



PROJECT REPORT

1.Introduction:

1.1 Overview

1.My project title was “Preparation and maintenance for Keerthi sweets in ZOHO books.

2.My project duration was 28 days.I finished my projects in 2 days after the starting day.

1.2 Purpose

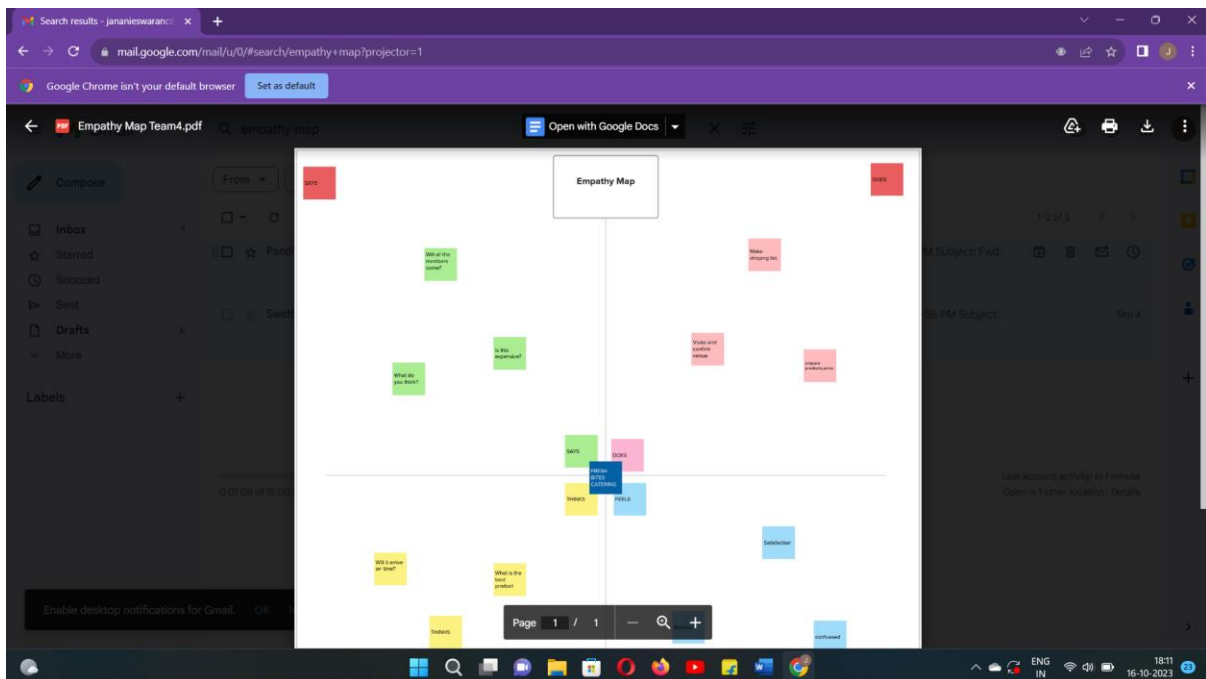
1.Accounts maintained easily.

2.Time saving.

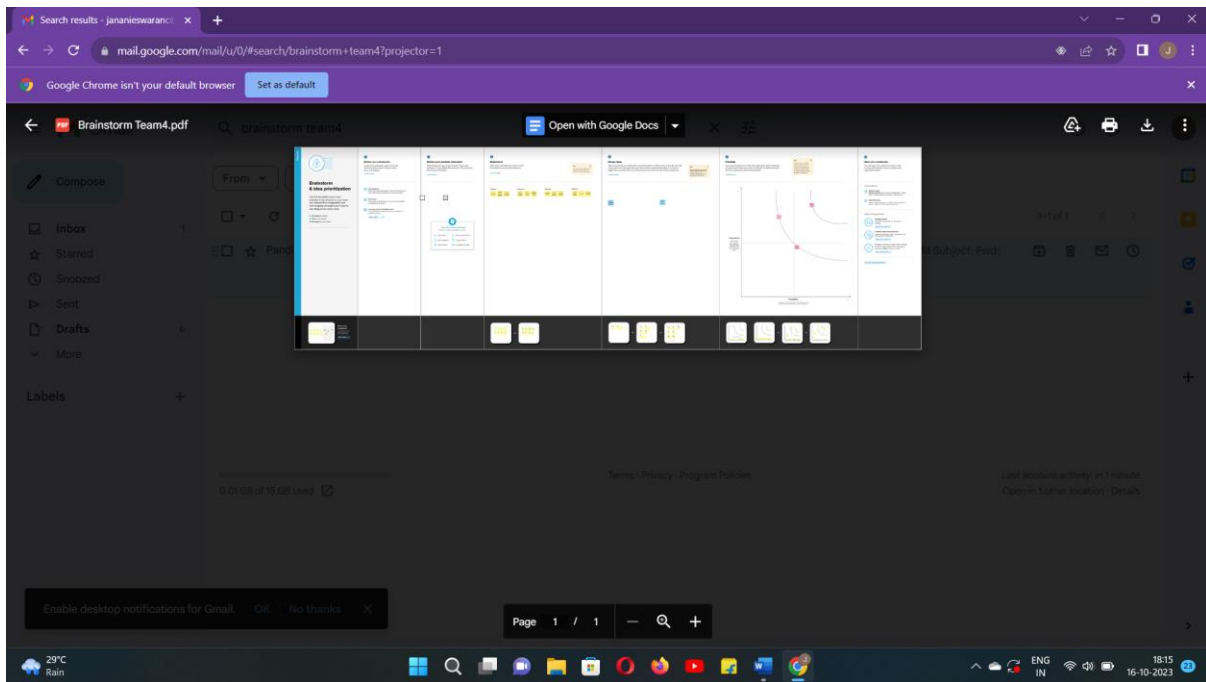
3.It is an easy way to create sales,purchase order,bills and invoices.

2.Problem definition and design thinking:

2.1 Empathy map



2.2 Idea and brainstorming map



3.Result

In the result ,I can find out Profit and loss and Balance sheet report.

PROFIT AND LOSS OUTPUT

The screenshot shows a Gmail interface with a PDF document titled "profit_and_loss.pdf" open. The document is a Profit and Loss statement for Janani, covering the period from 01/10/2023 to 31/10/2023. The statement is presented in a table format with columns for Account, Account Code, and Total. The document is titled "Janani Profit and Loss Basis: Accrual From 01/10/2023 To 31/10/2023". The table shows the following data:

Account	Account Code	Total
Operating Income		
Total for Operating Income		0.00
Cost of Goods Sold		
Cost of Goods Sold		22,000.00
Total for Cost of Goods Sold		22,000.00
Gross Profit		-22,000.00
Operating Expense		
Total for Operating Expense		0.00
Operating Profit		-22,000.00
Non Operating Income		
Total for Non Operating Income		0.00
Non Operating Expense		
Total for Non Operating Expense		0.00
Net Profit/Loss		-22,000.00

The document is titled "Janani Profit and Loss Basis: Accrual From 01/10/2023 To 31/10/2023". The table shows the following data:

BALANCE SHEET

Account	Account Code	Total
Assets		
Current Assets		
Cash		
Petty Cash		-10,000.00
Total for Cash		-10,000.00
Bank		
ICICI Bank-001		2,17,500.00
Total for Bank		2,17,500.00
Other current assets		
Prepaid Expenses		21,000.00
Total for Other current assets		21,000.00
Total for Current Assets		2,28,500.00
Other Assets		
Cash Withdrawl for Petty Cash		10,000.00

4. Advantage and Dis advantage

Advantages:

- 1,Accounts maintained easily.
- 2.Time saving.
- 3.It is an easy way to create sales,purchase order,bill and invoices.

Disadvantages:

- 1.We cannot see the customers and to talk over the customers.

5.Applications:

ZOHO Books link: books.zoho.com

6.Conclusion:

- 1.First we open the link and we create the organization name.
2. The zoho books page opened,First we create the items.
- 3.Then ,Sales creation and purchase creation.
- 4.Now to create vendors,purchase order,bills and invoices,customers,adding bank account,new accounts and ledger,journal entries,recording banking transactions.
- 5.To see the reports wht we can created and recorded.

7.Future scope:

- 1.Group scope provided complete access to all functions the user can perform on the record.

2.For instance,a group scope can allow a user to read ,create,update and delete records in all modules.

3.The user has access to all modules in the client ZohoCRM account.

8.Appendix:

A.Source code:

1.Empathy map and Brainstorm link:

<https://github.com/mtu121ucca042/Preparation-and-maintenance-of-ZOHO-Books-for-Fresh-Bites-Catering>

2.Zoho book link:

Books.zoho.com