

Team Meeting

11/12/2024 **Date**

12:00PM **Time**

Discord Voice **Location**

Meeting called by:	Matt Cuvanov	Type of meeting:	Weekly
Facilitator:	Matt Cuvanov	Note taker:	Matt Cuvanov
Timekeeper:	Matt Cuvanov		

Attendees:	Matt Cuvanov, Md Rapu, Yousuf Laeeq

Minutes

Agenda item:	Beginning work on project	Presenter:	Matthew
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Discussion:

Compile initial research done from the previous week, discuss the key points of our presentation and what is to be included.

Conclusions:

We have a preliminary outline for our presentation and will start to further research the key points we decided on, as well as do further research for the conclusion.

Action items	Person responsible	Deadline
✓ Further research/begin body of slides	Matt, Md	11/19
✓ Create presentation and start outlining the key slides	Yousuf	11/19