



# KADIJA KALID

office cleaner

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kadija@gmail.com

dubai

## EDUCATION

**social science**  
**merti preparatory**  
2017- 2019

**basic computer skill**  
**online -udemy**  
2020- 2013

## SKILLS

- Management Skills
- general cleaning and maintenance
- reliable and punctual
- Communication Skills
- basic computer skill
- Negotiation

## LANGUAGE

- English
- Arabic
- Amharic
- oromo

## PROFILE

hardworking and reliable cleaner with excellent attention to detail and strong work ethic. able to communicate in english, arabic, amharic, and oromo, making it easy to work in multilingual environments. dedicated to keeping areas clean, organized, and safe.

## WORK EXPERIENCE

### Cleaner

2021 – 2024

Individual house cleaning , Dubai

- cleaned and maintained individual houses and villas daily.
- performed sweeping, mopping, vacuuming, and laundry services.
- ensured all rooms were sanitized, organized, and neat.
- communicated with clients in english and arabic for daily tasks.
- handled cleaning materials and tools safely and effectively

### Translator and Office Cleaner

2019 – 2021

Tour & Travel Agency, Ethiopia

- Provided translation support for international tourists.
- Translated local languages into English and Amharic for clear communication.
- Assisted travelers in understanding local culture and guided them through their tours.
- Ensured smooth interaction between visitors and local service providers

### Shop Cleaner & Customer Service Assistant

2017- 2019

Local Business, Ethiopia

- Assisted daily sales operations by arranging products and serving customers.
- Supported senior sales staff with customer handling and order processing.
- Helped with stock management, organization, and general workplace tasks.
- Improved customer satisfaction by providing clear communication and assistance.