

PROJECT REPORT

1. Introduction:

1.1 Overview

Zoho books is a cloud-based accounting software that can help manage finances and accounting for businesses like Keerthi Sweets. It can be used for tasks such as invoicing, expense tracking, inventory management, and more.

1. My project title was "preparation and maintenance for Keerthi Sweets in Zoho books.

2. My project duration was 28 days. I finished my projects in 2 days after the starting.

1.2 Purpose

1. accounts maintained easily.

2. time saving.

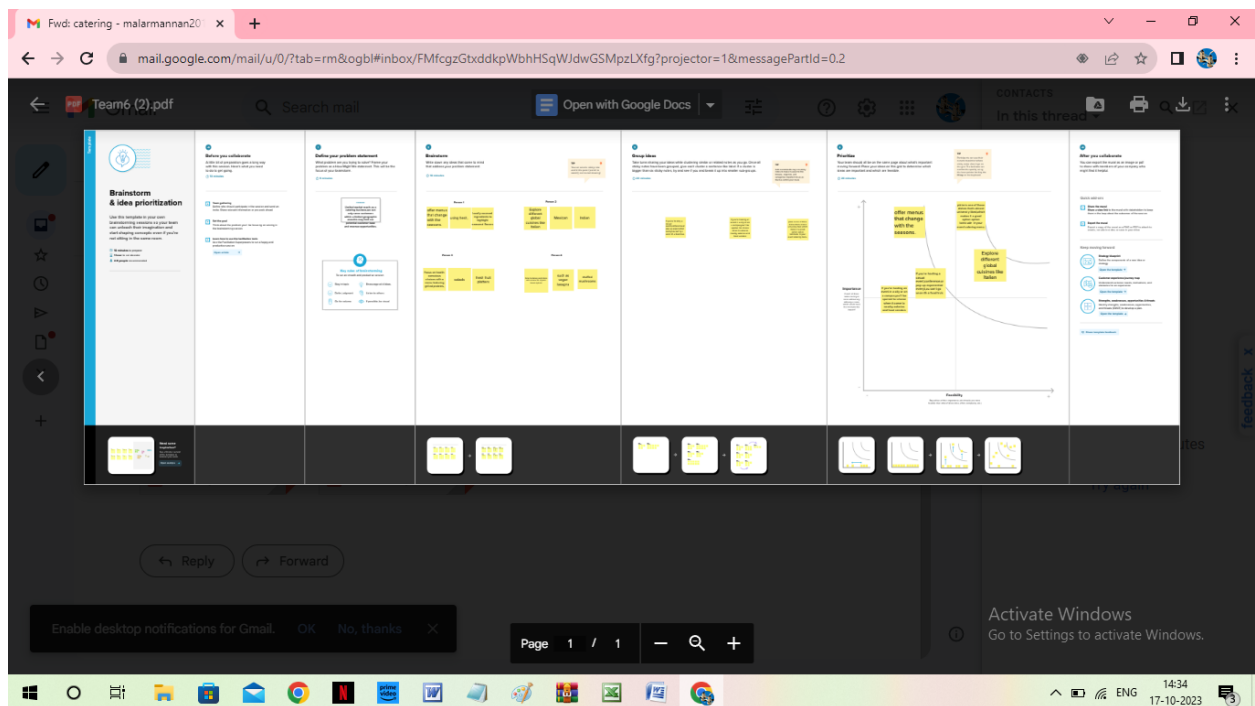
3. it is an easy way to create sales, purchase order, bills and invoices.

2. problem definition and design thinking:

2.1 Empathy Map



1.2 Idea and Brainstorming Map



2. Result

In the result, I can find out profit and loss and balance Sheet report.

PROFIT AND LOSS OUTPUT

profit_and_loss (2).pdf

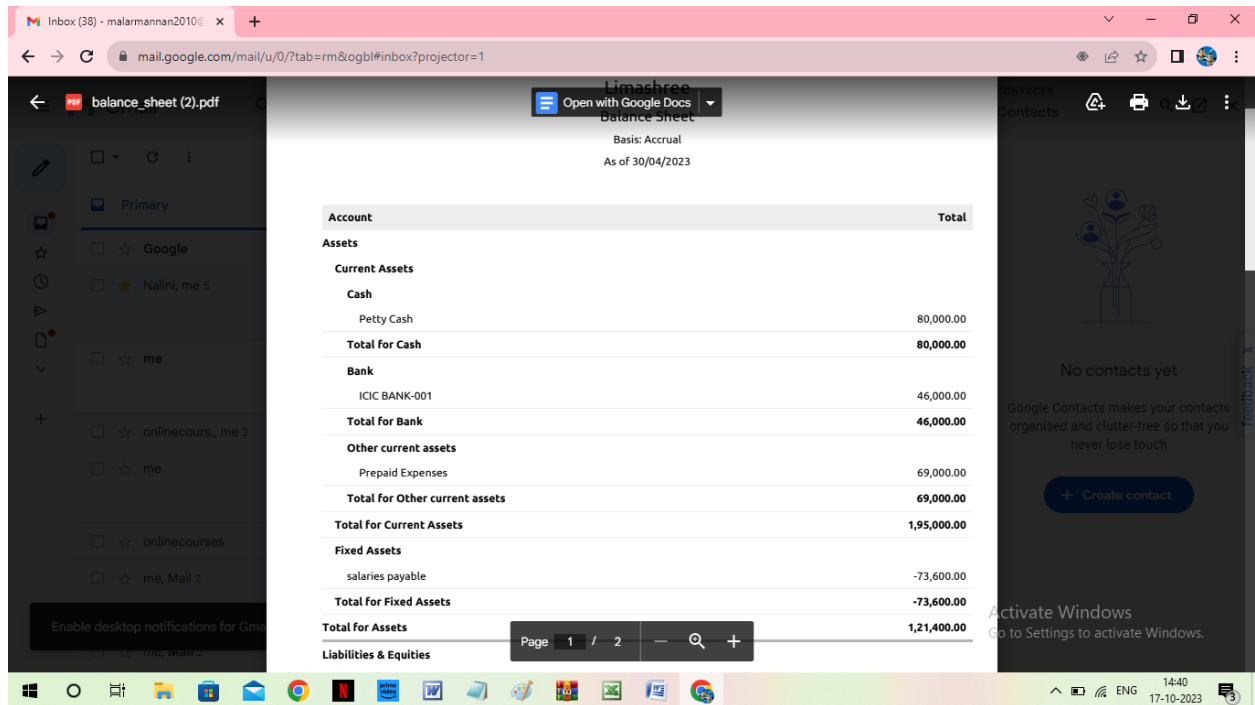
Open with Google Docs

Profit and Loss
Basis: Accrual
From 01/04/2023 To 31/03/2024

Account	Total
Operating Income	
Sales	1,71,000.00
Total for Operating Income	1,71,000.00
Cost of Goods Sold	
Total for Cost of Goods Sold	0.00
Gross Profit	1,71,000.00
Operating Expense	
Advertising And Marketing	10,000.00
Salaries and Employee Wages	73,600.00
Total for Operating Expense	83,600.00
Operating Profit	87,400.00
Non Operating Income	
Total for Non Operating Income	0.00
Non Operating Expense	
Total for Non Operating Expense	0.00
Net Profit/Loss	87,400.00

Page 1 / 1

BALANCE SHEET



4. advantage and disadvantage

Advantages:

1. accounts maintained easily.
2. time saving.
3. it is an easy way to create sales, purchase order, bill and invoices.

Disadvantages:

1. we cannot see the customers and to talk over the customers.

5. Applications:

ZOHO Books link: [books.Zoho.com](https://books.zoho.com)

6. Conclusion:

1. First we open the link and create the organization name.

2.The zoho books page opened,First we create the items.

3. Then,sales creation and purchase creation.

4. Now to create vendors,purchase order,bill and invoices,customers,adding bank account,new accounts and ledger,journal entries,recording banking transactions.

5. To see the reports wht we can created and recorded.

7.Future Scope:

1. Group scope provided complete access to all functions the user can perform on the record.

2. For instance,a group scope can allow a user to read, create, update and delete records in all modules.

3. The user has access to all modules in the client ZohoCRM account.

8.Source Code:

1. Empathy Map and Brainstrome Link:

<https://images.app.goo.gl/Y5ofZmiQ7zcERhXy9>

2. Zoho book link:

Books.Zoho.com