

PROJECT REPORT TEMPLATE

1 Introduction

1.1 Overview

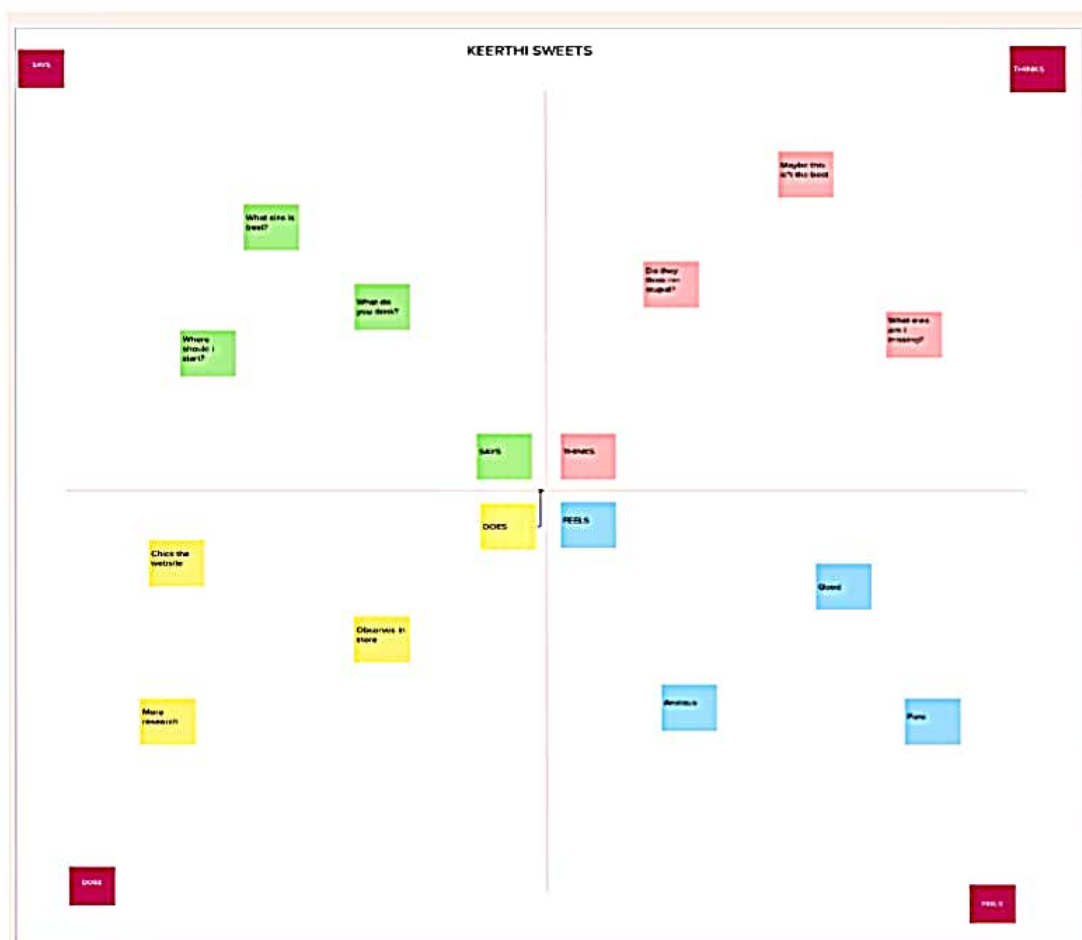
- Collaborative customer portal. GST compliant accounting project time tracking.
- You can record ,audit and analyse all transaction easily.

1.2 Purpose

- It acts as a single repository to bring your sales, marketing and customer support activities together and streamline your process, policy and people in one platform.

2 Problem definition and design thinking

2.1 Empathy map



2.2 Ideation & brainstorming Map to



3.Result:

Zoho books financial reporting software helps reduce reporting time& automatically generates financial statement& Accounting reports.

+ New ... ?

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Active Vendors

+ New

<div><div></div></div>	NAME	COMPANY NAME	EMAIL	WORK PHONE	SOURCE OF SUP...	PAYABLES (BCY)	UNUSED CREDIT...	
<div><div></div></div>	Whole foods Market	Whole foods Market			Tamil Nadu	₹1,05,000.00	₹0.00	
<div><div></div></div>	mega store supplies	Mega store supplies			Tamil Nadu	₹60,000.00	₹60,000.00	
<div><div></div></div>	Drink delight beverage	Drink delight beverage			Tamil Nadu	₹52,500.00	₹0.00	

- Home
- Items
- Banking
- Sales
- Purchases
- Vendors
- Expenses
- Recurring Expenses
- Purchase Orders
- Bills
- Payments Made
- Recurring Bills
- Vendor Credits
- Time Tracking
- e-Way Bills
- GST Filing
- Accountant
- Reports
- Documents
- Payroll

PO-00001

Attachments | Comments & History

Edit | Send Mail | PDF/Print | Mark as Issued

Send the Purchase Order

Purchase order has been created. You can email the Purchase Order to your vendor or mark it as Issued.

Send Purchase Order

Mark as Issued

Show PDF View

Draft

Sneha

Chhattisgarh

India

GSTIN 228072886451IZ5

venijesu47@gmail.com

PURCHASE ORDER

PO-00001

Vendor Address

Whole foods Market

GSTIN 228072886451IZ5

Deliver To

venijesu47

Chhattisgarh

India

GSTIN 228072886451IZ5

venijesu47@gmail.com

Date : 05/04/2023

Delivery Date : 05/04/2023

#	Item & Description	Qty	Rate	Amount
1	food Ingredients	200.00	500.00	1,00,000.00
Sub Total				1,00,000.00
CGST2.5 (2.5%)				2,500.00
SGST2.5 (2.5%)				2,500.00
Total				₹1,05,000.00

Authorized Signature

Template : 'Standard Template' Change

Fulfill the Sales Order

You can create packages, shipments or invoices (in any sequence) to complete this sales order.

Convert

Invoice Status : NOT INVOICED

Show PDF View

Confirmed

Sneha

Chhattisgarh

India

GSTIN 2280728864511Z5

venijesu47@gmail.com

SALES ORDER

Sales Order# SO-00001

Bill To

Techwise solutions Pvt Ltd

GSTIN 2280728864511Z5

Ship To

GSTIN 2280728864511Z5

Order Date : 20/05/2023

Place Of Supply: Tamil Nadu (33)

#	Item & Description	HSN/SAC	Qty	Rate	Amount
1	Corporate catering	996334	500.00 Plate	300.00	1,50,000.00
Sub Total					1,50,000.00
IGST5 (5%)					7,500.00
Total					₹1,57,500.00

Authorized Signature

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ICICI Bank-001

Add Transaction

Import Statement

Amount In Zoho Books
₹7,57,000.00

Dashboard
Account Summary

0 Uncategorized Transactions
From Bank Statements

All Transactions
In Zoho Books

DATE	REFERENCE#	TYPE	STATUS	DEPOSITS	WITHDRAWALS	RUNNING BALA...	
30/04/2023	Rent paid	Journal	Manually Added		₹59,000.00	₹7,57,000.00	
30/04/2023	02	Other Expenses	Manually Added		₹5,000.00	₹8,16,000.00	
30/04/2023	01	Rent Expense	Manually Added		₹59,000.00	₹8,21,000.00	
25/04/2023		Customer Payment Customer: Iyyer Events planners	Manually Added	₹2,62,500.00		₹8,80,000.00	
25/04/2023		Vendor Payment Vendor: mega store supplies	Manually Added		₹60,000.00	₹6,17,500.00	
25/04/2023		Customer Payment Customer: Raj Kamal wedding planners	Manually Added	₹4,20,000.00		₹6,77,500.00	
15/04/2023		Customer Payment Customer: Techwise solutions Pvt Ltd	Manually Added	₹1,57,500.00		₹2,57,500.00	
01/04/2023		Owners Contribution	Manually Added	₹1,00,000.00		₹1,00,000.00	

Sneha

Profit and Loss

Basis: Accrual

From 01/04/2023 To 31/03/2024

+ Add Temporary Note

ACCOUNT	ACCOUNT CODE	TOTAL
Operating Income		
Sales		8,00,000.00
Total for Operating Income		8,00,000.00
Cost of Goods Sold		
Cost of Goods Sold		50,000.00
Total for Cost of Goods Sold		50,000.00
Gross Profit		7,50,000.00
Operating Expense		
Other Expenses		5,000.00
Rent Expense		50,000.00
Salaries and Employee Wages		2,59,000.00
Tax Paid Expense		11,500.00
Total for Operating Expense		3,25,500.00
Operating Profit		4,24,500.00
Non Operating Income		
Total for Non Operating Income		0.00
Non Operating Expense		
Total for Non Operating Expense		0.00
Net Profit/Loss		4,24,500.00

**Amount is displayed in your base currency INR

Sneha

Balance Sheet

Basis: Accrual

As of 31/03/2024

+ Add Temporary Note

Collapse all

Expand All

ACCOUNT	ACCOUNT CODE	TOTAL
Assets		
Current Assets		
Bank		
ICICI Bank-001		7,57,000.00
Total for Bank		7,57,000.00
Accounts Receivable		8,40,000.00
Other current assets		
Prepaid Expenses		60,000.00
Input Tax Credits		0.00
Input IGST		5,000.00
Total for Input Tax Credits		5,000.00
Total for Other current assets		65,000.00
Total for Current Assets		16,62,000.00
Fixed Assets		
Material		1,60,000.00
Total for Fixed Assets		1,60,000.00
Total for Assets		18,22,000.00
Liabilities & Equities		
Liabilities		
Current Liabilities		
Accounts Payable		2,17,500.00
Salary payable	A001	2,00,000.00
Unearned Revenue		8,40,000.00
GST Payable		0.00
Output IGST		40,000.00
Total for GST Payable		40,000.00
Total for Current Liabilities		12,97,500.00
Total for Liabilities		12,97,500.00
Equities		
Capital Stock		1,00,000.00
Current Year Earnings		4,24,500.00
Total for Equities		5,24,500.00
Total for Liabilities & Equities		18,22,000.00

4 Advantages and Disadvantages

Advantages

- Invoicing and Billing.
- Online payment.
- Expenses tracking etc.

Disadvantages

- Monthly transaction capital.
- No payroll service.
- Accounts payable limitation.

5 Application

- It enables you to upload documents like receipts and attach them to transaction record. Client can also email them directly to your scanning inbox.

6 conclusion

- It is powerful and versatile online accounting software that can help business of all sizes manage their finance and streamline their

Accounting process.

7 Future scope

- It provides financial report to analyze the numbers and makes business decision for the future.

8 Appendix

- Form link name
- Field label name

Brainstorm ideation map and empathy map:

<https://github.com/mtu121ucom052/preparation-and-maintenance-of-zoho-books-for-keerthi-sweets/tree/86987cc91613e960194f9f2430>

Zoho books link:

Books.zoho.com