

## **REQUEST FOR PROPOSAL NOTICE TO BIDDERS**

### **BID ADVERTISEMENT:**

Quaker Springs Fire District #1 (QSFD) is soliciting proposals for a project identified as:  
129 Quaker Springs Road Barn Demolition.

Sealed proposals will be received by Quaker Springs Fire District #1, at the office of Anne Crandall, District Secretary, 27 Morgan Ct, Stillwater, NY 12170 or via email at [firedistrict@qsfd.com](mailto:firedistrict@qsfd.com) until 5:00pm local time on August 21, 2017. Sealed proposals can also be hand delivered between 6:30pm and 7:00pm on August 21, 2017 to 107 Blodgett Rd, Schuylerville, NY 12871.

Project proposals will be publicly opened and read aloud at 7:15pm, local time, August 21, 2017, at the Quaker Springs Fire House, 107 Blodgett Rd, Schuylerville, NY 12871 in the general meeting room.

All proposals shall be made on the form provided (Bid Response Form) and shall be enclosed in a sealed envelope marked as follows:

Attention: Anne Crandall, District Secretary  
129 Quaker Springs Road Barn Demolition  
(Bidder's Name)

**Project Location:** 129 Quaker Springs Road, Schuylerville, NY 12871

**Owner:** Quaker Springs Fire District #1

**Owner's Representative:** Sean Kelleher, Fire Commissioner (518) 698-3210

QSFD reserves the right to accept or reject in part or in whole any proposals submitted, and to waive any technicalities for the best interest of QSFD.

### **PROJECT DESCRIPTION:**

Project involves:

- the demolition of a 40' x 26' two story wooden barn
- the demolition of any concrete foundation and/or slab
- the removal of all the trash and debris on the 1.32 acre site to be transported to a solid waste site (including all debris from the demolition of both the barn and foundation/slab)
- erosion and sediment control
- remediation and/or restoration of the site after demolition.

### **BID REQUIREMENTS OF CONTRACTOR:**

- The Contractors' responses should list the cost of the project as a lump sum.
- The Contractors' responses should include business name, business address, phone number, fax number, e-mail address, and Federal ID number for contractors and all sub-contractors.
- The Contractors' responses should include the name of the waste disposal facility(s) the contractor will utilize.
- The Contractors' responses should include at least one single point of contact (provide contact information) to QSFD.

- The Contractors' responses should include at least three (3) references, including names, addresses and telephone numbers.
- The Contractors' responses should include any additional information which would serve to distinguish the respondent from other respondents submitting qualifications such as examples of work on projects similar to this project.
- QSFD may make such inquiries it deems necessary to determine the ability of each respondent to perform the services contemplated by this RFP. Respondent shall promptly furnish all information and data for this purpose as may be subsequently requested by QSFD.

#### **WALK THROUGH:**

A walk through of the building will occur on August 10, 2017 starting at 129 Quaker Springs Road at 9:00am. All bidders may sign in and any update or clarification of the scope of work will be emailed to the bidder. Bidders that call the owners representative at (518) 698-3210 and provide an email will also receive any updates or clarifications.

#### **SCOPE OF WORK and PROJECT SPECIFICATIONS:**

1. Contractor shall remove all portions of the structure and the foundation and/or slab of the barn and any other trash and debris from the 1.32 acre site.
2. Cellar and other sub-surface areas (the structure has a crawl space) shall be taken down to 6" below grade and then filled by the contractor with clean, run-of-bank gravel. Under no circumstances shall organic material, either in the form of demolition debris or other be used as fill. All fill material shall be compacted in lifts by mechanical means to 95% compaction. The last 8" of backfill shall be a loam and borrow mix suitable for vegetative restoration. No fill or loam shall contain invasive species. The barn site needs to be properly graded to control water runoff. The final site grading shall be directed by QSFD. Contractor shall seed the barn site with an appropriate seed mix and be responsible until the turf is established.
3. This scope of this project does not include any domestic sewage facilities including septic tanks, leaching basins, cesspools and other similar facilities.
4. Actual demolition operations shall take place in accordance with all applicable laws, rules and regulations governing demolition procedures, barriers and dust control. QSFD does not and will not in any way direct or control the means or methods employed by the demolition contractor to accomplish the demolition and it is the affirmative duty of the contractor to comply with any applicable provisions of the New York State Industrial Code. Any trees (including stumps) may be removed however once removed they must be disposed of.
5. QSFD requires 1 week notice of project start for notifications. Once QSFD has received the 1 week notice, the contractor shall start and finish all demolition and restoration within 21 calendar days.
6. Upon the completion of the demolition it shall be the responsibility of the contractor to contact QSFD for an inspection. No payment shall be released until QSFD is satisfied with the work and have received all necessary paperwork.

7. The Contractor shall provide insurance as set forth in this RFP (see INSURANCE REQUIREMENTS).
8. Contractor must use the NYS prevailing hourly wage rates and supplements for this project per NYS Department of Labor requirements.
9. Contractor shall hold QSFD harmless from all claims arising out of the operations hereunder.
10. It is mutually agreed that the Contractor is an independent contractor and not an employee or agent of QSFD.

**INSURANCE REQUIREMENTS:**

The successful contractor shall be required to provide for itself and maintain at its own cost and expense until the completion of the work the following forms of insurance:

- A. Commercial General Liability coverage with limits of liability not less than one million dollars (\$1,000,000.00) per occurrence and not less than two million dollars (\$2,000,000.00) annual aggregate.
- B. Comprehensive Automobile Liability coverage on owned, hired, leased, or non-owned autos with limits not less than one million dollars (\$1,000,000) combined for each accident because of bodily injury, sickness or disease, sustained by any person, caused by accident, and arising out of the ownership, maintenance or use of any automobile for damage because of injury to or destruction of property, including the loss of use thereof, caused by accident and arising out of the ownership, maintenance or use of any automobile.
- C. Pollution/Environmental Liability Insurance with a minimum limit of five million dollars (\$5,000,000) per claim and five million dollars (\$5,000,000) aggregate limit for Bodily Injury, Property Damage, Clean Up, and Removal expenses.
- D. QSFD shall be named as an additional insured on a primary and noncontributory basis on the policies required by subparagraphs (A and B) above. The successful contractor shall furnish to QSFD certificates of insurance and corresponding policy endorsements setting forth the required coverages, prior to commencing any work, and such policies shall contain an endorsement requiring the carrier to give at least ten days' prior notice of cancellation to QSFD. In addition to defining coverage, the certificates of insurance must specifically indicate there are no exclusions related to demolition operations including explosion, collapse or underground hazards. The successful contractor shall ensure that any subcontractors hired carry insurance with the same limits and provisions provided herein. The successful contractor agrees to cause each subcontractor to furnish QSFD with copies of certificates of insurance and the corresponding policy endorsements setting forth the required coverage hereunder prior to any such subcontractor commencing any work.
- E. Successful contractor will be required to sign a Hold Harmless agreement in QSFD's favor.

- F. As required by New York State Department of Labor, the successful contractor employed on this Public Works project must have Worker's Compensation Insurance, Unemployment Insurance and Disability Insurance, in amounts required by law, and include coverage for their employees as well as for sole proprietors, partners, officers and members.

#### **Appendix 1**

NYS DOL Prevailing Wage Schedule (see attached).

#### **Appendix 2**

Bid Response Form (see attached).