



# Cairn Alumni Portal

*Cairn University's School of Business  
Software Engineering*

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*Tapia.Tech Owner*

Mr. Worth  
*C.University Representative*

**User Manual**

April 8, 2020

## Public / Shared:

**Home:** C.U Connect has a variety of features for public users. At the center, the public user has access to featured information (carousel) and secondary information (info columns). The top right corner navigation.



HomeEventsDonateLoginSignup



Connection is Good  
Cairn University is still part of you. Remain connected. We want to stay close.

Events

Info


Others

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus et libero nunc. Mauris porta venenatis tincidunt. Suspendisse eget facilisis nisi, vitae sodales mauris. Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Aenean vitae hendrerit velit, vitae porta odio. Proin sed urna tellus. Proin dictum purus vel eleifend blandit. Donec elementum venenatis urna, at rhoncus mi pulvinar non. Praesent laoreet lorem sed tincidunt venenatis. Sed at magna pretium, eleifend urna a, consequat felis. Proin eget hendrerit risus, quis pharetra dui. Ut lobortis, lacus ac varius sollicitudin, nulla tellus lacinia magna, id rutrum libero nulla nec enim. Pellentesque suscipit vitae

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**Events:** The events page is rather simple. There is a list of events (both on campus and off campus) for the university at large and for alumni. Each item has a date, time, and description.



HomeEventsDonateLoginSignup

Events

This is a test event

2024-04-24

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nullam dapibus tortor sed elementum iaculis. Proin a auctor neque. Donec gravida ligula dui, eget viverra lectus placerat in. Nam sit amet rhoncus lacus. Suspendisse et nunc at nulla dapibus ultricies et vitae velit. Phasellus laoreet mauris eu neque scelerisque sollicitudin dapibus non enim. Vestibulum sit amet ligula eleifend, faucibus quam sit amet, ullamcorper purus. Nam tristique et felis sed maximus. Quisque quis nibh at quam vestibulum gravida. Integer imperdiet nisi nulla, id malesuada turpis laoreet fringilla. Fusce et varius libero. Quisque ornare nisi nec mi auctor posuere. Morbi malesuada ligula vel semper posuere. Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. In quis euismod metus. Donec ultrices odio justo, vel pulvinar ipsum commodo ut. Nulla sollicitudin erat massa, vel ultrices magna consectetur quis. Etiam vel velit ac quam placerat dictum a ac metus. Vestibulum posuere mauris at ipsum fermentum volutpat. In ultricies mattis rhoncus. Ut pretium, dolor eu congue mollis, mi metus euismod orci, at aliquam arcu orci nec mauris. Pellentesque ut nisl vehicula, finibus nulla id, varius elit. Aliquam sed massa ullamcorper nulla rhoncus ultricies. Aenean ac mollis est, non porttitor sem. Nunc urna metus, ornare et elementum vel, rhoncus eget libero. Aliquam vestibulum finibus sapien, sit amet venenatis purus rhoncus non. Curabitur quam tellus, tempus eu ullamcorper vitae, finibus et est. Sed porta semper ligula eget dapibus. Quisque rutrum consequat tellus in vulputate. Donec malesuada sed est non ultrices. Sed id orci a neque ornare vehicula non nec lorem. Integer quis odio velit. Donec quis ornare sem. Vivamus vel odio a enim scelerisque sodales. Ut ullamcorper ornare risus vitae auctor. Interdum et malesuada fames ac ante ipsum primis in faucibus. Vivamus auctor tempor mollis. Ut orci orci, commodo vitae odio ac, consequat mollis augue. Mauris id magna faucibus, vulputate purus sed, finibus mi. Suspendisse potenti.

Mon Apr 06 2020 08:38:49 GMT-0400 (Eastern Daylight Time)

Requesting another event

2021-05-24

sdfdsfdfsafsadf

Sun Mar 22 2020 19:48:10 GMT-0400 (Eastern Daylight Time)

Here is the other request

2021-05-23

**Donate:** When the public user clicks the donate navigation link, it redirects them to the Cairn Donate page. This page features an online donation system and information about campaigns.

The screenshot shows the 'Give Online' page for Cairn University. The header is dark red with the university logo and navigation links: WHY GIVE?, OUR PRIORITIES, WAYS TO GIVE, PLANNED GIVING, CONTACT US, GIVE NOW, and a search icon. Below the header, the page title 'Give Online' is centered. The main content area is divided into two columns. The left column contains a donation form with the heading 'Make a secure credit card payment through our online donation form.' It includes a text input for the amount (currently \$50.00), buttons for \$50.00, \$250.00, \$500.00, and 'Other', a checkbox for 'Make this donation monthly', a dropdown for 'Apply my gifts...' (set to 'Where needed most'), a dropdown for 'What's your primary affiliation with Cairn University?' (set to '- select -'), a text area for 'Comments/Special Instructions', a checkbox for 'I was contacted by a (Re)Connect caller.', and a 'Phone \*' field. The right column features a thank-you message: 'Thank you for prayerfully considering an investment in our students and Cairn University.' Below this is a note about the impact of the donation and a link to 'Click here to search for your employer.' At the bottom right, there is contact information for account assistance.

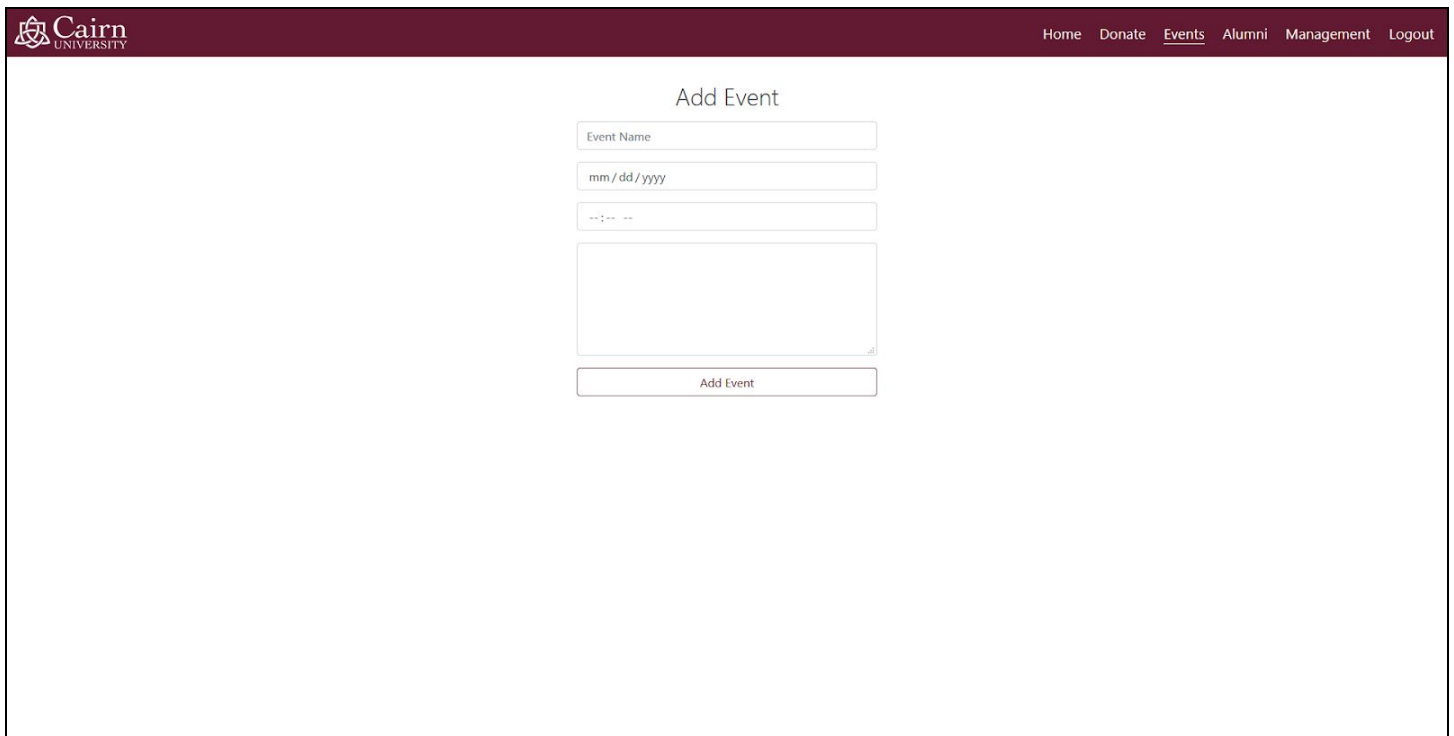
**Login/Signup:** The login and signup pages are simple to navigate. The login page takes an email and password. Additionally, the login page features a forgot password system through email. The sign up page has 4 different sections which go as follows: general information, address information, academic information, and authentication information. The next button validates the information entered real time.

The screenshot shows the 'Signup' page. It has a title 'Signup' at the top. Below the title are four input fields: 'First Name', 'Last Name', 'E-Mail', and 'Phone'. The 'Phone' field has a placeholder text 'e.g. 555-555-5555'. At the bottom right of the form is a 'Next' button.

The screenshot shows the 'Login' page. It has a title 'Login' at the top. Below the title are two input fields: 'E-Mail' and 'Password'. At the bottom of the page are two buttons: 'Login' and 'Reset Password'.

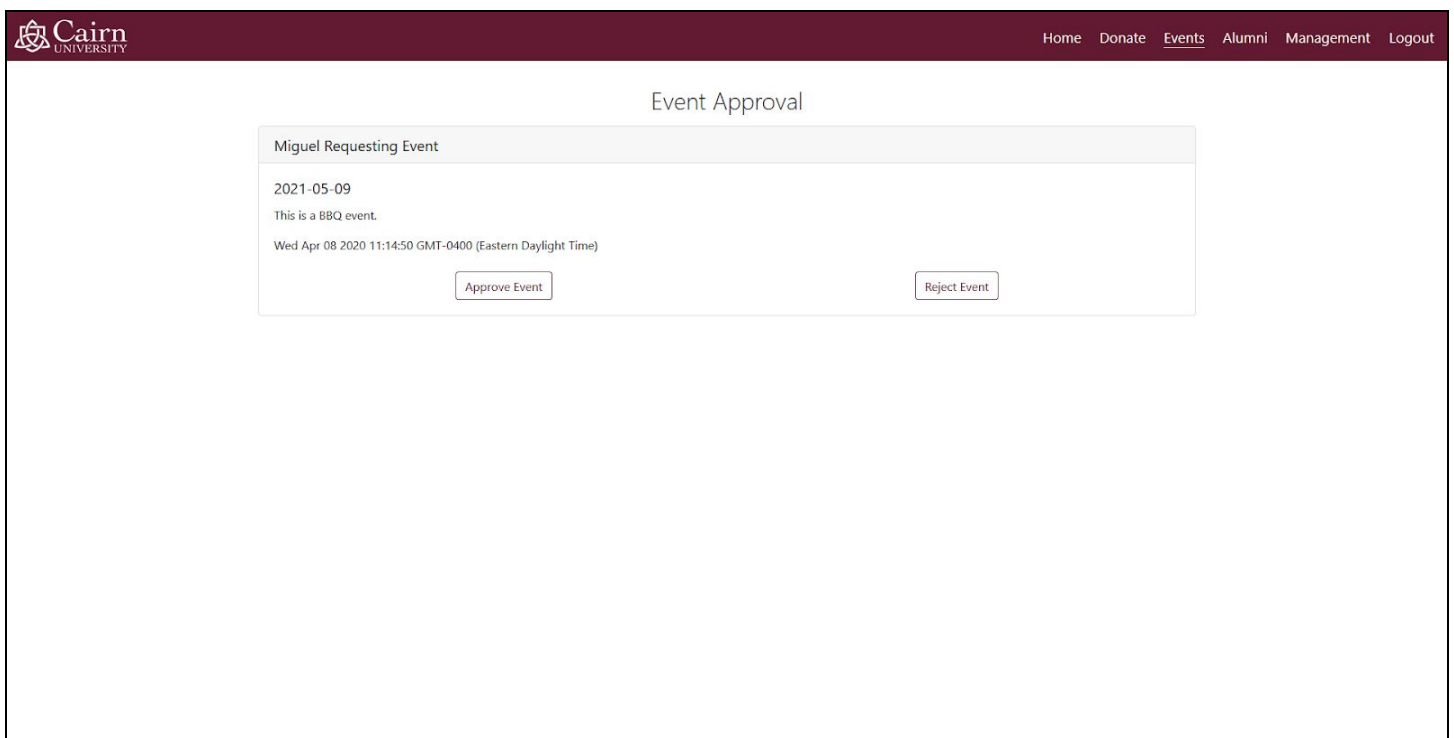
## Admin:

**Add Event:** Admin have a different navigation menu. The *add event* feature gives admins the power to add an event. They just have to enter a name, date, time, and description, and the system will add it to the list.




The screenshot shows the 'Add Event' form within the Cairn University system. The header bar is dark red with the Cairn University logo on the left and navigation links (Home, Donate, Events, Alumni, Management, Logout) on the right. The form itself is centered on a white background. It consists of four input fields: 'Event Name', a date field with a placeholder 'mm / dd / yyyy', a time field with a placeholder '--:-- --', and a larger text area for the description. Below these fields is a single 'Add Event' button.

**Event Approval:** Since alumni have the option to request events, the admins have a screen where they can approve or reject events. The workflow is simple as admins simply select approve or reject.



The screenshot shows the 'Event Approval' screen. The header bar is identical to the previous screenshot. The main content area is white and features a central card with a light gray header 'Miguel Requesting Event'. Below the header, the card displays the date '2021-05-09', the description 'This is a BBQ event.', and the timestamp 'Wed Apr 08 2020 11:14:50 GMT-0400 (Eastern Daylight Time)'. At the bottom of the card are two buttons: 'Approve Event' and 'Reject Event'.

**Master Search:** Admins have access to a glorified search system. The system gives a filter option by a number of different fields. Once the admin finds an individual, he can click the individual in order to view detailed information on the particular alumnus.



HomeDonateEventsAlumniManagementLogout

Alumni Management

First Name

Last Name

Email

Class Of

Computer Science

Search

-

Address 1

Address 2

City

State


ZIP

Phone

Company

Occupation

First Name	Last Name	Major	Occupation	Company
Miguel	Tapia	Computer Science	Software Engineering	Xyvid Inc.
Dan	DeCarlo	Computer Science	Software Engineer	Hortonworks Inc.
Miguel Augusto	Tapia Fernandez	Computer Science	Software Developer	Boring Inc.



HomeDonateEventsAlumniManagementLogout

Alumni Details

First: Dan

Last: DeCarlo

Email: dd288@cairn.edu

Phone: 123-456-8789

Address Main: 200 Manor Avenue

Address Secondary:

City: Langhorne

State: PA

ZIP: 65765

Class Year: 2022

Major: Computer Science

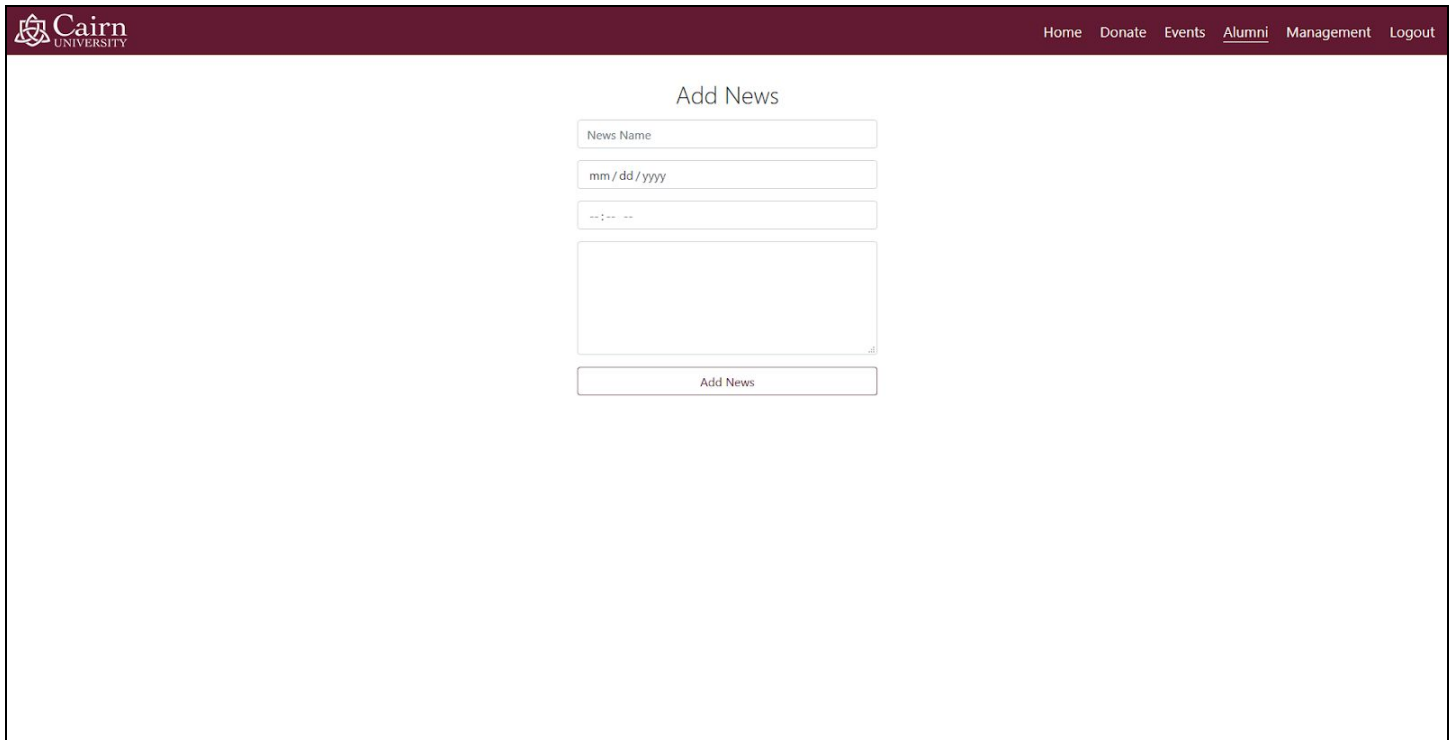
Occupation: Software Engineer

Company: Hortonworks Inc.

Close

First Name	Last Name	Major	Occupation	Company
Miguel	Tapia	Computer Science	Software Engineering	Xyvid Inc.
Dan	DeCarlo	Computer Science	Software Engineer	Hortonworks Inc.
Miguel Augusto	Tapia Fernandez	Computer Science	Software Developer	Boring Inc.

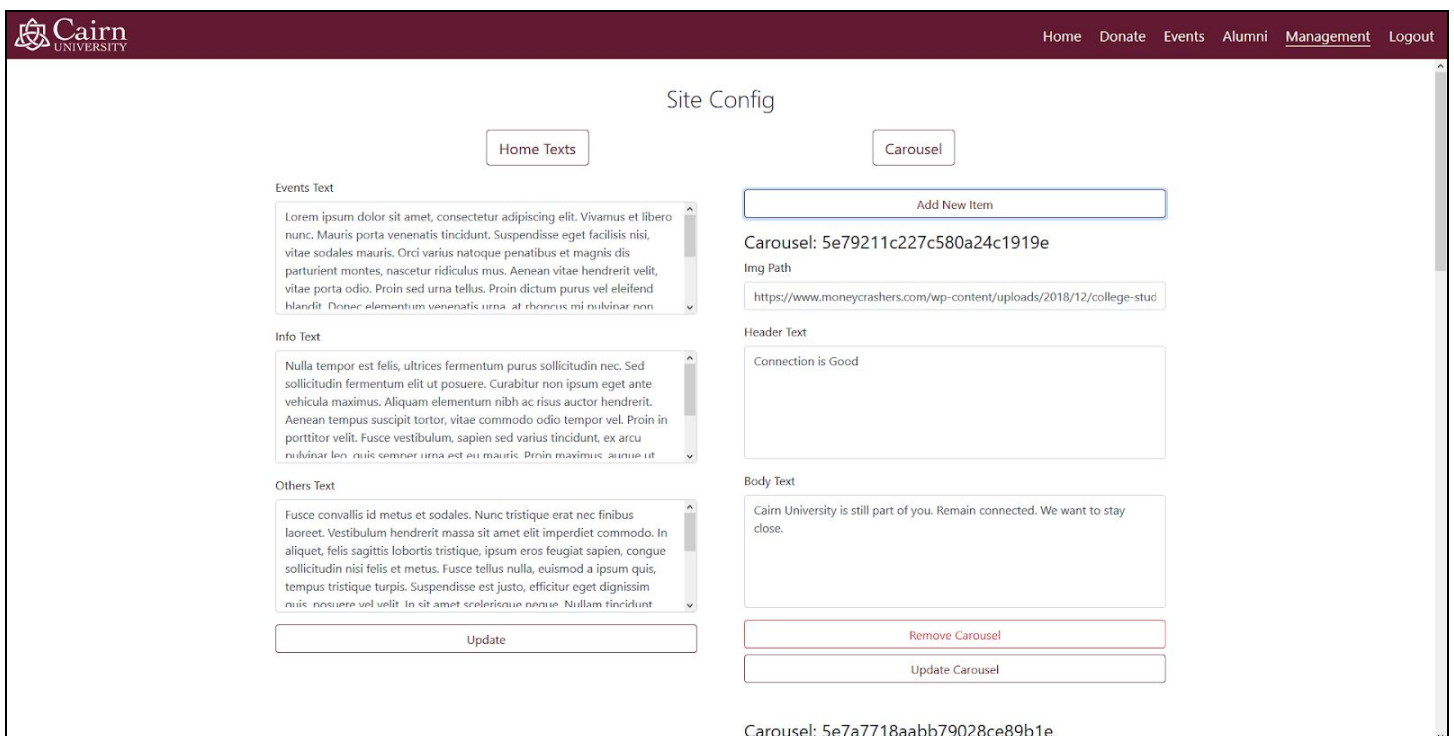
**Add News:** Through the *ADD NEWS* screen, admins can add news that are only visible to alumni through their *ME PAGE*. Admins must provide a news name, date, time, and description.



The screenshot shows the 'Add News' form within the Cairn University admin interface. The header bar is dark red with the Cairn University logo on the left and navigation links (Home, Donate, Events, Alumni, Management, Logout) on the right. The form itself is centered and contains the following elements:

- A title 'Add News' at the top.
- A text input field labeled 'News Name'.
- A date input field with a placeholder 'mm / dd / yyyy'.
- A time input field with a placeholder '---:--:--'.
- A large text area for the news description.
- An 'Add News' button at the bottom.

**Site Config:** The final admin screen is *SITE CONFIG*. This feature gives admins the option to change home screen texts and add or modify carousel items. The admin changes the items and simply hits the update button. The system can also remove carousel items through this screen via the remove button.



The screenshot shows the 'Site Config' form within the Cairn University admin interface. The header bar is dark red with the Cairn University logo on the left and navigation links (Home, Donate, Events, Alumni, Management, Logout) on the right. The form is divided into two main sections: 'Home Texts' and 'Carousel'.

**Home Texts Section:**

- Events Text:** A text area containing placeholder text: 'Lorem ipsum dolor sit amet, consectetur adipiscing elit. Vivamus et libero nunc. Mauris porta venenatis tincidunt. Suspendisse eget facilisis nisi, vitae sodales mauris. Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Aenean vitae hendrerit velit, vitae porta odio. Proin sed urna tellus. Proin dictum purus vel eleifend blandit. Donec elementum venenatis urna. at rhoncus mi nislinae non'.
- Info Text:** A text area containing placeholder text: 'Nulla tempor est felis, ultrices fermentum purus sollicitudin nec. Sed sollicitudin fermentum elit ut posuere. Curabitur non ipsum eget ante vehicula maximus. Aliquam elementum nibh ac risus auctor hendrerit. Aenean tempus suscipit tortor, vitae commodo odio tempor vel. Proin in porttitor velit. Fusce vestibulum, sapien sed varius tincidunt, ex arcu nislinae leo. quis semper urna et eu mauris. Proin maximus, augue ut'.
- Others Text:** A text area containing placeholder text: 'Fusce convallis id metus et sodales. Nunc tristique erat nec finibus laoreet. Vestibulum hendrerit massa sit amet elit imperdiet commodo. In aliquet, felis sagittis lobortis tristique, ipsum eros feugiat sapien, congue sollicitudin nisi felis et metus. Fusce tellus nulla, euismod a ipsum quis, tempus tristique turpis. Suspendisse est justo, efficitur eget dignissim quis nislinae vel velit. In sit amet scelerisque neque. Nullam tincidunt'.
- An 'Update' button at the bottom.


**Carousel Section:**

- An 'Add New Item' button at the top.
- Carousel:** A text input field containing the ID '5e79211c227c580a24c1919e'.
- Img Path:** A text input field containing the URL 'https://www.moneycrashers.com/wp-content/uploads/2018/12/college-stud'.
- Header Text:** A text input field containing the text 'Connection is Good'.
- Body Text:** A text input field containing the text 'Cairn University is still part of you. Remain connected. We want to stay close.'
- A 'Remove Carousel' button.
- An 'Update Carousel' button.
- At the bottom, a text input field showing the carousel ID 'Carousel: 5e7a7718aabb79028ce89b1e'.




## Alumni:

**Me:** The *ME HOME* is the main area. This area features general information including profile image. On the right side, the alumni has alumni only news and pending connections which they can approve or reject.

 Cairn UNIVERSITY

Home Me Events Connect Donate Logout



Miguel Augusto Tapia Fernandez

200 Manor Avenue Box: 582 Langhorne, PA

Software Developer @ Boring Inc.

Alumni News

Test News Name2009-05-24 11:39

This is a message for it to appear. 5/24/2009 11:39 AM

This is a test news entr2022-04-24 06:18

This news is at that particular time: 6:18 AM The date is 4/23/2020 More text

Test News2021-04-26 08:18

8:15 AM 4/26/2021

Pending Connections


Alberto Tapia

Can I connect with you? We met at that networking night!

☒

☐


**Messages:** Alumni also have access to a real time messaging feature. The alumni selects a user they are connected with, and they can start chatting real time. The alumni types a message and hits enter to send.


 Cairn UNIVERSITY

Home Me Events Connect Donate Logout

Contact

Search

 DAN DECARLO  
The Message

 JONATHAN RISOLDI  
The Message

Dan DeCarlo

MIGUEL AUGUSTO: Hello DanDeCarlo

DAN: Sup broski

MIGUEL AUGUSTO: Hey daniel

DAN: Sup Miguel

MIGUEL AUGUSTO: Daniel?


DAN: Hey Miguel. It's Dan. How is NY for you?

MIGUEL AUGUSTO: NY is NY. People do not listen...


DAN: Hello Miguel. How is thou?

MIGUEL AUGUSTO: Sup jerry

**Update Info:** In order to have the most up to date information, the *UPDATE INFO* screen gives alumni access to update their dynamic information. The alumni must enter at least one field before hitting update.



Home Me Events Connect Donate Logout



Miguel Augusto Tapia Fernandez

200 Manor Avenue Box: 582 Langhorne, PA

Software Developer @ Boring Inc.

Phone

646-972-3880

Address 1

200 Manor Avenue

Address 2

Box: 582

City

Langhorne

State

PA

Zip

19047

Class

2021

Major

Computer Science


Occupation

Software Developer

Company

Boring Inc.

**Reports:** Although this screen is not complete, the alumni simply selects a report and a pdf is generated with the desired report.



Home Me Events Connect Donate Logout

Reports

Get Transcript

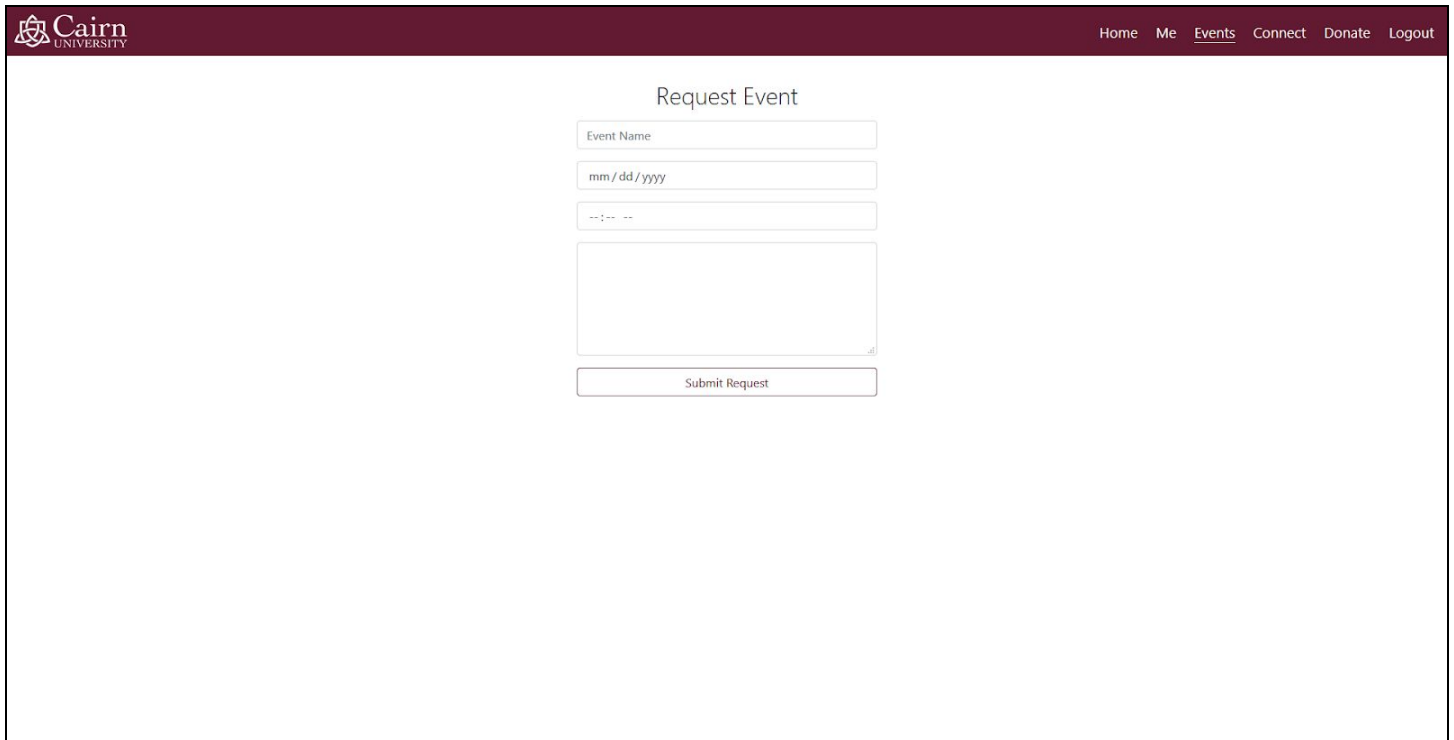
Donation Report

Financial Statements

See Individual

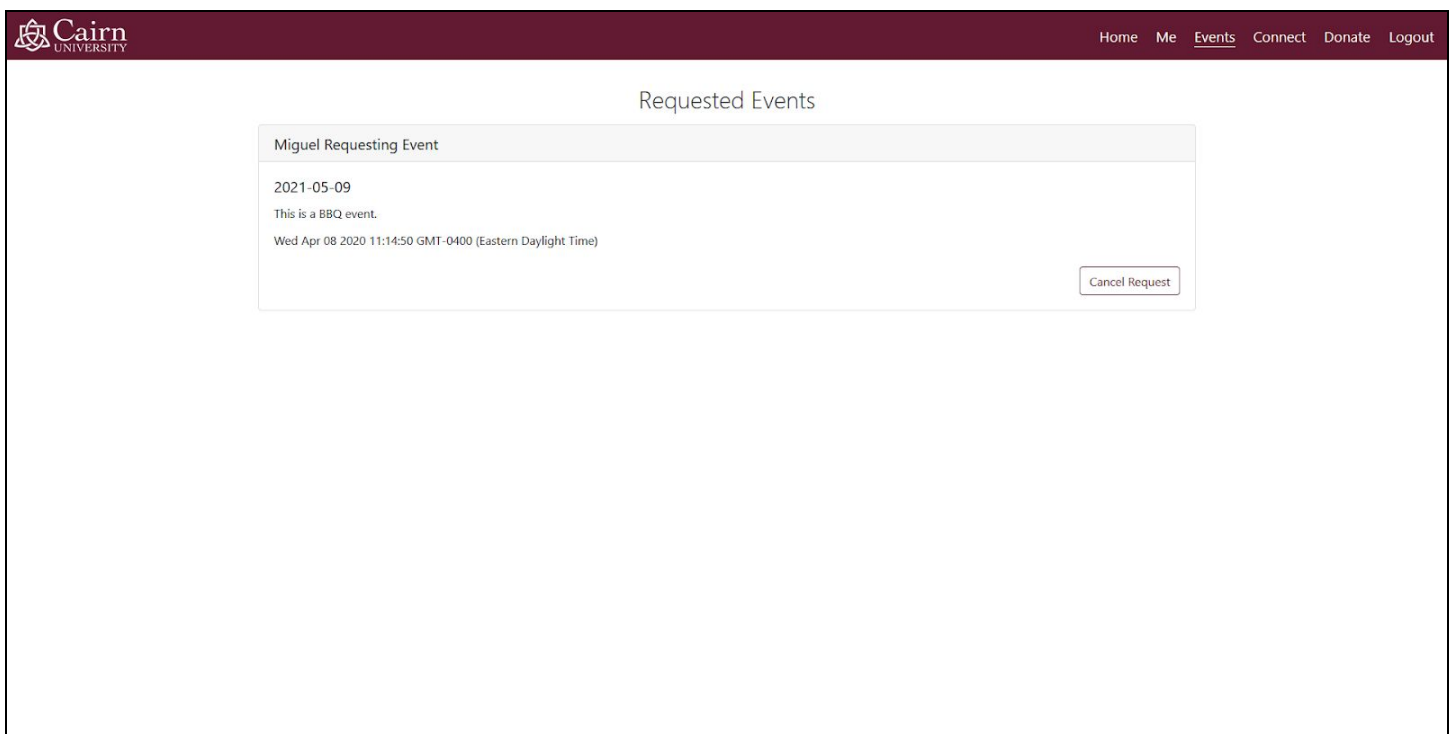


**Request Event:** Alumni can request events through this screen. The alumni simply enters a name, date, time, and description. Once they submit the request, the application will redirect them to their requests.



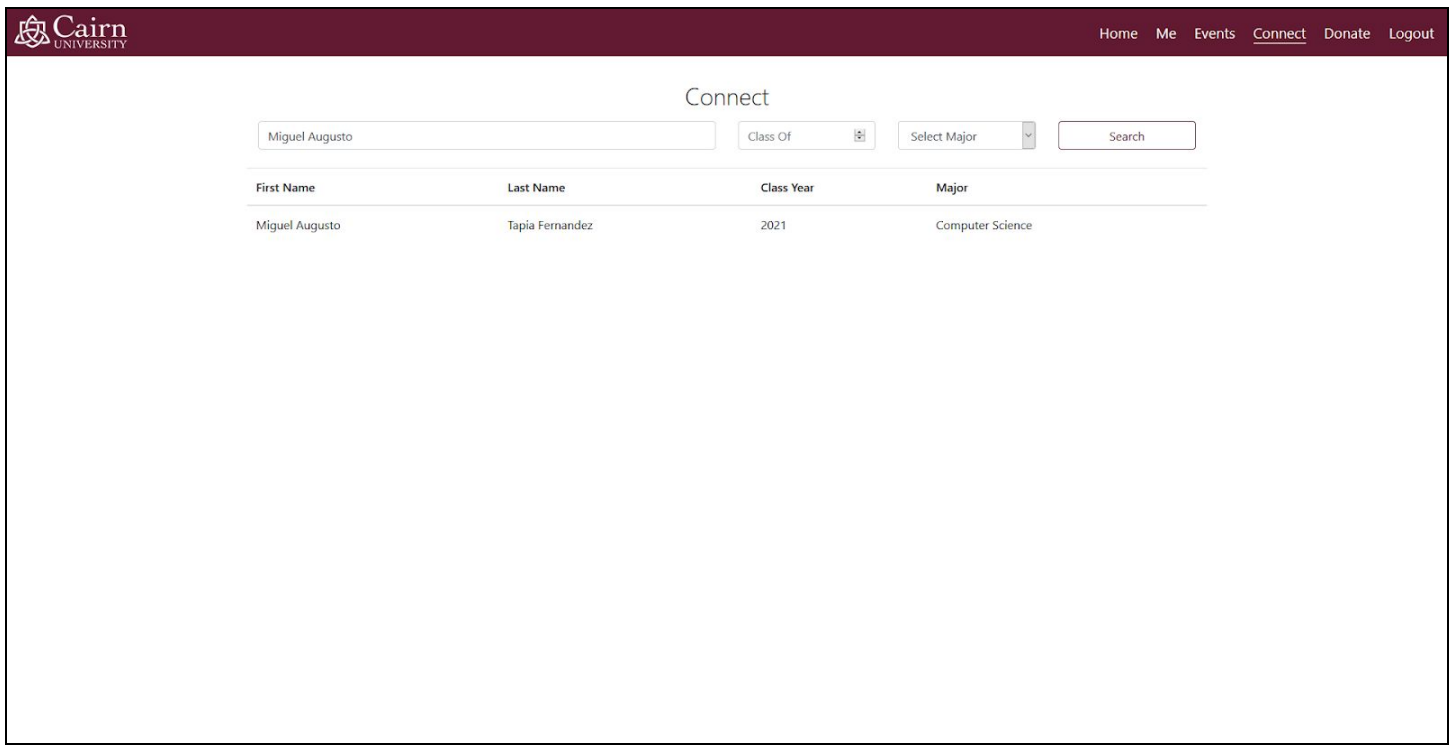
The screenshot shows a web application interface for requesting an event. At the top is a dark red header with the Cairn University logo on the left and navigation links (Home, Me, Events, Connect, Donate, Logout) on the right. The main content area is white and titled "Request Event". It contains a form with four input fields: "Event Name", a date field with a placeholder "mm / dd / yyyy", a time field with a placeholder "--:-- --", and a larger text area for description. Below these fields is a "Submit Request" button.

**Requested Events:** This screen contains all the requests made by an alumni. They have the option to cancel their request before an alumni approves it in case of a mistake or a change of plan. All they have to do is press cancel!



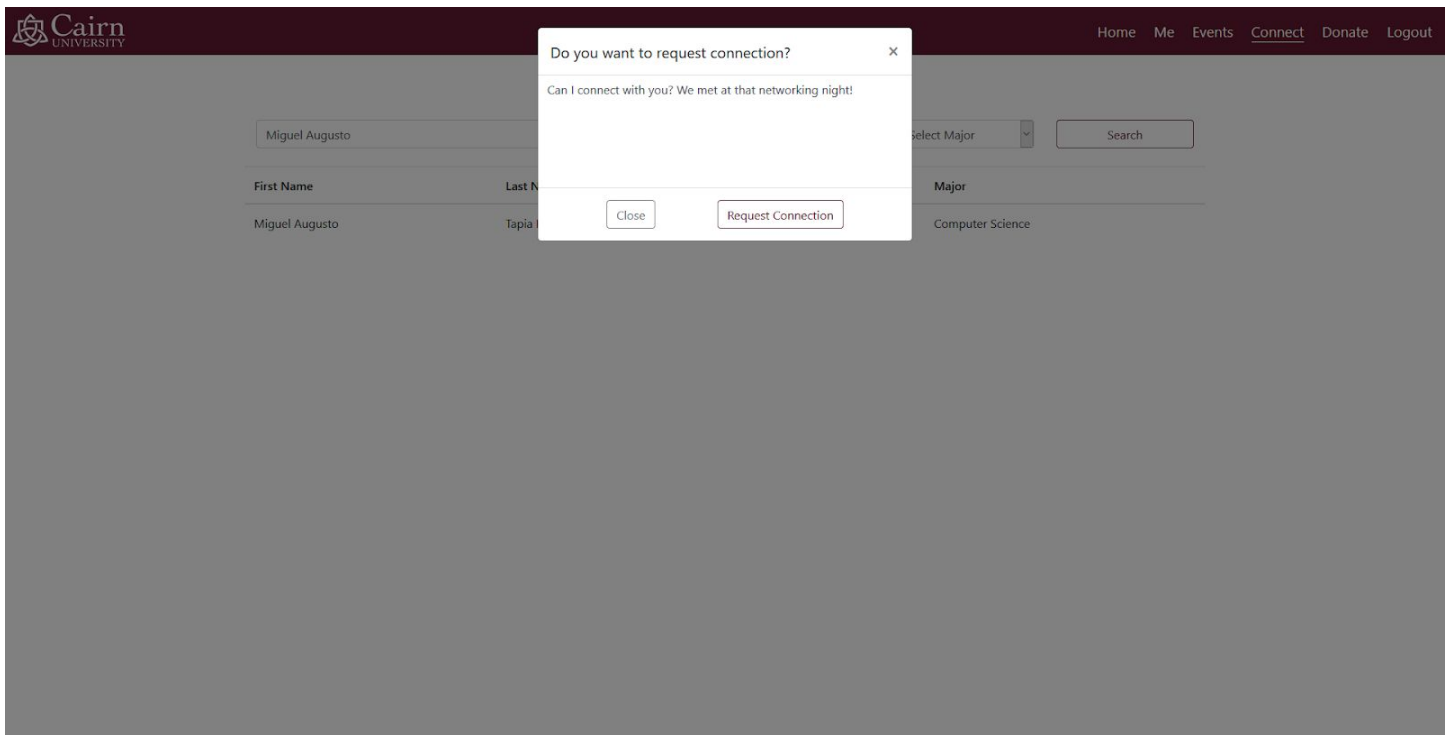
The screenshot shows the "Requested Events" screen. It has the same dark red header as the previous screen. The main content area is white and titled "Requested Events". It displays a single request card for "Miguel Requesting Event". The card shows the date "2021-05-09", the description "This is a BBQ event.", and the timestamp "Wed Apr 08 2020 11:14:50 GMT-0400 (Eastern Daylight Time)". A "Cancel Request" button is located at the bottom right of the card.

**Connect:** The alumni *CONNECT* screen is a very powerful system. This manages connections between users. The alumni searches a student or alumni based on name, class graduation year, or major. Once they find an individual, they can click their name and add a request connection message.



The screenshot shows the 'Connect' page of the Cairn University website. At the top is a dark red navigation bar with the Cairn University logo on the left and links for Home, Me, Events, Connect, Donate, and Logout on the right. The main content area is white and titled 'Connect'. Below the title is a search form with a text input field containing 'Miguel Augusto', a 'Class Of' dropdown menu, a 'Select Major' dropdown menu, and a 'Search' button. Below the search form is a table with the following data:

First Name	Last Name	Class Year	Major
Miguel Augusto	Tapia Fernandez	2021	Computer Science



This screenshot shows the same 'Connect' page as the previous one, but with a modal dialog box open in the center. The dialog box has a title bar that says 'Do you want to request connection?' with a close button (X). The main text inside the dialog says 'Can I connect with you? We met at that networking night!'. At the bottom of the dialog are two buttons: 'Close' and 'Request Connection'. The background of the page is dimmed to show the dialog box.

**Student:** The student has the same basic features of the public user; however, students also have access to connect, me, and messages (these function the same way they do for alumni).