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Project Report

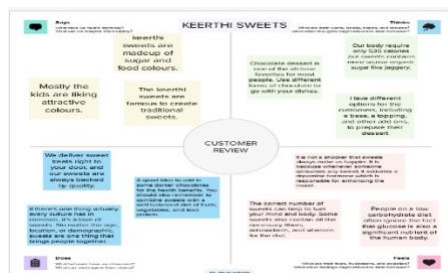# 1.IntroductionIntroduction:

1.1 Overview
Zoho Books is your one- stop accounting plateform for managing our accounting task and organizing your transaction.

1.2 Purpose
Zoho Books is a single secure location to keep up with your company's bill and invoices reconcile your bank statement and GST related worries of fresh bites catering .

2. Problem Definition & Design Thinking :

2.1 Empathy map:

2.2 ideation and Brainstorm map :

3. Results :

- **Item creation:**

- **Purchase order :**

- **Sales order :**

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- **Vendor creation :**

- **Profit and loss account :**

    Profit and loss account of fresh bite catering is given below .

- **Balance sheet :**

- **GST – Summary :**

    GST – Summary of fresh bite catering is given below.

4. Advantages :

Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹1,50,000.00	₹0.00	₹3,750.00	₹3,750.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
Total value	₹1,50,000.00	₹0.00	₹3,750.00	₹3,750.00	₹0.00

They can generate professional invoice for clients and track expense related to ingredients and supplies with proper and accurate financial results.

Disadvantages :

While Zoho Books has excellent accounting features and with some draw back multiple subscription for multiple business fewer integration compare to other competitors.

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5 . Application :

Fresh bite catering services utilizes Zoho Books to manage their sales, tracking inventory and invoicing in financial account

6 . Conclusion :

To conclude that ZOHO Book very useful for creating profit and loss account and Balance sheet and other expenses of companies with technical features of accounting terms.

7. Future scope :

Customer needs more convenient facilities in catering services while maintaining ZOHO BOOKS of accounts like providing with export and import order credit vendor with bill and invoices for achieving future goals and objectives of fresh bites catering.

8. Appendix:

Source code: Computer data

Empathy map and Brainstorming map:

https://github.com/mtu121ucom011/preparation-and-maintenance-of-ZOHO-BOOKS-for-fresh-Bites-cartering /commit/768de26d24d343ab088dd8663783a4fac86a2769

ZOHO BOOKS :

Books.zoho.com