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Project Report

1.IntroductionIntroduction:

1.1 Overview

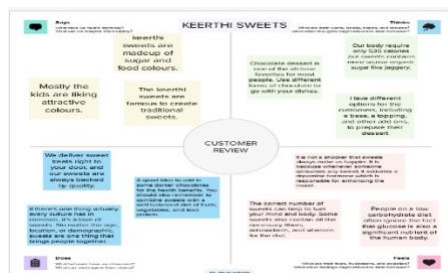
Zoho Books is your one- stop accounting platform for managing our accounting task and organizing your transaction.

1.2 Purpose

Zoho Books is a single secure location to keep up with your company's bill and invoices reconcile your bank statement and GST related worries of fresh bites catering .

2. Problem Definition & Design Thinking :

2.1 Empathy map:



2.2 ideation and Brainstorm map :



3. Results :

- Item creation:

Item	Quantity	Unit Price	Total Price
Item 1	10	100	1000
Item 2	20	200	4000
Item 3	30	300	9000
Item 4	40	400	16000
Item 5	50	500	25000

- Purchase order :

All Purchase Orders	Order No.	Order Date	Order Status	Order Total
1	PO-000001	2020-01-01	Completed	1000.00
2	PO-000002	2020-01-02	Completed	2000.00
3	PO-000003	2020-01-03	Completed	3000.00
4	PO-000004	2020-01-04	Completed	4000.00
5	PO-000005	2020-01-05	Completed	5000.00

- Sales order :

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All Sales Orders -					
#	DATE	SALY ORDER	REFERENCE	CUSTOMER NAME	STATUS
(1)	01/10/2023	SO-000003		Super event planners	PAID
(1)	01/10/2023	SO-000002		Big Event Planning Agency	PAID
(1)	01/10/2023	SO-000001		Event Planning Solutions Pvt Ltd	PAID

- **Vendor creation :**
- **Profit and loss account :**
Profit and loss account of fresh bite catering is given below .

Dharani Profit and Loss Basic Account From 01/10/2023 To 31/10/2023		
+ Add Temporary Note		
ACCOUNT		TOTAL
Operating Income		
Sales		1,50,000.00
Total for Operating Income		1,50,000.00
Cost of Goods Sold		
Cost of Goods Sold		1,00,000.00
Total for Cost of Goods Sold		1,00,000.00
	Gross Profit	50,000.00
Operating Expense		
Total for Operating Expense		0.00
	Operating Profit	50,000.00
Non Operating Income		
Total for Non Operating Income		0.00
Non Operating Expense		
Total for Non Operating Expense		0.00
	Net Profit/Loss	50,000.00

- **Balance sheet :**

Dharani Balance Sheet Basic Account As of 31/10/2023		
+ Add Temporary Note		
ACCOUNT		TOTAL
Assets		
Cash		50,000.00
Bank		
Bank of India - 0001		1,00,000.00
Other Assets		
Other Assets		0.00
Liabilities		
Liabilities		0.00
Equity		
Equity		1,50,000.00
Total Assets		1,50,000.00
Total Liabilities & Equity		1,50,000.00

- **GST – Summary :**
GST – Summary of fresh bite catering is given below.

4. Advantages :

Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹1,50,000.00	₹0.00	₹3,750.00	₹3,750.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
Total value	₹1,50,000.00	₹0.00	₹3,750.00	₹3,750.00	₹0.00

They can generate professional invoice for clients and track expense related to ingredients and supplies with proper and accurate financial results.

Disadvantages :

While Zoho Books has excellent accounting features and with some draw back multiple subscription for multiple business fewer integration compare to other competitors.

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5 . Application :

Fresh bite catering services utilizes Zoho Books to manage their sales, tracking inventory and invoicing in financial account

6 . Conclusion :

To conclude that ZOHO Book very useful for creating profit and loss account and Balance sheet and other expenses of companies with technical features of accounting terms.

7. Future scope :

Customer needs more convenient facilities in catering services while maintaining ZOHO BOOKS of accounts like providing with export and import order credit vendor with bill and invoices for achieving future goals and objectives of fresh bites catering.

8. Appendix:

Source code: Computer data

Empathy map and Brainstorming map:

<https://github.com/mtu121ucom011/preparation-and-maintenance-of-ZOHO-BOOKS-for-fresh-Bites-cartering /commit/768de26d24d343ab088dd8663783a4fac86a2769>

ZOHO BOOKS :

Books.zoho.com