Victor Mugambi Muthomi,

PO BOX 45,

KIBIRICHIA.

11/04/2023

The Principal,

Kiirua Technical Training Institute.

Dear Sir/Madam.

REF: **Application for Information Communication Technology (ICT) Trainer**

Upon review of the job description for Information Communication Technology Trainer as advertised on the Public Service Commission website, I was immediately interested in the opportunity to support an institution committed to providing students with the resources and support to reach their learning objectives, as I am a product of good trainers too.

With my skill-set and experiences that I have acquired in the past year, including, being a Support Election Trainer during the 2022 General elections, learning the basics of adult learning, being an ICT technician for IEBC, being a freelance web designer who has already made sales and also having worked with your institution briefly in 2019 during my attachment has made me an excellent candidate for this position. I enjoy working in challenging environments; I am a good team player but am as able to solve IT related issues on my own. During my past working year I have developed flexible and proactive approach to provide effective and efficient solutions to clients.

Thanks to my excellent communication skills, I am able to explain technical and IT-related problems to non-technical users in an easy way. I am also able to prioritize tasks and to realize immediately when an issue needs to be escalated to the second level support.

If you are looking for a precise and qualified employee I am the perfect person for your institution. I am available for interview at your convenience to allow me to discuss my experience and qualities further. My full contact details can be found on my CV.

Many thanks for your time, and I hope to hear from you in the near future.

**Yours sincerely**

Victor Mugambi Muthomi.