

## Matthew Brady

12134 Route 6 Apt 3, Wellsboro, PA 16901

Cell: 5706378477 - Email: mtb.brady@gmail.com

### Professional Summary

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Self-taught programmer who is driven, motivated, and conscientious.; Willing to help those in need and learn new material; Dedicated to the Computer Information Science field; Fast learner, especially in a hands-on environment, and dependable; Accustomed to completing tasks in a proficient and timely manner.

### Technical Skills

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| • Windows     | • Trouble-shooting   | • Resourceful          |
| • Linux/UNIX  | • Networking         | • Interpersonal Skills |
| • Programming | • Project Management | • Leadership           |
| • Hardware    | • System Analysis    | • Collaborative        |

### Work History

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| 01/2015 to present | <b>Lab Monitor</b><br><b>Mansfield University</b> – Mansfield, PA<br>Maintained the computer lab; Updated and repaired the computers and software;<br>Assisted students with programming or other computer related task.            |
| 08/2014 to present | <b>Campus Technologies Assistant</b><br><b>Mansfield University</b> – Mansfield, PA<br>Assisted the Technicians with software and hardware issues; Assisted students, faculty,<br>and staff with their issues and trouble-shooting. |

### Internship

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| 05/2016 to 08/2016 | <b>Campus Technologies Intern</b><br><b>Mansfield University</b> – Mansfield, PA<br>Helped with the SSD Migration and Switch Configuration Projects - Removed the HDDs from the computers and replaced them with the SSDs; Cloned the master image of the computers to the SSDs using TRK; Connected two computers to communicate with each other between a fiber optic and Ethernet connection; Factory reset a Cisco network switch and reconfigured the ports using a command line terminal over a COM connection. |
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### Education

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|-------------------------------|---|---------------------|-------------------------|-------------------------------|-------------|---------------------|--------------|--------------------|----------------------------|-------------------|---------------------------------|----------------------|--------------------------|-----------------------------|-------------------------------------|------------------------------|-------------------------|---------------------------|--|
| 08/2014 to Present            | <b>Enrolled in Bachelor's of Science in Computer Information Systems;</b><br><b>Minor in Business Administration;</b><br><b>Estimated date of completion: 05/2018; Final date of completion: 12/2017</b><br><b>Mansfield University</b> – Mansfield, PA   |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
|                               | <table border="0"><tbody><tr><td>• Accounting I &amp; II</td><td>• Management Principles</td></tr><tr><td>• Business Programming I &amp; II</td><td>• Marketing</td></tr><tr><td>• Computer Security</td><td>• Networking</td></tr><tr><td>• Database Systems</td><td>• Programming with Objects</td></tr><tr><td>• Data Structures</td><td>• Software Business Application</td></tr><tr><td>• E-Commerce Systems</td><td>• System Analysis Design</td></tr><tr><td>• Intro Business Management</td><td>• System Implem. Project Management</td></tr><tr><td>• Intro Finance &amp; Statistics</td><td>• Website Design &amp; Adv.</td></tr><tr><td>• Management Info Systems</td><td></td></tr></tbody></table> | • Accounting I & II | • Management Principles | • Business Programming I & II | • Marketing | • Computer Security | • Networking | • Database Systems | • Programming with Objects | • Data Structures | • Software Business Application | • E-Commerce Systems | • System Analysis Design | • Intro Business Management | • System Implem. Project Management | • Intro Finance & Statistics | • Website Design & Adv. | • Management Info Systems |  |
| • Accounting I & II           | • Management Principles   |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
| • Business Programming I & II | • Marketing   |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
| • Computer Security           | • Networking  |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
| • Database Systems            | • Programming with Objects  |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
| • Data Structures             | • Software Business Application   |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
| • E-Commerce Systems          | • System Analysis Design  |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
| • Intro Business Management   | • System Implem. Project Management   |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
| • Intro Finance & Statistics  | • Website Design & Adv.   |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
| • Management Info Systems     |   |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |
| 06/2011                       | <b>High School Diploma:</b><br><b>Towanda Jr/Sr High School</b> – Towanda, PA   |                     |                         |                               |             |                     |              |                    |                            |                   |                                 |                      |                          |                             |                                     |                              |                         |                           |  |

### Extracurricular

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| • <b>August 2014- December 2014;</b><br><i>IMPACT</i>          | • <b>September 2015-May 2016;</b><br><i>Enactus</i> |
| • <b>August 2014- present;</b><br><i>Computer Science Club</i> | Positions held: Director of IT;                     |

### Accomplishments

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| • Dean's List Fall 2014, Spring 2015, & Fall 2015 | • President's List Spring 2016 & Fall 2016 |
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