

FRESH BITES CATERING

PROJECT REPORT

1. INTRODUCTION

1.1 Overview:

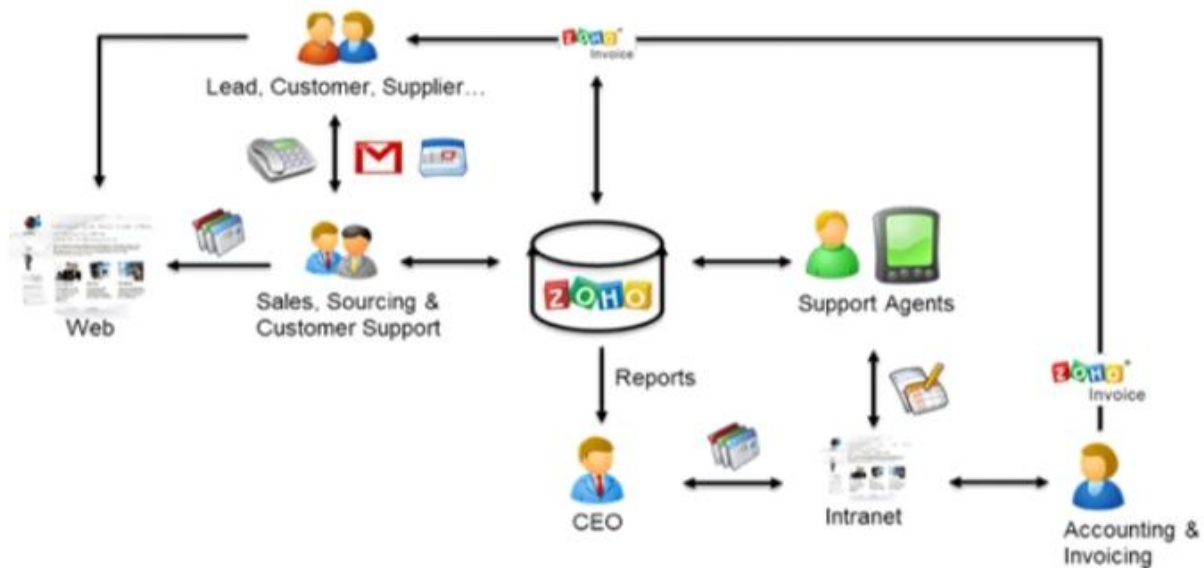
ZOHO Books is a single platform to manage our accounting work and organize our transactions and it is a safe place. With the help of Zohobooks of accounts we created profit and loss account and balance sheet and GST(18%),calculated for the Fresh Bites catering.

1.2 Purpose:

It is created for the purpose of prepare profit and loss account, balance sheet and prepare GST report for the Fresh Bites Catering.

Preparation and Maintenance of ZOHO Books for Fresh Bites Catering:

Fresh Bites Catering, a catering service, utilizes Zoho Books to manage their sales, track inventory, and handle invoicing. They can generate professional invoices for clients and track expenses related to ingredients and supplies. Zoho Books helps them maintain accurate financial records and streamline their catering operation.



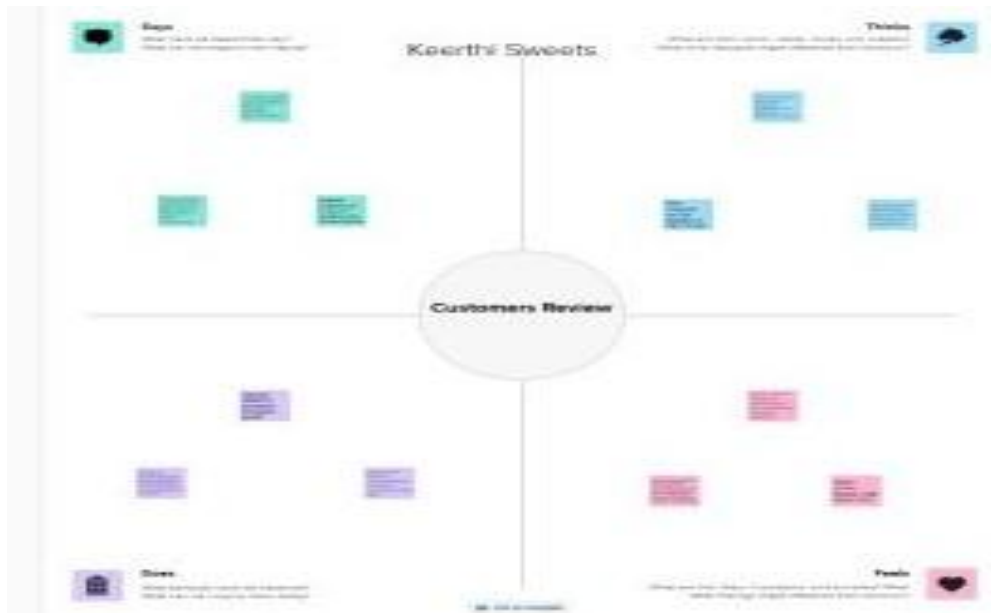
2.PROBLEM DEFINITION &DESING THINKING

It is created method of preparation of accounting profit and loss account,

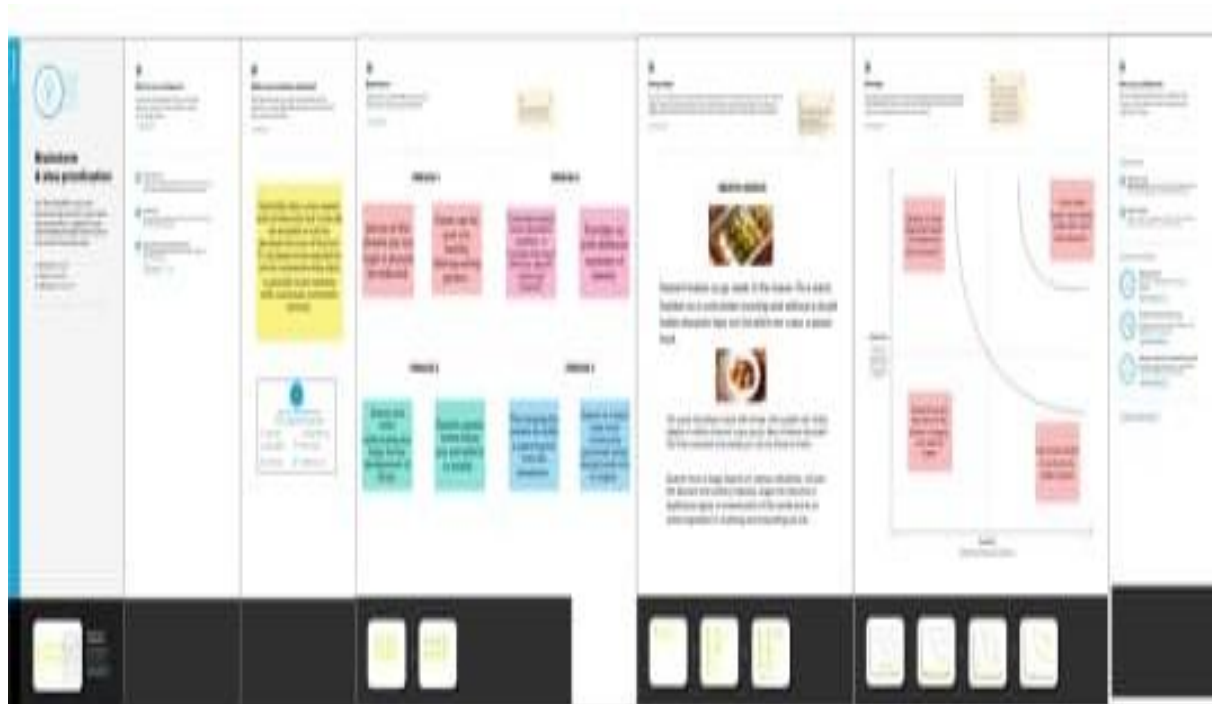
Balance sheet and GST Calculation is complicated.

It is recent day's new technologies allotted. Here we use ZohoBook as a tool for creating profit and loss account, Balance sheet and GST report.

2.1 Empathy map



2.2 Ideation & Brainstorming



Map3. RESULT


Output:


1.Company Name Creation:


I am created a Company Name and other Details From Below Zohobooks

Already have a Zoho account? [Sign in](#)

Experience PREMIUM plan for
14 days.

 Company Name


 Email Address




+91

▼


 Mobile Number

 Password



 India

▼



 Tamil Nadu

▼

Your data will be in INDIA data center.

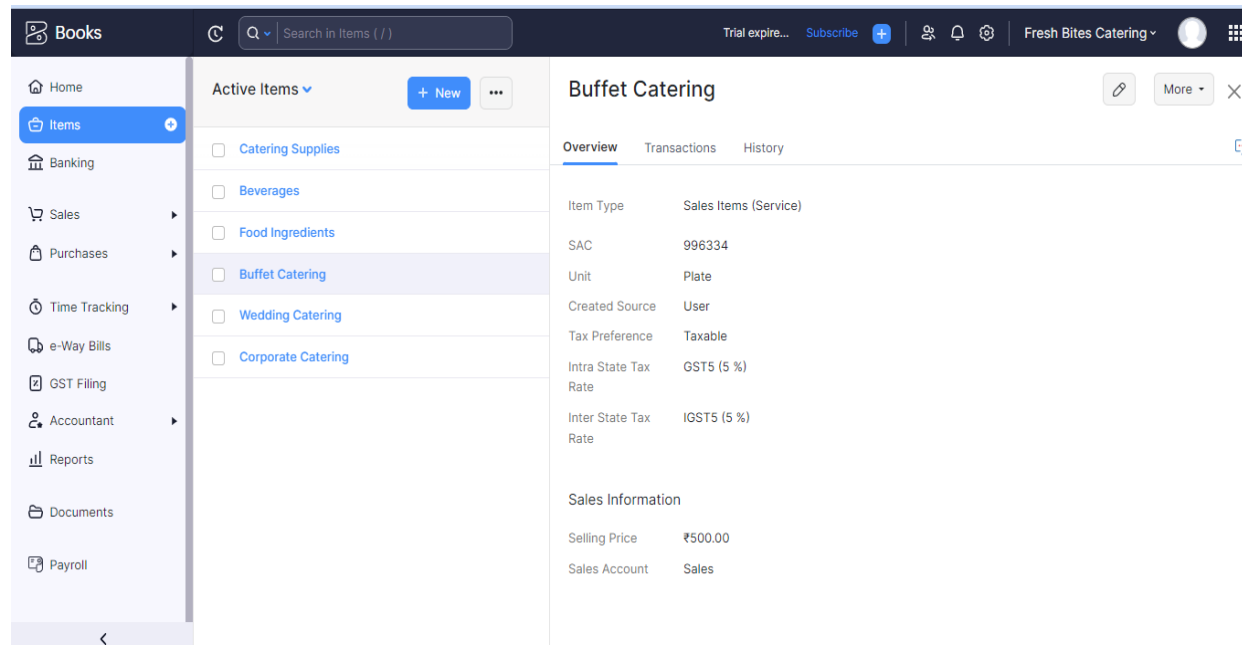
☐ I agree to the [Terms of Service](#) and [Privacy Policy](#).

CREATE ACCOUNT

2. Item Creation:

I am created items to such as,

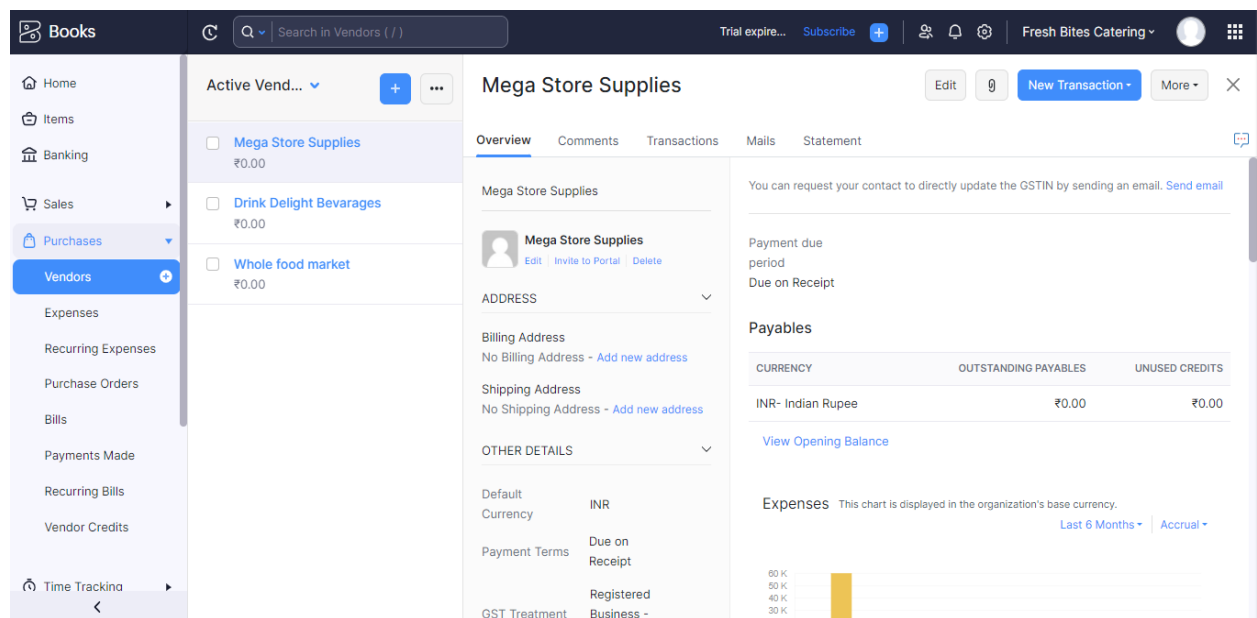
- Item Names
- Units
- HSN/SAC
- Selling Info/Purchase Info
- Tax rate



3. Vendor Creation:

Now create vendor in books from navigater panel create new vendor for example

- Mega store supplies
- Whole foods market
- Drink delight bavarages



4. Purchase Order:

I am created new purchase order such as belows

The screenshot shows the 'Books' application interface. On the left is a sidebar menu with options: Home, Items, Banking, Sales, Purchases (selected), Vendors, Expenses, Recurring Expenses, Bills, Payments Made, Recurring Bills, Vendor Credits, and Time Tracking. The main header includes a search bar, 'Trial expire...', 'Subscribe', and the user profile 'Fresh Bites Catering'. The main content area displays a 'Purchase Order' form for 'PO-00001' dated '05/04/2023' with a total value of '₹1,05,000.00' and a status of 'DRAFT'. A 'Send the Purchase Order' section contains a message and buttons for 'Send Purchase Order' and 'Mark as Issued'. Below this is a 'Show PDF View' toggle and a preview of the purchase order document, which features the 'Fresh Bites catering' logo and the text 'PURCHASE ORDER # PO-00001'.

5. Sales Order:

The screenshot shows the 'Edit Sales Order' form. The sidebar menu is similar to the previous screenshot, with 'Sales Orders' selected. The main header shows 'Edit Sales Order' and a user profile. The form fields include: 'Customer Name*' (Techwise Solutions Pvt Ltd), 'BILLING ADDRESS' and 'SHIPPING ADDRESS' (both with 'Add new address' links), 'GST Treatment: Registered Business - Regular' and 'GSTIN: 33CYMPN8829GIWZ', 'Place Of Supply*' ([TN] - Tamil Nadu), 'Sales Order#*' (SO-00001), 'Reference#' (empty), and 'Sales Order Date*' (05/04/2023). At the bottom are 'Save', 'Save and Send', and 'Cancel' buttons. The bottom right corner displays 'Total Amount: ₹ 1,57,500.00' and 'Total Quantity: 500'.

6. Payments to Bank Details:

I have opened an account with ICICI Bank, To add the bank account and I have to select bank account manually and filled it.

Home

Items

Banking

Sales

Purchases

Time Tracking

e-Way Bills

GST Filing

Accountant

Reports

Documents

Payroll

Add Bank or Credit Card

Select Account Type*

☒ Bank☐ Credit Card

Account Name*

ICICI Bank - 001

Account Code

Currency*

INR

Account Number

000001

Bank Name

ICICI Bank

IFSC

Description

Max. 500 characters

☐ Make this primary

7. Bank Transactions:

The below are the banking transactions occurred during the month.

ICICI Bank- 001

Account Number: xxxx0001

Add TransactionImport Statement

Amount in Zoho Books

₹4,53,500.00

Dashboard

Account Summary

0 Uncategorized Transactions


From Bank Statements

All Transactions

In Zoho Books

DATE	REFERENCE#	TYPE	STATUS	DEPOSITS	WITHDRAWALS	RUNNING BALANCE	
30/04/2023		Customer Payment	Manually Added	₹2,62,500.00		₹4,53,500.00	
		Customer: Iyyer Event Planners					
30/04/2023		Journal	Manually Added		₹2,00,000.00	₹1,91,000.00	
30/04/2023	RENT 01	Rent Expense	Manually Added		₹59,000.00	₹3,91,000.00	
25/04/2023		Vendor Payment	Manually Added		₹60,000.00	₹4,50,000.00	
		Vendor: Mega Store Supplies					
25/04/2023		Vendor Payment	Manually Added		₹52,500.00	₹5,10,000.00	
		Vendor: Drink Delight					
		Bevarages					

8. Profit and loss Account:

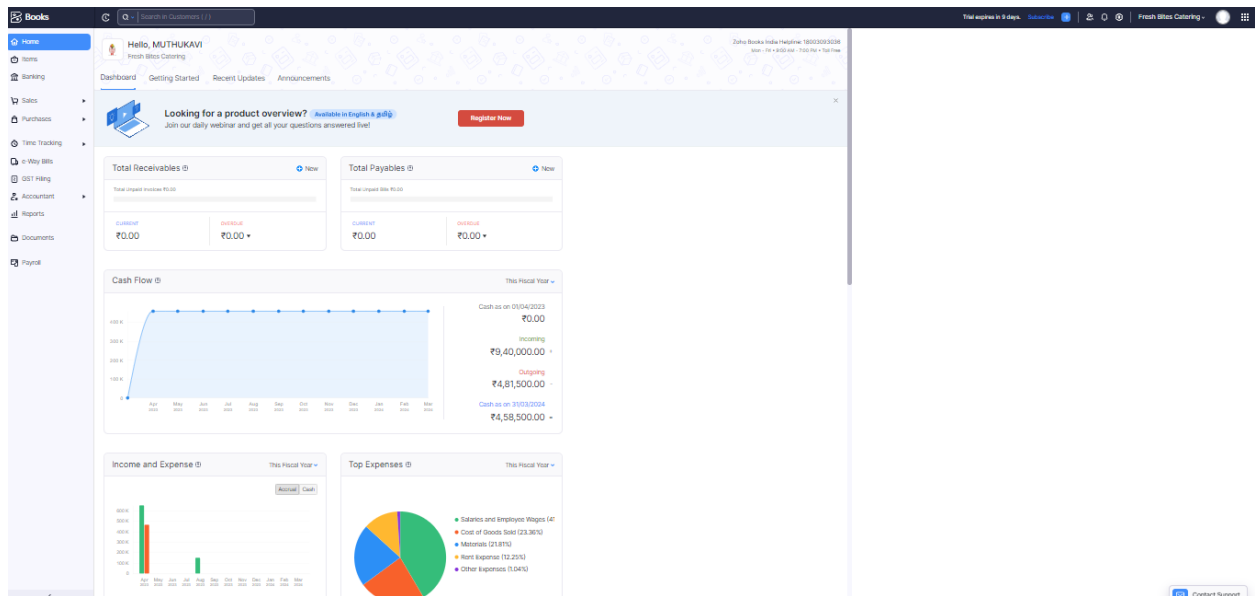
Fresh Bites Catering		
Profit and Loss		
Basis: Accrual		
From 01/04/2023 To 31/03/2024		
+ Add Temporary Note		
ACCOUNT	ACCOUNT CODE	TOTAL
Operating Income		
Sales		8,00,000.00
Total for Operating Income		8,00,000.00
Cost of Goods Sold		
Cost of Goods Sold		1,10,000.00
Materials		1,00,000.00
Total for Cost of Goods Sold		2,10,000.00
Gross Profit		5,90,000.00
Operating Expense		
Other Expenses		5,000.00
Rent Expense		50,000.00
Salaries and Employee Wages		2,00,000.00
Total for Operating Expense		2,55,000.00
Operating Profit		3,35,000.00
Non Operating Income		
Total for Non Operating Income		0.00
Non Operating Expense		
Total for Non Operating Expense		0.00
Net Profit/Loss		3,35,000.00
**Amount is displayed in your base currency 		

9. Balance sheet:

10. GST Report:

GSTR-3B Summary					
From 01/04/2023 To 31/03/2024					
3.1 Details of Outward Supplies and inward supplies liable to reverse charge					
Nature of Supply	Taxable Value	Integrated Tax	Central Tax	State/UT Tax	CESS Tax
1	2	3	4	5	6
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹8,00,000.00	₹0.00	₹20,000.00	₹20,000.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				
Total value	₹8,00,000.00	₹0.00	₹20,000.00	₹20,000.00	₹0.00

DASHBOARD:



4. ADVANTAGES AND DISADVANTAGES

Advantage:

- Catering food will help you throw an Amazing party.
- Expenses and tracking.

Disadvantage:

- It'll Be Difficult in the Beginning of your career.
- Time tracking must be tied to project.
- Difficult to modify bills.

5. APPLICATION

Zoho Books is an online accounting application that takes care of the accounting needs of our business. We can record, audit and analyze all financial transactions easily.

6.CONCLUSION

It is a service that Delivers,cooks and serves food on site at a clients location.

7. FUTURE SCOPE

Preparing and storing food safely before during events, setting up all tables and food service areas with chairs,lines and dishes,serving food to guests at events. It also helped to reduce the work of the accountant to maintain accounts.

8. APPENDIX:

- Approved Development
- Future Assessment
- Plan of development

Source Code:

Computer data

Empathy map& Brainstroming map:

<https://github.com/mtu121ucom026/preparation-and-maintenance-of-ZOHO-BOOKS-for-keerthi-sweets-/commit/c25d6b7313de6b59127c5ea7fd281c4d59b08107>

ZOHO BOOKS:

books.zoho.com

