

Mt. Horeb Presbyterian Church (U.S.A.)

Wedding Agreement for Non-Members

The people of Mt. Horeb Presbyterian Church are an active community of believers abundant in history and hopeful for the promise of God's future. The doors of this church stand open to receive any and all who wish to join its pilgrimage as followers of Christ.

Who can preside/officiate at the wedding?

Because this is our spiritual home, the Session and Minister are responsible for the Christian worship that takes place at Mt. Horeb. Therefore, Rev. Rachel Anderson will preside at all weddings at Mt. Horeb. If you wish a second clergy person to co-preside, please talk with Rev. Anderson. Session requires that she complete a minimum of two pre-marital sessions. Please provide her with \$250 for the service.*

What is the process to be approved to be married at Mt. Horeb?

Mt. Horeb loves hosting weddings. We believe our space expresses the blessing of peace, reflection and simplicity God offers us all. We welcome opportunities to share that mission with others as they begin life in marriage. However, we are a family and this is our home. We are not a venue.

1. Meet with Rev. Rachel Anderson as a couple after church on a Sunday to get to know each other and tour the facilities. At this time, Rev. Anderson will review with you details and answer any questions.
2. Plan to attend at minimum two services with us. We will be praying for you and will consider you part of our extended family, therefore we want to know you.
3. Write a joint statement to the governing board, Session, of Mt. Horeb explaining why you want to be married in our home. (Please do not come to us because your home church is "too big" or "too impersonal," or you "have always driven by Mt. Horeb." Begin your married life in your chosen spiritual home; you won't regret it!)
4. Send to Rev. Anderson (1) the statement mentioned in #3 and (2) this completed and signed form
5. Session typically meets the first Wednesday of each month. If Rev. Anderson agrees with you to recommend to session that Mt. Horeb host your wedding, she will present it to them at the next meeting. She will notify you after the meeting if your request was approved or denied.

Does Mt. Horeb provide musicians for weddings?

Ms. Beth Sherfee is our pianist. She does play for weddings and makes those arrangements independently. If you wish Ms. Sherfee to play at your ceremony, please contact her directly at Scherfee@gmail.com.

What do we need to know about using the facility?

Planning a wedding is filled with details. Here is some of the most commonly requested information we receive about facility details.

1. The Rainey Fellowship building has two rooms and two half bathrooms you may use to get ready.
2. Parking is limited, to say the least. Parking is allowed on the grass around the outside of the driveway and in the yard between the Rainey Fellowship building and Iron Works Pike. (See the suggested parking map.) If it is wet, cars will most likely get stuck. You will need someone with chains to pull them free.
3. The fire code allows a maximum of 120 people in the sanctuary, including the wedding party.
4. There is no area available for a reception. Your reception will need to be at another location.
5. We ask for a \$350 fee to host a wedding.* Mail the check to 2793 Iron Works Pike, Lexington, KY 40511 at least one month prior to your wedding. Make the check out to "Mt. Horeb Presbyterian Church" and write "Wedding: *Your Last Names*" on the memo line.
6. You will need to do all set up and cleaning. We are unable to provide a coordinator or cleaning service; therefore, we need you to leave it just as you found it. You will want to have someone agree to stay until everything has been cleaned and returned to its proper location.
7. No alcohol is allowed on the premises.
8. All decorations will need to be kept at a minimum and no permanent changes, such as nails, are allowed.
9. At the end lock up, turn off lights and heat.
10. Outdoor weddings and/or receptions are permitted for Mt. Horeb members only.

Thank you for thinking of us as you plan this important moment in your life. If you have any more questions or would like to begin the process of having a wedding approved at Mt. Horeb, please contact Rev. Rachel Anderson at Rachel.Anderson@yahoo.com or 404-234-5323 (text or call).

I affirm that I have read and will abide each point in this agreement.

Signature of Responsible Party

Print Name

Date

** If the fee is a hardship, speak with Rev. Anderson.*

WEDDING INFORMATION

Those to be Married

Full Legal Name

Full Legal Name

Email

Email

Best Phone Number

Best Phone Number

Date and Time of Wedding (times you would like the church to be open, including set up and cleaning)

Date and Time of Rehearsal (times you would like the church to be open, including set up and cleaning)

We are receiving at least two pre-marital counseling sessions from _____.

The two witnesses who will sign the wedding license are (typically members of the wedding party):

1. _____ 2. _____

Mt. Horeb considers those married in our sanctuary to be part of our extended family. We would like to stay in touch. Please check any and all ways you would like to hear from Mt. Horeb in your married life.

☐ We would like to discuss joining Mt. Horeb with the Rev. Rachel Anderson.

☐ We would like to receive anniversary cards from Mt. Horeb at the mailing address of

☐ We would like to receive email announcements of special events at Mt. Horeb; such as concerts, Christmas and Easter schedules. (No more than 4 emails per year.)

☐ We would like to receive the monthly e-newsletter from Mt. Horeb.

☐ Other: _____

I affirm all the information I provided here is correct.

Signature of Responsible Party

Print Name

Date

Rev. Rachel Anderson recommends/does not recommend Session approve the wedding.

Session approved/did not approve the wedding at the meeting on _____.