



APPLICATION FOR DEVOLUTION ORDER *Application Form for Private and Organisation Title Holder*

This Form has to be submitted attached to the UCI or UCO Form with Details of the new Title Holder.
Proof of identity is required. Recognized official ID's include National ID Card, International Passport, Driver's Licence, and Voter's Registration Card.

To apply for Devolution Order under R-of-O File Number:

1. Application Date: Day / Month / Year 2. Application for: ☐ Private ☐ Organisation ☐ Agent
3. Applicant Name: Title / Firstname / Middlename / Lastname 4. Phone:

Details of the deceased Title Holder, Details of the Transaction and Details of the Property

5. Name of old Title Holder: !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!
6. Gender: ☐ Male ☐ Female 7. Date of Birth: (for private) 8. Registration Number (RC): if applicable (for organisation)
9. Nationality: (for private) 10. State of Origin: (for private) 11. Local Gov.:
12. House No: (7) Street Name: (Shendan Road)
District: (Bukan Sidi) City/Town: (Lafia) State: (Nasarawa)
Additional Address Information: (Rukuba Barracks)
13. TIN: Tax Identification Number 14. Phone: 15. Email:
16. Name of new Title Holder: !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!
It is required to fill and attache the UCI / UCO for the new Title Holder to this Form and submit them together!
17. Date of Will: Day / Month / Year 18. Will signed by:
19. Property L.G.A.: (Lafia L.G.A.) 20. District: (Bukan Sidi) 21. Town: (Lafia)
22. Property Location and / or Plot Number:
23. Purpose for which the Land is used: 24. Value of Improvement:
25. Demarcation of Plot: ☐ the Plot is surveyed (Survey Data submitted) ☐ the Plot is NOT surveyed and I need a Property Identification for my TDP
(if your Plot is not surveyed please fill an Property Identification Form PIT)
26. Applicant Signature:

Type of Applicant	Processing Fee
Private Individual	1,000
Corporate / Company	1,000
Institutions (School, Church, Health)	1,000
Civil Society and Non Gov. Organisation (NGO)	1,000

PAYMENT MUST REFER TO THE CBS INVOICE NUMBER!

You can pay the Application Fee:

- online at www.nasarawaigr.com (CBS, Central Billing System), or
- with POS or Online Payment direct at NAGIS Service Centre, Karu, or
- with POS or Online Payment direct at NAGIS Head Office, Lafia

Short Application Guidelines and Key steps in the processing of an application for Devolution Order (DVO)

1. To transfer a deceased R-of-O Title Holders Property by a Devolution Order, the legal Relative must apply with this DVO form.
2. The Applicant (the Relative) must also complete a UCI/UCO form with the details for him self.
3. Payment for the Processing Fee must be made Online in reference to the CBS Invoice Number or with POS or Online Payment in NAGIS (see details above).
4. The CBS Online Receipt or POS Receipt need to be submitted together with the completed application form and the required documents (see details above).
5. The Stamping and Registration Fee of 3% of Consideration is due after the evaluation of the property.
6. If a new Offer of Terms and Conditions or a new C-of-O are required, the Relative must apply for a Replacement of Offer for fresh C-of-O with the RPL form.
7. The key steps in the Replacement process are described on the RPL application form - please refer to this form.

(for more Information get the full Application Guidelines from NAGIS Customer Service or www.nagis.org)

Declaration:
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

NAGIS Helpline: 0805 482 2552 or 0703 267 7637

Completed forms, evidence of payment and documents can be returned to either:
NAGIS Head Office, Lafia or to the NAGIS Service Centre, Karu or to the Area Offices
of the Ministry Lands and Urban Development in Keffi, Nasarawa and Akwanga.

