through steps and speak about optional fields
 - Speak about Profile Image not working
 - Incorrectly type a 4 letter password to show error
 - All data is still present which is good again for the User Experience
 - Red box surrounding the problematic field
 - Fix password and you're in (redirect to login page)
- Login
 - Fill appropriate values and authentication is through!
- Me - Home
 - LEFT: Profile Image and General Data
 - TOP-RIGHT: Alumni specific news
 - BOTTOM-RIGHT: Pending Connections (will see change in a second)
- Me - Update
 - Image cannot be updated for the same reason explained before, everything else can be changed.
 - For example, change occupation and company and click update.
 - Update social links information, and it still remains.
- Connect
 - Request connection : DDC - DM; DM - Miguel; PW - Miguel
 - Add connection message - required!
- Me - Home
 - Return to the home page and you should see the pending connection.
 - Accept the connection clicking the checkmark
- Me - Messages (Request event, requested events)
 - Send messages and notice the real time nature! There are other features for later.

Admin Overview:

- General Setup
 - Flip Professor Worth's status to ADMIN, so he can follow
- Site Config
 - Break general areas down
 - Click home texts, and add word to beginning of each of the home texts
 - Hit carousel and update the information on one carousel
- Master Search
 - Search by pretty much anything.
 - Fields like cities have a non-clustered index that allows for optimized searches.
 - Search for langhorne, click an individual and see detailed data
 - Break down detailed data
- Add Event
 - Takes in Event Name, Date, Time and Description
 - After all fields are input, redirect takes place
- Add News
 - Takes in News Name, Date, Time and Description
 - After all fields are input, redirect takes place
- Requested
 - Pretty much just an approve or reject for a requested event

Student Overview:

- Login with credentials
- Go to Me Home page
- Notice how alumni news is not visible for this user type
- This ensures alumni have a completely private news feed.
- Students are ported over through the university's database.