**Cash book**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Cr Receipts Payments Dr** | | | | | | | | | |
| **Date** | **Particulars** | **Dis**  **Rs.** | **Cash**  **Rs.** | **Bank**  **Rs.** | **Date** | **Particulars** | **Dis**  **Rs.** | **Cash**  **Rs.** | **Bank**  **Rs.** |
| 01.01.16 | In hand |  | 15,000.00 |  | 05.01.16 | To Mohan | 100.00 | 2,000.00 |  |
| 05.01.16 | To bank |  |  | 5,000.00 | 06.01.16 | To stationery |  | 1,500.00 |  |
| 10.01.16 | From Vijay |  | 9,800.00 |  | 11.01.16 | To greeting cards |  | 4,000.00 |  |
| 10.01.16 | To bank |  |  | 5,200.00 | 12.01.16 | To supplier |  | 2,950.00 |  |
|  |  |  |  |  | 13.01.16 | To wages |  | 500.00 |  |
|  |  |  |  |  | 14.01.16 | To Rajesh |  | 13,850.00 |  |
|  |  |  | **24,800.00** | **10,200.00** |  |  | **100.00** | **24,800.00** |  |