

Project Report Templates

1 Introduction

1.1 Overview

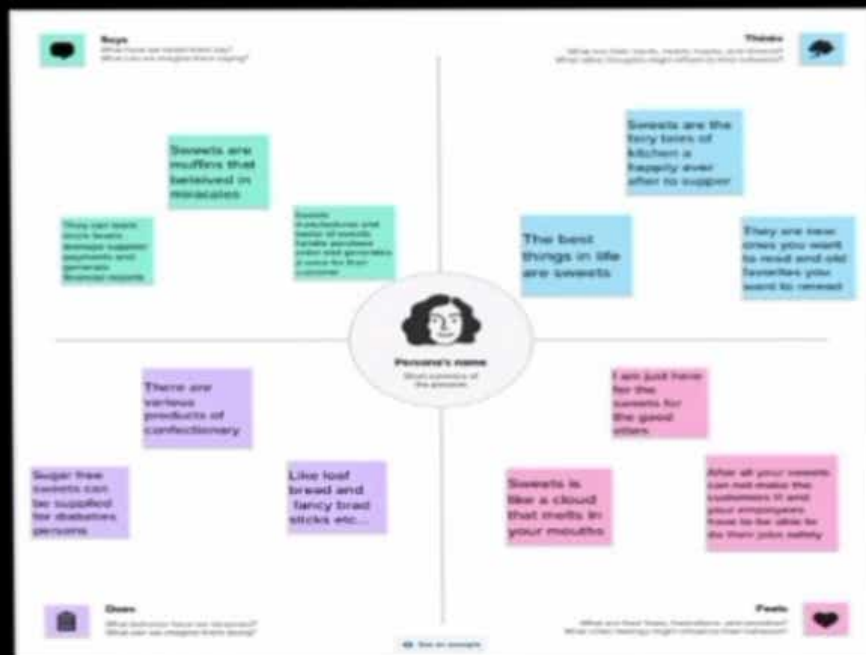
- Collaborative customer portal.GST complaint accounting. Project time tracking.
- You can record, audit and analyze all transaction easily.

1.2 Purpose

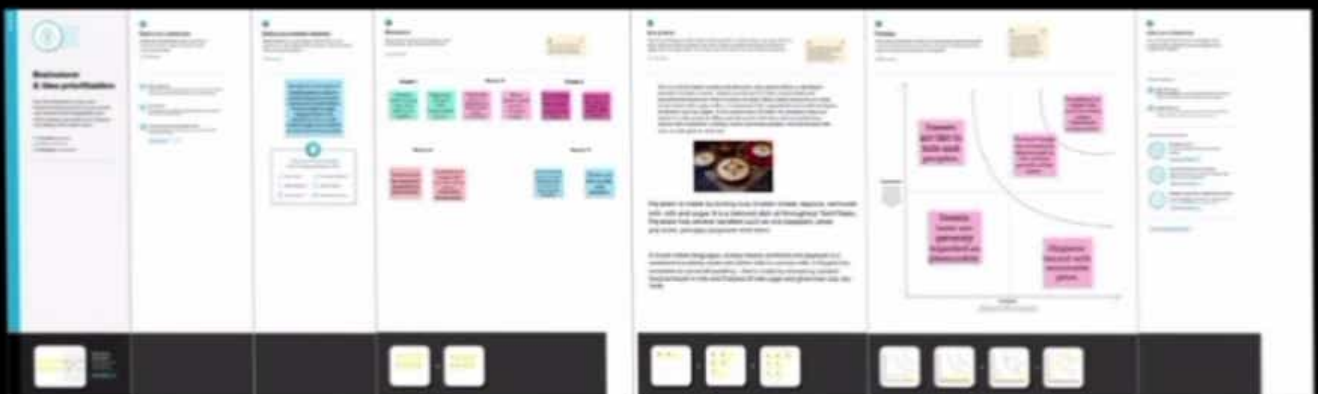
- It acts as a single repository to bring your sales, marketing, and customer support activities together and streamline your process, policy and people in one platform.

2 Problem Definition and Design Thinking

2.1 Empathy Map



2.1 Ideation and Brainstorming Map



3 Result

- Its financial report software helps reduce reporting time and automatically generates financial statement and accounting reports.

- Home
- Items
 - Items
 - Price Lists
 - Inventory Adjustments
- Banking
- Sales
- Purchases
- Time Tracking
- e-Way Bills
- GST Filing
- Accountant
- Reports
- Documents
- Payroll

Active Items

[+ New](#)

	NAME	DESCRIPTION	RATE	STOCK ON HAND	HSN/SAC	USAGE UNIT	
	Beverage		0				
	Catering Supplies		0				
	Food Ingredients		0				
	buffet catering		₹500.00		996334	Plate	
	wedding catering		₹400.00		996334	Plate	
	corporate catering		₹300.00		996334	Plate	

- Home
- Items
- Banking
- Sales
- Purchases
- Vendors
- Expenses
- Recurring Expenses
- Purchase Orders
- Bills
- Payments Made
- Recurring Bills
- Vendor Credits
- Time Tracking
- e-Way Bills
- GST Filing
- Accountant
- Reports
- Documents
- Payroll

Active Vendors

[+ New](#)[...](#)[?](#)

<input type="checkbox"/>	NAME	COMPANY N...	EMAIL	WORK PHONE	SOURCE OF ...	PAYABLES (B...	UNUSED CRE...	
<input type="checkbox"/>	Mega store supplies	Mega store supplies			Tamil Nadu	₹63,000.00	₹0.00	
<input type="checkbox"/>	Drink Delight Beverages	Drink Delight Beverages			Tamil Nadu	₹52,500.00	₹0.00	
<input type="checkbox"/>	whole foods market	whole foods market			Tamil Nadu	₹1,05,000.00	₹0.00	

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All Purchase Orders

+ New



<input type="checkbox"/>	DATE	PURCHAS...	REFERENC...	VENDOR N...	STATUS	BILLED ST...	AMOUNT	EXPECTED...	
<input type="checkbox"/>	05/04/2023	PO-00001		whole foods market	ISSUED		₹1,05,000.00		
<input type="checkbox"/>	05/04/2023	03		Mega store supplies	CLOSED	BILLED	₹63,000.00		
<input type="checkbox"/>	05/04/2023	02		Drink Delight Beverages	CLOSED	BILLED	₹52,500.00		

Home

Items

Banking

Sales

Customers

Quotes

Sales Orders

Delivery Challans

Invoices

Payments Received

Recurring Invoices

Credit Notes

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

Payroll

All Sales Orders

+ New

<div><div></div></div> DATE	SALES ORDER#	REFERENCE#	CUSTOMER NAME	STATUS
<div><div></div></div> 20/04/2023	SO-00003		Iyyer event planners	CONFIRMED
<div><div></div></div> 15/04/2023	SO-00002		Raj kamal wedding planners	CONFIRMED
<div><div></div></div> 03/08/2023	SO-00001		TechWise solutions Pvt Ltd	CONFIRMED



ICICI Bank-001 ▾

Bank Statements

Add Transaction ▾

Import Statement

Amount in Zoho Books
₹-11,67,500.00

Dashboard
Account Summary

Uncategorized Transactions
From Bank Statements

All Transactions
In Zoho Books ▾

DATE ↕	REFERENCE#	TYPE	STATUS	DEPOSITS	WITHDRAWALS	RUNNING BALA...	Q
01/04/2023	01	Capital deposit	Manually Added		₹1,00,000.00	₹-1,00,000.00	
10/04/2023	2	Other Expenses	Manually Added		₹10,000.00	₹-1,10,000.00	
15/04/2023	3	Amount received from Techwise solutions Pvt Ltd	Manually Added		₹1,57,500.00	₹-2,67,500.00	
25/04/2023	04	Paid to Whole foods Market	Manually Added		₹1,05,000.00	₹-3,72,500.00	
25/04/2023	05	Amount received from Raj Kamal wedding planners	Manually Added		₹4,20,000.00	₹-7,92,500.00	
25/04/2023	06	Paid to Drink Delight Beverages	Manually Added		₹52,500.00	₹-8,45,000.00	
25/04/2023	07	Paid to Mega store supplies	Manually Added		₹60,000.00	₹-9,05,000.00	
25/04/2023	08	Amount received from Iyer event planners	Manually Added		₹2,62,500.00	₹-11,67,500.00	

Deivasree

Profit and Loss

Basis: Accrual

From 01/04/2023 To 31/03/2024

+ Add Temporary Note

ACCOUNT	TOTAL
Operating Income	
Sales	8,00,000.00
Total for Operating Income	8,00,000.00
Cost of Goods Sold	
Cost of Goods Sold	1,60,000.00
Materials	50,000.00
Total for Cost of Goods Sold	2,10,000.00
	Gross Profit
	5,90,000.00
Operating Expense	
Other Expenses	13,474.58
Total for Operating Expense	13,474.58
	Operating Profit
	5,76,525.42
Non Operating Income	
Total for Non Operating Income	0.00
Non Operating Expense	
Total for Non Operating Expense	0.00
	Net Profit/Loss
	5,76,525.42

**Amount is displayed in your base currency

INR

4 Advantages and Disadvantages

Advantages

- Invoicing and Billing.
- Online payment.
- Expenses tracking etc.

Disadvantages

- Monthly transaction capital.
- No payroll service.
- Accounts payable limitation.

5 Application

- It enables you to upload documents like receipts and attach them to transaction record. Client can also email them directly to your scanning inbox.

6 conclusion

- It is powerful and versatile online accounting software that can help business of all sizes manage their finance and streamline their

accounting process.

7 Future scope

- It provides financial reports to analyze the numbers and makes business decision for the future.

8 Appendix

- Form link name.
- Field label name.

Empathy map and brainstorm ideation map

<https://GitHub.com/mtu121ucom059/preparation-and-maintanece-of-ZOHO-Books-for-keerthi-sweets/commit/3dd4e83068ae141bc8bfcbcfaca9069118da8a39>

Zoho books link

Books.zoho.com