

INSTRUCTIONS:

1. Fill out form completely and sign your name.
2. Meet with your advisor or department chair to review your progress.
*Note Music students may attach departmental letter for Major.
3. Email this completed form to the College of Arts and Science's Dean's office at CASForms@uri.edu prior to the deadlines listed below.

In Which Term do you intend to complete your requirements? (Please Specify Year)

	MAY _____	AUGUST _____	DECEMBER _____
Deadline -	October 1 st	February 1 st	March 1 st

PART ONE:

1. **Name:** _____
Last First Middle Initial

2. **Student ID:** _____ **Phone:** _____

3. **ACTIVE Email Address:** _____

4. **Address for your Audit to be mailed:**

(Please make sure to update your address in e-Campus if necessary)

Number and Street: _____

City, State, Zip Code: _____

5. **Degree(s)** – Note All That Apply *(please note your audit may be delayed if you do not know this):*

BA

BS

BFA

BOM

6. **Major(s):** 1. _____ 3. _____
2. _____

7. **Concentration/Focus Area** (For Art BA, Chemistry BS, Communication Studies, Data Science BS, Economics BS, English, GLAS, Math BS, Music, and Theatre BFA)

8. **Minor(s)** 1. _____ 3. _____
2. _____ 4. _____

9. **Catalog year you are using** _____.

It is the responsibility of students to be familiar with the requirements outlined in the catalog they are following and to confirm that they have met these requirements.

10. **Student Signature** _____ **Date** _____ **Over...**

- Student must have 2.00 GPA or higher in major and cumulatively. Some majors may require a higher GPA.
- Student must complete minimum number of credits required for this degree. All Arts and Sciences degrees require 120 credits or more. Check the University Catalog if you are unsure how many credits are required for your degree.

General Education Outcome Audit	
	Course
KNOWLEDGE	
A1. STEM	
A2. Social & Behavioral Sciences	
A3. Humanities	
A4. Arts & Design	
COMPETENCIES	
B1. Write effectively	
B2. Communicate effectively	
B3. Mathematical, statistical, or computational strategies	
B4. Information literacy	
RESPONSIBILITIES	
C1. Civic knowledge & responsibilities	
C2. Global responsibilities	
C3. Diversity and Inclusion	
INTEGRATE & APPLY	
D1. Ability to synthesize	
GRAND CHALLENGE	
G. Check that at least one course of your 40 credits is an approved "G" course	

At least 40 credits, no more than 12 credits with the same course code.

[illegible]

You must complete at least 42 credits at the 300 level or higher. These courses can be from General Education, Major, Minor, or elective. Please list courses:

[illegible]

ADVISOR/CHAIR SIGNATURE: _____

[illegible]

ADVISOR/CHAIR SIGNATURE: _____

GRADUATION CHECKLIST

Please make sure that you have completed the following before turning in your Intent to Graduate form. This form **must** be turned in with your application.

- ☐ I have checked my transcript to ensure that I will have completed 42 credits of 300/400-level classes before graduation (BA students only).
- ☐ I have checked my transcript to ensure that I will have completed the minimum number of credits required for graduation.
- ☐ I have checked my transcript to ensure that I will have the minimum number of credits required for my major and will not exceed the maximum number of credits allowed for my major.
- ☐ I have made sure to compare my graduation requirements to the catalog for the year I entered URI *or* I have indicated my new catalog year on the Intent to Graduate form. I understand that I cannot have my requirements evaluated under a different catalog year once I have received my audit.
- ☐ I have declared my minor on the Intent to Graduate form and completed a Declaration of Minor form. *(Skip this step if you are not declaring a minor.)*
- ☐ I have checked my transcript to ensure that I have a 2.00 GPA or higher in my major and overall.
- ☐ I understand that if I choose to take classes at another institution during my senior year, I am responsible for requesting that a transcript of those classes be sent to URI. I also understand that if the transcript does not arrive before degree conferrals take place that I may be moved to a later graduation date.
- ☐ I have checked my transcript for Incomplete grades. I understand that if I choose to complete these classes, it is my responsibility to contact the professor. I understand that grade changes must be received before degree conferrals take place or I may be moved to a later graduation date.
- ☐ I have checked my transcript to ensure that any classes that I added or dropped late were added to or dropped from my transcript.
- ☐ I have checked my transcript for any classes I repeated. I understand that I cannot receive credit for the same class multiple times unless specified in the catalog, and that these credits may be removed from my transcript before degree conferral.
- ☐ I understand that if I turned my Intent to Graduate form into the Dean's Office later than the advertised deadline, my audit may be delayed.

By signing this form, I agree that I have read the above and that failure to comply with these terms may result in being moved to a later graduation date than the one for which I have applied.

Student Signature

Date