



MEMORANDUM OF AGREEMENT BETWEEN

CENTRO ESCOLAR UNIVERSITY, MANILA AND

WIJAYA HUSADA HEALTH INSTITUTE AND ACADEMY

This Memorandum of Agreement (MOA) sets out the terms by CENTRO ESCOLAR UNIVERSITY (CEU), MANILA, PHILIPPINES, and WIHAYA HUSADA HEALTH INSTITUTE & ACADEMY, BOGOR, INDONESIA work together for Research Collaborations.

1. Purpose of the Agreement

CEU, and WIJAYA HUSADA HEALTH INSTITUTE & ACADEMY, agree to conduct research project (listed in Appendix 1- Research Project). This agreement will be called Research Collaboration.

2. Terms of the Agreement

- 2.1. The Program will consist of two phases. The earned of the total hours of which will be determined by each school, where in all parties will jointly conduct research.
- 2.2. In the phases, the faculty who is officially included in the research project from each of the parties can participate in the conduct of the Research Collaboration of CEU, and. WIJAYA HUSADA HEALTH INSTITUTE & ACADEMY. The faculty must successfully complete the required number of hours to complete the research project.
- 2.3. This agreement will remain in effect for two (2) years, from School year 2024-2025, 2025-2026 following the CEU school year calendar. The key contact persons are Dean Dr. Elvira L. Urgel, CEU, Tisna Yanti, S.Kep, M.Kes, Vice Chairman WIJAYA HUSADA HEALTH INSTITUTE & ACADEMY. The lead proponent for this research collaboration project will be CEU, School of nursing. All are responsible for ensuring the conduct of research.

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3. Responsibilities of Both Schools

3.1. Training and Development of Research Project

- 3.1.1. Both parties agreed to provide faculty and personnel in their respective school involved in the Research Collaboration training and development of research project.
- 3.1.2. Both parties agreed to provide faculty and personnel in their respective schools involved in the Research Collaboration necessary funding for the training and development of research project which will include salary/compensation, airfare tickets, food and transportation allowances and accommodation which is deem necessary to the development of the research project.
- 3.1.3. Both parties agreed to provide necessary information, studies, researches and literature to the development of the research project.

3.2. Faculty Research Credit Load

- 3.2.1. Both parties agreed to provide faculty research proponents faculty research credit load from the duration of the Research Collaboration project (Listed in Appendix 2- Research Project Gantt Chart) subject to the institution Research Incentive Policies.
- 3.2.2. Both parties agreed that the faculty research credit load will include the training, development, implementation and publication of the Research Collaboration project subject to the Institutional Research Incentive Policies.
- 3.2.3. Subject to availability, both parties agreed that a member of the research team will visit each school to:
 - Provide orientation and training for the research project
 - Give lectures and seminars
 - Inviting party will cover the costs associated with these visits.



3.3. Data Collection and Analysis

- 3.3.1. Both parties agreed to conduct data collection process in each country of setting based on the approved data collection process.
- 3.3.2. Both parties agreed to maintain accuracy of data collection process
- 3.3.3 Both parties agreed that all data analysis will be done in each country, however evaluation of results is needed to ensure integrity of data obtained.

3.4. Resources and Funding

- 3.4.1. Both parties agreed to provide materials and funding which is deem necessary to the development, implementation, evaluation and publication of the research project.
- 3.4.2. Both parties agreed to apply for a research grant to support research collaboration project.

3.5. Evaluation

- 3.5.1. Both parties agreed to conduct project assessments at the beginning, at the completion of the project, and after three months following the project completion.

3.6. Publication

- 3.6.1. Both parties agreed to publish the results of the Research Collaboration project in an International Scientific Indexing (ISI) / Scopus journal.
- 3.6.2. Both parties agreed to use the name of each school to represent the authors of the research project for publication.

4. Academic standards

- 4.1. Both schools must comply to the prescribed standards of the Institution.
- 4.2. Both schools must give notification for any changes in the proposed Research Collaboration project.



5. Intellectual Property Rights

- 5.1. Any Intellectual Property Rights brought by the Parties to implement the Project shall remain the property of that Party;
- 5.2. Any Intellectual Property Rights, data and Information resulted from activities carried out under the Project shall be jointly owned by all Parties, and all Parties shall be allowed to use such property for non-commercial purpose free of royalty;
- 5.3. If either Party wishes to disclose confidential data and/or information resulted from activities carried out under the Project to any other third party, the disclosing Party must obtain prior consent from all of the parties.

6. Renewal, termination and amendment

- 6.1. The operation of the Agreement will be reviewed on an annual basis.
- 6.2. This Agreement shall be effective for a period of two years, subject to revision or modification from time to time. Any revision or modification shall be in writing and, once approved by all institutions, will become part of the Agreement.
- 6.3. This Agreement may be renewed by mutual written agreement between the parties. The parties shall discuss possible renewal of the Agreement no less than six months before the expiry date of the Agreement.
- 6.4. Either CEU, or WIJAYA HUSADA HEALTH INSTITUTE & ACADEMY may, by written notice of six months, give notice of its intention to terminate the Agreement.
- 6.5. On termination, all parties will use reasonable endeavors to ensure that faculty and personnel included in the research project have available satisfactory means of completing the research project.
- 6.6. This Agreement will take effect on the date it is executed on behalf of all parties.



7. WITNESS WHEREOF, the undersigned being duly authorized thereto by their respective school, have signed this MOA



Dr. Ma. Cristina D. Padolina
*President and Chief Academic
Officer, Centro Escolar
University*

Dr. Pridady, Sp.PD, KGEH
*Chairman of Wijaya Husada Health Institute
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